

Mount Waddington Regional **LEARNERS' GUIDE**

JANUARY 2012 - APRIL 2012



CONTINUING EDUCATION

Personal and professional development for lifelong learning

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PROGRAMS AT A GLANCE



CONTINUING EDUCATION

From business and photography to first aid and safety training, check out all the learning opportunities taking place in your community this year.

BUSINESS

Essential Skills for Workplace Leadership (ESK-010)

The Essential Skills for Workplace leadership course will be of interest to mid level supervisors and managers with fundamental skills and knowledge essential for day to day leadership. The course encompasses theory and applied studies in the Fundamentals of Leadership; Personal Leadership Skills Assessments; Management vs Leadership; 3 Competencies of Leadership; Personal Leadership Beliefs; Empowering People and Teams; Delegation, Coaching and Learning Styles; Team Development and Team Dynamics; Making the Most of Diversity; Generational Differences at Work; Personal Leadership Action Plan, and much more.

Feb 8 - Apr 11 Wed, 1 - 4 pm \$395/8 sessions

Applied Business Technology Courses

Start your office career this year, one course at a time. Applied Business Technology courses may be taken individually or in completion of the Applied Business Technology programs listed on page 18. New courses start monthly, and there are dozens to choose from.

Here are just a few:

- Human Relations for Career Success (ABT-109)
- Records Management (ABT-110)
- Word Processing Level I & II (ABT-116/117)
- Job Search (ABT-120)
- Presentation Software (ABT-126)
- Electronic Databases (ABT-135)
- Business Calculators & Mathematics (ABT-147)
- Business English (ABT-148)
- Accounting I & II (ABT-161/162)
- Legal Office Procedures (ABT-171)
- Introduction to the Canadian Legal System (ABT-170)
- Medical Administrative Procedures (ABT-185)
- And many more

Monthly starts Online \$86 - \$258 per course

For a complete list of courses and times, visit www.nic.bc.ca and search course by subject: ABT

EMPLOYMENT SKILLS ACCESS

The Employment Skills Access (ESA) program is designed to assist unemployed or low skilled individuals gain employment. Funding for the following programs is provided through the Canada-British Columbia Labour Market Agreement. Students must meet the ESA eligibility criteria. For more information, contact Marion Knost, ESA Program Manager, at 250-740-6364 or Pam Botterill, ESA Client Manager, at 250-618-7748.

Leadership and Capacity Building for First Nations

Learn the practical skills necessary for establishing and maintaining strong relationships— essential for finding and keeping meaningful employment. Gain skills in topics such as financial management, business writing, leading successful projects , providing feedback, improving work habits, resolving conflicts and managing change. This program is offered in Partnership with Camosun College and Vancouver Island University.

Apr 2 - May 11 TBA \$0

Shellfish Aquaculture Technician Training Program

Are you interested in an exciting career in the shellfish aquaculture industry? Then the Shellfish Aquaculture Technician Training (SATT) Program may be for you. This six-week program kicks off with a one-week foundation course that will refresh the participant’s knowledge in communication skills, working with others (partners/ teams / leadership), computer skills, numeracy, and document use. The remainder of the program will focus on building awareness and skills in the shellfish industry.

This program is offered in Partnership with Vancouver Island University.

Mar 12 - Apr 18 TBA \$0

Ready to register? Or ask a question?
Call 250-949-7912 today.

Search courses & programs:
www.nic.bc.ca/mountwaddington

FIRST AID

Occupational First Aid Level 1 (OFA-010)

This is a WorkSafeBC course that includes an introduction to CPR, choking and hemorrhage control, and minor wound care according to WorkSafeBC Regulations, Part 3 Guidelines (3.14 - 3.21). This is an excellent entry level WorkSafeBC First Aid course that is recognized by local industry. Certification is by WorkSafeBC and is valid for three years.

Prerequisites: Students must be at least 16 years of age; some previous knowledge of First Aid/CPR is advised. Picture identification must be brought to the first class.

Jan 18	Wed, 8:30 am - 4:30 pm	\$90
Feb 28	Tue, 8:30 am - 4:30 pm	\$90
Mar 13	Tue, 8:30 am - 4:30 pm	\$90

Occupational First Aid Transportation Endorsement (OFA-015)

This course is for OFA 010 or OFA 020 certified First Aid attendants that work in environments requiring Transportation endorsement in addition to their Occupational First Aid Level 1 or 2, according to WSBC Regulations Part 3 Guidelines (3.14 to 3.21). Students will be required to complete a NIC Waiver form at the first class. Certification is by WSBC and will expire on the expiry date of your OFA Level 1 or 2 certification. Certificate is by WSBC and is valid for three years with a valid OFA Level 1 or Level 2 certificate or equivalent.

Prerequisites: Students must be at least 16 years of age; some previous knowledge of First Aid/CPR is advised. Picture identification must be brought to the first class.

Jan 19	Thu, 8:30 am - 4:30 pm	\$100
Mar 14	Wed, 8:30 am - 4:30 pm	\$100

Occupational First Aid Level 3 (OFA-030)

This course is designed in compliance with the WorkSafe BC requirements for First Aid Attendants in BC and according to WSBC Regulations Part 3 Guidelines (3.14 - 3.21). The Occupational First Aid Level 3 course is offered with the objective of qualifying candidates for certification as Level 3 First Aid Attendants in industry. Instruction includes: anatomy and physiology; injury and body response; resuscitation - oxygen therapy; wounds and bleeding; thermal, joint, spinal and eye injuries; fractures, bandaging; immobilization; transportation; recording and reporting accidents and injuries. AN NIC waiver form will be required to be filled out at class. Certification is by WSBC and is valid for three years.

Prerequisites: Students must be at least 16 years of age; some previous knowledge of First Aid/CPR is advised. Picture identification must be brought to the first class.

Feb 6 - 17	Mon - Fri, 8:30 am - 4:30 pm	\$720/5 sessions
Apr 16 - 27	Mon - Fri, 8:30 am - 4:30 pm	\$720/5 sessions

Occupational First Aid Level 3 Renewal (OFA-032)

This course is for Occupational First Aid Level 3 First Aid attendants who prefer not to take the full OFA 030 course, but would like to attend a few classes as a refresher before challenging the Level 3 exam. Homework assignments must be completed before the first class. Please note that this course is offered in accordance with WSBC Regulations Part 3 Guidelines (3.14 - 3.21) All students will be required to complete a NIC waiver form. Certification is by WSBC for a period of three years.

Prerequisites: Students must have or have had a WSBC Occupational First Aid Level 3 ticket or equivalent certification (ie. EMP 76 Hour Advanced Workplace Level 3 Supplement ticket). All students must complete a Statement of Fitness form to be handed in to the instructor at the first class.

Feb 13 - 17	Mon - Fri, 8:30 am - 4:30 pm	\$585/5 sessions
Apr 23 - 27	Mon - Fri, 8:30 am - 4:30 pm	\$585/5 sessions

Paramedic in Industry Practical Workshop (OFA-033)

This course is intended to be an orientation into the expectations, roles and responsibilities when practicing as an Occupational First Aid (OFA) Attendant. Successful completion will lead to a certificate that allows the candidate to practice within an OFA Level 3 Attendant's scope of practice - only valid when the Paramedic has current License as an Emergency Medical Responder, a Primary Care Paramedic or an Advanced Care Paramedic. The OFA Level 3 Paramedic in Industry Certificate is valid for three years. All eight Home Study Modules MUST be successfully completed prior to this practical workshop.

Prerequisites: Hold an Emergency Medical Responder, a Primary Care Paramedic or an Advanced Care Paramedic. Be at least 19 years of age before course starts.

Feb 23	Thu, 8:30 am - 12:30 pm	\$105
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Emergency Child Care First Aid with CPR Level B (FAC-010)

This course is designed for parents and caregivers of children up to eight years of age. Topics include: recognition of home hazards, accident prevention, and safety education. Skills focus on respiratory distress, CPR, AED, bleeding management and common first aid situations. This course is acknowledged by the Ministry of Health and the Provincial Child Care Facilities Licensing Board. Certification period is three years, but yearly recertification in CPR Level B is recommended.

Prerequisites: Minimum 16 years of age.

Feb 25	Sat, 8:30 am - 4:30 pm	\$85
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Canadian Red Cross Babysitter's Course (FAC-012)

This course is designed in compliance with the Canadian Red Cross to help children learn child care, injury prevention, and basic first aid skills. They will learn important child care skills; how to cope with common problems like tantrums; what to do if anything makes the babysitter uncomfortable; some great games and other ideas for having fun with the children while babysitting; and more.

Note: Students will need to bring a baby sized doll or stuffed animal to class for practice. Please bring a bag lunch and snacks.

Prerequisites: This course is for children 11 years and older. An emergency first aid course would be beneficial, but is not required.

Mar 21 Wed, 8:30 am - 4:30 pm \$56

Red Cross Standard First Aid with CPR Level C (FAC-021)

This is a comprehensive first aid course for those who require the skills and knowledge necessary to deal with life-threatening situations and to give assistance to people in physical distress. Includes all of the content of the Emergency First Aid course (FAC 020) plus injuries due to heat and cold, medical conditions, bone and joint injuries, head and spinal injuries, and moving and transportation. Certification is by the Red Cross and is valid for a period of three years, but yearly recertification in CPR Level C is recommended.

Jan 24 & 25 Tue & Wed, 8:30 am - 4:30 pm \$145/2 sessions

Mar 7 & 8 Wed & Thu, 8:30 am - 4:30 pm \$145/2 sessions

Marine Basic First Aid & CPR C (FAC-082)

The Marine Basic First Aid course meets defined Federal Transport Canada Marine Safety Training Standards for Marine First Aid. This course provides individuals with a basic training level of First Aid and CPR required by the Marine Industry. Certification is by the Canadian Red Cross and Marine Transport Canada with a certification period of three years.

Prerequisites: ALL students registering for Marine First Aid courses must provide their Candidate Document Number (CDN) at the time of registration AND bring their number to the first class. Students can apply for their number through Transport Canada, www.tc.gc.ca/wwwdocs/Forms/82-0701_1004-01_BO.pdf. This is a Transport Canada requirement.

Jan 14 & 15 Sat & Sun, 8:30 am - 4:30 pm \$150/2 sessions

Mar 29 & 30 Thu & Fri, 8:30 am - 4:30 pm \$150/2 sessions

CPR Level C with AED (HRT-011)

This is an adult, child, and infant CPR course. Learn one- and two-rescuer CPR management of the obstructed airway; Automated External Defibrillation (AED); and adult, child, and infant CPR techniques. Skills taught and practiced include one rescuer CPR, choking, barrier devices/pocket masks, and AED. Certification period is three years, but yearly recertification is recommended.

Prerequisites: 16 years of age before course starts

Jan 16 Mon, 8:30 am - 3 pm \$55

Mar 26 Mon, 8:30 am - 3 pm \$55

FOODSAFE

FoodSafe Level I (TFS-010)

This short course, designed for employees of the food service industry, includes microbiology, types of foodborne illness, receiving and storing food safely, preparing food, serving food, personal hygiene, ware washing and cleaning.

Note: Bring a bag lunch and beverage.

Feb 17 in Port Alice Fri, 8:30 am - 4:30 pm \$89

Mar 16 in Port McNeill Fri, 8:30 am - 4:30 pm \$89

Apr 18 Wed, 8:30 am - 4:30 pm \$89

LANGUAGE

Spanish Conversation for Beginners Level 1 (GENI-2470)

This popular course introduces the basic concepts of the Spanish language, such as greetings, basic vocabulary for travelers, and more .

Jan 26 - Mar 15 Thu, 6:30 - 8:30 pm \$180 +HST/12 sessions

Spanish Conversation for Beginners Level 2 (GENI-2471)

A continuation of the Spanish Conversation for Beginners Part 1, this course involves much more listening and speaking.

Mar 22 - May 10 Thu, 6:30 - 8:30 pm \$180+HST/12 sessions

PHOTOGRAPHY

Beginning Digital Photography (GENI-2723)

Learn the basics of digital photography through classroom instruction and practical exercises. You will learn how to take better pictures, use the camera controls and upload your images into a computer. Bring your camera along with all of its cables, the camera software DVD, and the manual.

Mar 3 - Mar 26 Mon, 9 am - 1 pm \$120+HST/4 sessions

Ready to register? Or ask a question?

Call 250-949-7912 today.

ELDERCOLLEGE

ElderCollege is designed for students over 50 who are looking for a unique community of adult learners. There are no exams, no grades, and no pressure - it's all about learning for fun! ElderCollege Membership is \$10 and course fees are \$5 per course + HST. Members must pre-register for all classes.

Join ElderCollege at the Port Alice Village Office, then register for classes by calling Colleen Sorenson at 250-949-2863. For more information, visit www.nic.bc.ca/eldercollege.

Digital Photography (ALEC-2750)

Learn to use your digital camera.

Jan 28 Sat, 9 am - noon \$5 +HST

Financial Planning for Seniors (ALEC-3525)

Michelle Tovtsigo, Branch Manager at Scotiabank branches in Port Hardy and Port Alice, discusses the amendments to the Canadian Pension Plan that are being phased in from 2011-2016, and also pensions and information that will help you in making decisions about your financial future.

Jan 18 Wed, 10 - 11 am \$5+HST

Human Security and Climate Change (ALEC-6390)

Over the past years we have heard that climate change has the potential to impact our lives. This lecture will introduce the concept of Human Security and explore how climate change is currently impacting our world through the lens of human security. From increasing desertification, the associated challenges to macro livelihood diversification to the social costs of violent human conflict contributed to climate change will be introduced and explored. Sponsored by the Port Alice ElderCollege, this lecture is open to the general public. Minors under the age of 18 must be accompanied by an adult.

Apr 20 Fri, 7 - 9 pm \$5+HST

Driving for Seniors (ALEC-6850)

Learn ways to drive safely as we age.

Jan 21 Sat, 9:30 am - 12:30 pm \$5+HST

Greek Cooking (ALEC-7240)

Learn to make Greek food with Kerry Christou.

Jan 24 - 25 Tue & Wed, 1 - 3 pm \$5+HST

Heart Healthy Cooking (ALEC-7260)

Learn ways to cook to maintain your health.

Feb 11 Sat, 1 - 3 pm \$5+HST

Birding for Beginners (ALEC-8149)

Join Malcolm Island Bird Club member Annemarie Koch for an introduction to birds and birdwatching. Learn the basics of bird identification by sight and sound, discover some of the habits and habitats of local birds and find out about North Island birding events and resources.

Apr 14 Sat, 9:30 am - 3 pm \$5+HST



OVER 200 ONLINE COURSES

Through North Island College and Ed2Go, adult learners have access to an online catalogue of more than 200 courses, all delivered by expert instructors with exceptional insight into their respective areas of knowledge.

All Courses 100% Online - \$159 + HST each

- Six week courses
- Instructor-facilitated
- Open to everyone
- Start Nov 9, Dec 14, Jan 18, Feb 15, Mar 21, Apr 18, and more

Check out sample courses below or browse the complete catalogue online: www.ed2go.com/nic.

ADOBE SOFTWARE

Intermediate Dreamweaver CS5

Take your web design skills to new heights as you master advanced Adobe Dreamweaver CS5 techniques.

Intermediate Photoshop CS4

Learn advanced techniques for using Adobe Photoshop CS4 to edit your images and photos.

Introduction to Adobe Acrobat 9

Create PDF documents and more with Adobe Acrobat 9 Pro, and learn to use many of the software's time- and cost-saving features.

Introduction to Flash CS5

Learn how to use Adobe Flash CS5 to create engaging Web sites, Flash movies, animation, and interactive applications.

Introduction to Illustrator CS5

Learn to create vector graphics and add amazing effects using Adobe Illustrator CS5.

Introduction to InDesign CS5

Learn how to use Adobe InDesign CS5 software to design and produce professional-quality letterhead, brochures, business cards, and more.

Introduction to Photoshop CS5

Learn how to use Adobe Photoshop CS5, the world's best graphics program, to edit and process photos and create original images.

BUSINESS & LEADERSHIP

Administrative Assistant Applications

Gain the skills and knowledge you'll need to prepare for the Certified Administrative Professional exam and begin a rewarding career as an administrative assistant.

Administrative Assistant Fundamentals

Prepare to take advantage of the many new job opportunities in health care, legal services, and other industries.

Going Green at the Workplace

Learn cost-effective ways to position your business as a responsible environmental leader in a world of green consumers and carbon-conscious regulators.

Manufacturing Applications

Increase efficiencies and productivity by learning to apply the principles and concepts of manufacturing.

Manufacturing Fundamentals

Learn the basic skills required to work in the manufacturing field.

Purchasing Fundamentals

Improve your company's bottom line by mastering the fundamentals of purchasing.

Achieving Success with Difficult People

Learn how to have more successful relationships with difficult bosses, coworkers, neighbors, or relatives.

Building Teams that Work

Learn the secrets of dynamic team building.

Leadership

Gain the respect and admiration of others, exert more control over your destiny, and enjoy success in your professional and personal life.

Managing Customer Service

Become indispensable to any organization by understanding how to identify/meet customer needs.

DIGITAL PHOTOGRAPHY

Discover Digital Photography

An informative introduction to the fascinating world of digital photography equipment.

Photographing Nature with Your Digital Camera

Learn how to use your digital camera to take stunning nature photos, including landscapes, flowers, animals, and even macro shots.

Photographing People with Your Digital Camera

Learn to take beautiful pictures of adults, children, and babies.

Secrets of Better Photography

Explore strategies and learn a variety of tricks to create excellent photographs in all types of situations.

Travel Photography for the Digital Photographer

Learn the tricks and techniques digital photographers need to capture scenes from around the world and bring them home.

Photoshop CS5 for the Digital Photographer

Learn how to use Adobe Photoshop CS5 to edit and enhance your photographic images.

Photoshop CS5 for the Digital Photographer II

If you already know the basics of Photoshop CS5, take your photo-editing skills to the next level by mastering its advanced features.

JOB SEARCH

Listen to Your Heart, and Success Will Follow

Design a life that makes you happy by learning how you can use work to express yourself.

Making Age an Asset in Your Job Search

This course is a guide for older workers looking to make a career change, find employment opportunities, or learn strategies that give them the best chance of getting hired.

Resume Writing Workshop

Discover the secret to transforming your tired, boring resume into a powerful tool that will get you interviews.

Twelve Steps to a Successful Job Search

World-renowned author and career advisor shows you how to get the job you want quickly and easily and in any economy.

LANGUAGES

Beginning Conversational French

Discover how easy it can be to learn common words and phrases for both leisure and business.

Instant Italian

Learn Italian from the comfort of your home in this fun and enjoyable online course.

Conversational Japanese

Whether you want to learn conversational Japanese for travel or just for fun, you'll find this course makes it easy and enjoyable for beginners to master the essentials of the Japanese language.

Enhancing Language Development in Childhood

Enrich the lives of your children by learning fun and natural ways to help them become proficient speakers and thinkers.

Grammar for ESL

If English is your second language and you're headed to college, this course will teach you the principles of grammar and structure you'll need to succeed.

Practical Ideas for the Adult ESL/EFL Classroom

Learn ESL teaching strategies for fostering a more successful learning environment for your adult ESL/EFL students, as well as how to create activities that build a bridge from the classroom to the real world.

Speed Spanish

Learn six easy recipes to glue Spanish words together into sentences, and you'll be engaging in conversational Spanish in no time.

**To register for Ed2Go courses
or ask a question:**

Visit www.ed2go.com/nic

Email leanne.moore@nic.bc.ca

Or call 1-888-414-8242 ext. 8705 today.

MICROSOFT COURSES

Introduction to Microsoft Excel 2010

Become proficient in using Microsoft Excel 2010 and discover dozens of shortcuts and tricks for setting up fully formatted worksheets quickly and efficiently.

Advanced Microsoft Excel 2007

Discover the advanced features and functions of Microsoft Excel 2007 and find out everything this powerful program can do for you.

Intermediate Microsoft Word 2010

Master the more advanced features of Microsoft Word 2010 and learn how to create an index, build a list of figures, design a table of contents, do desktop publishing, perform a mail merge, and use timesaving shortcuts.

NON-PROFIT

Marketing Your Non-profit

Further the ideals and goals of your non-profit by learning to compete more effectively for members, media attention, donors, clients, and volunteers.

Starting a Non-profit

An industry veteran shows you how to take a non-profit business from vision to reality.

Wow, What a Great Event!

Looking for a fun new career coordinating special events? Learn proven techniques from a master event planner.

PERSONAL ENRICHMENT

Drawing for the Absolute Beginner

Gain a solid foundation in drawing and become the artist you've always dreamed you could be!

Goodbye to Shy

Become more confident in social, professional, and romantic situations.

Lose Weight and Keep It Off

Discover how to establish a healthy approach to successful weight loss and weight maintenance for a lifetime.

Music Made Easy

Learn the fundamentals of music theory. Be able to read, write, and play simple music.

Skills for Making Great Decisions

Learn how to make excellent everyday decisions from an experienced counselor and life coach.

START YOUR OWN BUSINESS

Creating a Successful Business Plan

Turn your business ideas into a solid plan for financing and long-term success.

Learn to Buy and Sell on eBay

Auction pros teach you how to work from home or earn extra income by buying and selling goods online.

Secrets of the Caterer

Learn cooking and business secrets from a professional caterer.

Start and Operate Your Own Home-Based Business

An experienced entrepreneur teaches you how to develop the motivation, discipline, and creativity to quit your job and be your own boss.

Start Your Own Arts and Crafts Business

Learn how to start your own arts and crafts business from a professional artist.

TOOLS FOR TEACHERS

Creating a Classroom Web Site

Learn how to create a classroom Web site and how having one can make you a more effective and dynamic teacher.

Empowering Students With Disabilities

Explore common disabilities you'll encounter in the classroom and master techniques for promoting academic, behavioral, and social skills in students with special needs.

There's even more to explore.

Browse dozens of subjects
and hundreds of Ed2Go courses online:

www.ed2go.com/nic

Solving Classroom Discipline Problems

Veteran teacher reveals the secrets to an orderly classroom. A step-by-step approach to effective, positive discipline.

Teaching Preschool: Inspiring Lessons

In this course on teaching preschoolers, you'll learn how to come up with creative and balanced preschool lesson plans for every month of the school year.

Teaching Students With Autism

Help your students with high-functioning autism and Asperger's Syndrome unlock their potential in the classroom.

The Creative Classroom

Enrich your teaching talents and encourage your students' creative thinking as you learn to turn your classroom into a creative classroom.

Understanding Adolescents

Uncover the secrets of the adolescent mind. Gain valuable information on how they feel, how their identities develop, and how you can best meet their needs.

WEB DESIGN

Advanced Web Pages

Take your Web development skills to the next level as you learn how to create advanced websites using CSS, HTML5, media queries for mobile devices, interactive forms, and embedded video.

Creating Web Pages

Learn the basics of HTML so you can design, create, and post your very own site on the Web.

Designing Effective Websites

Learn powerful graphic design techniques and build Web sites that are both attractive and wickedly effective.

Introduction to Creating WordPress Web Sites

Learn how to use WordPress, a free and popular Web design tool, to quickly and easily create attractive blogs and interactive Web sites.

Introduction to Microsoft Expression Web

Learn how to use Microsoft Expression Web to create Web sites, and discover how MS Expression makes it simple to design, edit, and maintain your sites.

Introduction to CSS and XHTML

Learn to create state-of-the-art Web sites using modern CSS and XHTML techniques.

WRITING & PUBLISHING

Beginning Writer's Workshop

Get a taste of the writer's life and improve your writing skills in this introduction to writing creatively.

Mystery Writing

Using vivid examples from bestselling mystery novels, this course will teach you the techniques you need to become a successful author.

Write Fiction Like a Pro

A Hollywood writer and author teach you how to use story outlines to structure any type of story.

Pleasures of Poetry

This course will help you create your best possible work, whether you're looking to be published or simply wish to craft beautiful poems for friends.

Introduction to Internet Writing Markets

A professional writer shows you how to make money writing on the Internet.

Writing for Children

Published children's author shows you how to touch the hearts of children by creating books for them.

The Craft of Magazine Writing

If you're a determined new writer, this class will provide you with the skills you need to get published.

Introduction to Internet Writing Markets

A professional writer shows you how to make money writing on the Internet.

Write Your Life Story

Learn how to create and distribute an inspirational and professional autobiography for family, friends, and others.

**To register for Ed2Go courses
or ask a question:**

Visit www.ed2go.com/nic

Email leanne.moore@nic.bc.ca

Or call 1-888-414-8242 ext. 8705 today.

TRADES & INDUSTRY

Stay competitive in today's changing marketplace with updated skills and certifications that meet industry needs.

CARPENTRY

Carpentry Access Certificate

Combining upgrading with trades, the 39-week, full-time Carpentry Access program is designed to give students a strong start in trades math and study skills, plus the foundation training needed to become a carpenter apprentice. Graduates will qualify for employment as apprentice carpenters in residential, commercial, or industrial construction.

Prerequisites: Minimum C in English 9, or NIC ENG 027, or equivalent; or assessment testing; or instructor permission. Plus a minimum C in Math 9, or NIC MAT 025, or equivalent; or assessment testing; or instructor permission.

Note: Students may be eligible for funding through the Employment Skills Access (ESA) Program, which is designed to assist unemployed or low skilled individuals gain employment. Funding for the program is provided through the Canada-British Columbia Labour Market Agreement. Students must meet the ESA eligibility criteria. For more information, contact the Mt. Waddington Regional Campus at 250-949-7912.

Starting Jan 9

\$6,985 + books/supplies

Ready to register? Have a question?

Call 250-949-7912 today.

Search courses & programs:

www.nic.bc.ca/mountwaddington

MARINE TRAINING

Restricted Operator Certificate, Maritime (NAU-016)

This seven-hour course will prepare you for the Department of Communications examination for the Restricted Operator Certificate (Maritime) (ROC-M).

Feb 2

Thu, 8:30 am - 4:30 pm

\$115

Marine Emergency Duties Basic Safety Course (MED-031)

This course is designed for new entrants to the marine industry and for those personnel who have no formal training in marine emergency situations. Upon completion of this course the student will understand the hazards associated with the marine environment and their vessel, and the prevention of shipboard incidents, including fire. They will be able to raise and react to alarms and other emergencies, to ensure that all seafarers are able to provide assistance in fire and abandonment emergency situations, and to assist in their own survival and rescue.

Prerequisites: ALL students registering for marine courses must provide their Candidate Document Number (CDN) at the time of registration. Students can apply for their number through Transport Canada, www.tc.gc.ca/wwwdocs/Forms/82-0701_1004-01_BO.pdf. This is a Transport Canada requirement.

Note: Bring a towel and bathing suit for pool exercise.

Mar 27 - 29

Tue - Thu, 8:30 am - 5 pm

\$600/3 sessions

Marine Emergency Duties Small Vessel Safety Course (MED-032)

In addition to topics covered by the Basic Safety course, this Transport Canada approved course enables you to learn safety-related skills associated with small boat operation and ensuring the safety of passengers. These skills include assisting passengers to survive an emergency, maintenance of safety equipment, and safety record keeping.

Prerequisites: ALL students registering for marine courses must provide their Candidate Document Number (CDN) at the time of registration. Students can apply for their number through Transport Canada, www.tc.gc.ca/wwwdocs/Forms/82-0701_1004-01_BO.pdf. This is a Transport Canada requirement.

Note: Bring a towel and bathing suit for pool exercise.

Mar 27 - 30

Tue - Fri, 8:30 am - 4:30 pm

\$645/4 sessions

Restricted Operator Certificate - Maritime Commercial (abridged) (NAU-041)

The Restricted Operator Certificate - Maritime Commercial (ROC-MC) is intended for mariners serving on compulsorily fitted commercial ships (Global Maritime Distress and Safety Systems or GMDSS) within the North American A1 sea areas. It is compliant with the International Convention of Standards of Training, Certification and Watchkeeping for Seafarers, 1978, as amended in 1995 (STCW 95 Regulation IV/2).

Prerequisites: Minimum 18 years of age. Must present an existing ROC certificate valid (1999 or earlier) when registering to attend the last two days of classes only. Canadian Power & Sail Squadron certificates do not meet this requirement. Persons without an existing ROC must attend all three days of classes.

Jan 1 - Feb 1 Tue & Wed, 8:30 am - 5 pm \$389

Restricted Operator Certificate - Maritime Commercial (NAU-051)

The Restricted Operator Certificate - Maritime Commercial (ROC-MC) is intended for mariners serving on compulsorily fitted commercial ships (Global Maritime Distress and Safety Systems or GMDSS) within the North American A1 sea areas. It is compliant with the International Convention of Standards of Training, Certification and Watchkeeping for Seafarers, 1978, as amended in 1995 (STCW 95 Regulation IV/2).

Note: Existing ROC certificate holders who take a valid (1999 or earlier) certificate to class are required to attend the last two days of classes only (NAU 041). Canadian Power & Sail Squadron certificates do not meet this requirement. You must present this certificate when registering. Persons without an existing ROC certificate must attend all three days of classes.

Prerequisites: Minimum 18 years of age.

Jan 30 - Feb 1 Mon - Wed, 8:30 am - 5 pm \$589/3 sessions

SAFETY TRAINING

Basic S100 Fire Suppression & Safety (FOR-012)

This S-100 Basic Fire Suppression and Safety training is a Forest Industry shortened MOF course, which gives workers the basic knowledge of wildland fire dynamics and associated dangers. The course focuses on fire-fighter safety and contains two sections, a classroom presentation and exam and an outside hands-on equipment deployment exercise describing and utilizing the components of a typical industry water delivery system.

Mar 14 - 15 Wed & Thu, 8:30 am - 4:30 pm \$295/2 sessions

Fire Extinguisher Safety (SFT-010)

This course teaches the practical hands on application of a portable fire extinguisher. Participants begin with a classroom session with an introduction to different classes of fires and their characteristics, the fire triangle and the physical properties of a portable fire extinguisher are also introduced. Upon completion of the classroom instruction the class will move outside where a live fire exercise will introduce applied fire extinguisher use. Each student will be able to apply the classroom theory by extinguishing a controlled fire.

Apr 13 Fri, 8:30 am - 4:30 pm \$195

Traffic Control Person (MVF-011)

Traffic Control Persons are responsible for construction traffic safety and make the greatest number of public contacts of all construction maintenance personnel. Learn about the Industrial Health and Safety Regulations. After successful completion of the course a photo ID certification, valid for three years, is issued by the BC Safety Network. Note: Ask for information sheet when registering. Bring a bag lunch and beverage.

Feb 4 - 5 Sat & Sun, 8:30 am - 4:30 pm \$395/2 sessions

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UNIVERSITY STUDIES

Whether you want to join a class or start your degree, you'll find a wide range of courses—from Canadian history to space science—offered at NIC.

BUSINESS

Introductory Financial Accounting I (BUS-112)

An introduction to general concepts of financial accounting, preparation of financial statements, and the use of accounting information in decision making.

Prerequisites: Principles of Math 11 or MAT 053.

Jan 3 - Apr 13 Distance \$258 + books/fees

Introductory Financial Accounting II (BUS-113)

Learn general concepts of financial accounting, preparation of financial statements, the use of accounting information in decision-making, the relation of accounting and law, and more.

Prerequisites: BUS 100 or BUS 112.

Jan 3 - Apr 13 Distance \$258 + books/fees

Administrative Principles (BUS-150)

Learn about the importance of management to the success of all organizations. This course introduces students to the basic management functions of planning and decision-making, organizing resources, leading and motivating groups and individuals, and more.

Prerequisites: C+ in Provincial English 12 or C+ in one of ENG 060, ENG 098 or ESL 090, or placement testing.

Jan 3 - Apr 13 Distance \$258 + books/fees

Basic Marketing Principles & Practices (BUS-162)

This course introduces students to the basic concepts and principles of marketing as it relates to the public, private, and not-for-profit sectors. Particular emphasis will be given to the topics of assessing dynamic marketing environments and developing a marketing strategy and marketing mix.

Prerequisites: C+ in one of ENG 060, ENG 098 or Provincial English 12, or placement testing.

Jan 3 - Apr 13 Distance \$258 + books/fees

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ENGLISH

Essay Writing and Critical Analysis (ENG-115)

ENG 115 involves the study of university level critical analysis and the production of expository and persuasive writing appropriate to university level discourse across the curriculum. Emphasis is placed on research, documentation and the writing of a research paper.

Prerequisites: C in Provincial English 12 or ENG 098 or equivalent, or C in ENG 160 or English assessment.

Jan 3 - Apr 13 Distance \$258 + books/fees

Composition & Indigenous Literature II

English 126 introduces the student to texts written in the 20th century by indigenous peoples from around the world, including North America. This course offers an alternative to traditional literature. Students will study the elements of indigenous fiction, poetry and theatre. Instruction is given in the composition of critical essays.

Prerequisites: One of ENG 115, ENG 120 or ENG 125.

Jan 3 - Apr 13 Distance \$258 + books/fees

Effective Organizational Writing (ENG-160)

English 160 is an applied writing course which recognizes the increasing importance of effective writing, speaking, reading and listening in the workplace. This course focuses on the study and application of the theories and principles of effective business communication.

Prerequisites: C in one of ENG 060, ENG 098 or ESL 090 or C in Provincial English 12 or assessment testing.

Jan 3 - Apr 13 Distance \$258 + books/fees

HUMANITIES

Motifs II (FRE-101)

This is the second of the pair of courses, Motifs I and II.

Prerequisites: FRE 100

Jan 3 - Apr 13 Distance \$258 + books/fees

Motifs IV (FRE-121)

This is the second of the pair of courses, Motifs III and IV.

Prerequisites: FRE 120

Jan 3 - Apr 13 Distance \$258 + books/fees

Intermediate French II (FRE-146)

This is the second of the pair of courses, Intermediate French I and II.

Prerequisites: FRE 145

Jan 3 - Apr 13 Distance \$258 + books/fees

Advanced French II (FRE-266)

This is the second of the pair of courses, Advanced French I and II.

Prerequisites: FRE 265

Jan 3 - Apr 13 Distance \$258 + books/fees

Introductory Spanish II (SPN-101)

This course consists of Part II of Asies, a continuation of SPN 100.

Prerequisites: SPN 100

Jan 3 - Apr 13 Distance \$258 + books/fees

Intermediate Spanish II (SPN-201)

This course focuses on real communication in meaningful contexts to develop and strengthen students' speaking, listening, reading and writing skills while introducing them to the richness of Hispanic literature and culture.

Prerequisites: C+ in SPN 200

Jan 3 - Apr 13 Distance \$258 + books/fees

MATH & SCIENCE

Introduction to Statistics (MAT-115)

This course introduces the basic concepts and techniques of descriptive and inferential statistics. It is designed to help students develop a working knowledge of statistics, as well as an awareness of the practical applications of statistics in fields such as the biological and social sciences, business and engineering.

Prerequisites: MAT 053, Principles of Math 11 or Applications of Math 12.

Jan 3 - Apr 13 Distance \$258 + books/fees

Mathematics for Elementary Education I (MAT-162)

MAT 162 and MAT 163 together offer a first year university mathematics course for students entering an elementary education program. Topics covered in MAT 162 include: Set theory and Venn diagrams, symbolic logic, systems of numeration, computation in systems with different bases, and more.

Prerequisites: MAT 053, Principles of Math 11 or Applications of Math 12.

Jan 3 - Apr 13 Distance \$258 + books/fees

Mathematics for Elementary Education II (MAT-163)

MAT 163 is the second half of a first-year university mathematics course for students entering an elementary education program. Topics include: graphs, functions, solving equations and inequalities of the first degree; coordinate geometry; introduction to probability and statistics; and more.

Prerequisites: MAT 053, Principles of Math 11, or Applications of Math 12.

Jan 3 - Apr 13 Distance \$258 + books/fees

Mechanics I (Statics) (PHY-141)

This course is an introduction to engineering mechanics for students planning to transfer into a University engineering program. Topics include conditions of equilibrium and applications to particles and rigid bodies; analysis of structures, including beams, trusses and arches; and more.

Prerequisites: Prerequisite: MAT 181 MAT 133
Corequisite: MAT 182

Class Type: Scheduled Distance

Jan 3 - Apr 13 Tue & Thu, 8:30 - 10 am, Fri, 2:30 - 4 pm \$258 + books/fees

Space Science and Astronomy: Introduction to Solar System Exploration (SSA-100)

This open/web based multi-disciplinary lab science course introduces topics in space science and astronomy, including gravitational theory, the solar system, extraterrestrial resources, spacecraft, and space colonies. The lab component utilizes locally available materials as well as internet resources.

Note: Students must also register for SSA-100L, the required lab section for this course.

Prerequisites: C in ENG 060 or ENG 098 or Provincial English 12, and C+ Principles of Math 11 or Math 053, or appropriate levels of Math and English placement testing. Some knowledge of high school physics will be a definite asset, and basic computer skills are assumed.

Jan 3 - Apr 13 Distance \$258 + books/fees

Space Science and Astronomy: Introduction to Deep Space Astronomy (SSA-101)

This open/web based lab science course introduces topics in deep space astronomy, including stars and stellar evolution, extra-solar planets, galaxies, nebulae, clusters, EM spectrum; dark matter and energy; life in the universe, SETI, and interstellar exploration. The lab component will utilize locally available materials as well as internet resources such as an on-line observatory.

Note: Students must also register for SSA-101L, the required lab section for this course.

Prerequisites: C in ENG 060 or ENG 098 or Provincial English 12, and C+ MAT 053 or Principles of Math 11, or successful Math and English placement testing.

Jan 3 - Apr 13 Distance \$258 + books/fees

SOCIAL SCIENCES

Physical Anthropology & Archaeology (ANT-151)

This course is an introduction to the sub-fields of anthropology: physical anthropology and archaeology. Explore the origins and development of humans and their cultures.

Prerequisites: C in one of ENG 060, ENG 098 or Provincial English 12, or placement testing.

Class Type: Scheduled Distance

Jan 3 - Apr 13 Mon & Wed, 10 - 11:30 am \$258 + books/fees

Canadian History: 1867 - Present (HIS-112)

This introductory course provides an overview of Canadian history since 1867, concentrating on the main lines of political, social, and economic development. It analyses important issues such as the Riel Rebellion, the shift from a rural to an urban society, the effects of the two World Wars, the Great Depression, the relations between English and French Canadians, and provincial demands for autonomy.

Prerequisites: C in one of ENG 060, ENG 098 or Provincial English 12, or placement testing. HIS 111 recommended.

Jan 3 - Apr 13 Distance \$258 + books/fees

Introductory Psychology II (PSY-131)

Course covers critical thinking, intelligence, motivation and emotion, personality, psychological disorders and treatment and social psychology.

Prerequisites: C in one of ENG 060, ENG 098 or Provincial English 12 or placement testing. PSY 130 is not a prerequisite.

Jan 3 - Apr 13 Distance \$258 + books/fees

UNIVERSITY DUAL ADMISSION

New guaranteed degree paths at NIC

Dual admission offers students direct admission to both college and university, with automatic course transfer between institutions for up to two years. This gives students a guaranteed degree path at the start of their education plus all the savings and convenience of starting out at college.

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- Emily Carr University (1 degree, 1 major)
- Vancouver Island University (2 degrees, 20 majors)
- University of Victoria (4 degrees, 39 majors)

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FIRST-YEAR TRANSFER PLANS

Did you know?

Each university has its own course requirements and transfer agreements, so not every course will transfer directly to every university. At NIC, you can sign up for FREE advising appointments to get quick help choosing the best combination of NIC courses to meet your goals.

Always check www.bctransferguide.com AND see a student advisor before registering in courses.

Bachelor of Education Transfer Vancouver Island University

Start your teaching degree through distance learning with a full year of courses that transfer to Vancouver Island University and other institutions province-wide.

Sample transfer plan: HIS 111/112, ENG 115 or 125, PSY 131, MAT 162/163, ANT 150/151, SSA 100/101

Prerequisites: Academic requirements depend on your chosen courses. Check course descriptions for details.

Jan 3 Distance/Online \$2,580 + books/supplies

Bachelor of Arts Transfer, University of Victoria or Vancouver Island University

Complete the general first-year course requirements for your Bachelor of Arts degree through distance learning. Transfer to universities throughout BC, including the University of Victoria.

Sample transfer plan: 30 credits from the following courses: ANT 150, BUS 162/112, ENG 115/125/160, HIS 111/112, MAT 115, PSY 130/131, SPN 100/101, SSA 100/101.

Prerequisites: Academic requirements depend on your chosen courses. Check course descriptions for details.

Jan 3 Distance/Online \$2,580 + books/supplies

Unlimited transfer possibilities ...

Visit our student advisors to have your personal transfer plan created from NIC to any place or any program.

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- Dental Hygiene transfer
- Engineering transfer
- Kinesiology transfer
- Pharmacy transfer
- Social Work transfer
- And much much more!

UPGRADING

Take the first step toward a new career with flexible high school level courses that lead to business, health, trades, and university transfer programs.

ENGLISH

Fundamental English Levels 4 to 6 (ENG-025/026/027)

This course teaches skills in reading, vocabulary, spelling, writing, studying, listening, and speaking. Students work within a group setting at the campuses. At the outlying centres, the centre instructor will set up a self-paced program of course work for students on an individual basis. Students can also work with a tutor if needed.

Prerequisites: English placement testing

Jan 3 - May 25 Self-paced, flexible drop in \$0 + books/fees

Grade 9 - Intermediate Writing Skills (ENG-032)

The Intermediate Writing Skills course is designed to help students learn the skills involved in the writing process and apply these skills to everyday writing. Together with ENG 033, Intermediate Grammar Skills, and ENG 034, Intermediate Reading Skills, it fulfills the current English requirements for ABE, Intermediate Level. If taken in the scheduled format, English 032/033 will be done together. If taken in the open format, students will take English 033 first and then English 032.

Prerequisites: ENG 033.

Note: If taken in scheduled format, ENG 033 and ENG 032 are taken concurrently.

Jan 3 - May 25 Self-paced, flexible drop in \$0 + books/fees

Grade 9 - Intermediate Sentence & Grammar Skills (ENG-033)

The Intermediate Sentence and Grammar Skills course is aimed at those students who wish to review English sentence and grammar skills. Together with ENG 032, Intermediate Writing Skills, and ENG 034, Intermediate Reading Skills, it fulfills the requirements for English in the ABE Intermediate Level Certificate Program. If taken in the scheduled format, English 032/033 will be done together. If taken in the open format, students will take English 033 first and then English 032.

Prerequisites: ENG 027 or English placement testing.

Jan 3 - May 25 Self-paced, flexible drop in \$0 + books/fees

Grade 9 - Intermediate Reading Skills (ENG-034)

The Intermediate Reading Skills course is aimed at those students who wish to improve their reading, comprehension, vocabulary, and study skills. Together with ENG 032, Intermediate Writing Skills, and ENG 033, Intermediate Sentence and Grammar Skills, it fulfills the requirements for the ABE Intermediate Level Certificate Program.

Prerequisites: ENG 032 & ENG 033, or English skills assessment.

Jan 3 - May 25 Self-paced, flexible drop in \$0 + books/fees

Grade 10 - Advanced English (ENG-052)

Advanced English is designed to provide students with the skills needed for the reading, writing and critical thinking tasks that are required for college programs and employment. Students will develop their communicative abilities via assignments that promote academic and business reading, writing, and research skills. The course satisfies the requirements for English in the ABE Advanced Level Certificate program.

Prerequisites: C+ in ENG 032/033/034, or placement testing. Depending on assessment results; ENG 034 may be taken concurrently with ENG 052.

Jan 3 - Jun 8 Distance \$0 + books/fees

Jan 3 - May 25 Self-paced, flexible drop in \$0 + books/fees

Grade 11 - Introduction to Literature (ENG-060)

Through a systematic study of major literary forms, students will master essential literary techniques, develop skill in critical analysis, improve essay writing skills and prepare a research paper. The course includes a selection of essays, short stories, novels, poems and plays. This is a high school completion course in English literature and satisfies the requirements for English in the ABE Provincial Level Diploma program.

Prerequisites: ENG 052, or equivalent articulated BC College course, or placement testing.

Jan 3 - May 25 Self-paced, flexible drop in \$0 + books/fees

To register for Upgrading courses or ask a question:

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Grade 12 - Essay Writing and Critical Reading (ENG-098)

English 098 is designed to prepare students for the reading, writing, and critical thinking demands they will encounter in either the workplace, college programs or university-level courses. This course satisfies the requirements for English in the ABE Provincial Level Diploma Program.

Prerequisites: C in ENG 052, or equivalent articulated BC College course, or placement testing.

Jan 3 - Jun 8	Distance	\$0 + books/fees
Jan 3 - Apr 13	Mon & Wed, 8:30 - 10 am	\$0 + books/fees

MATH

Fundamental Mathematics Levels 1 to 3 (MAT-023/024/025)

MAT 023 teaches the number system and how to add, subtract, multiply, and divide with whole numbers. MAT 024 is the second course at this level; it teaches decimals, common fractions, ratios and percents. MAT 025 is the third course at this level; it teaches metric measurement, geometry, and graphs.

Prerequisites: Mathematics skills assessment

Jan 3 - May 25	Distance	\$0 + books/fees
Jan 3 - May 25	Self-paced, flexible drop in	\$0 + books/fees

Grade 9 - Intermediate Mathematics I (MAT-033)

Intermediate Mathematics I is the first of a two course series. Completion of the two parts meets the requirements for the Intermediate Level ABE program. MAT 033 consists of seven modules, which cover Arithmetic, Measurement, Signed numbers, Algebra, Perimeter, Area and Volume, Ratio and Proportion, and Percent within seven modules.

Prerequisites: MAT 025 or mathematics skills assessment

Jan 3 - May 25	Distance	\$0 + books/fees
Jan 3 - May 25	Self-paced, flexible drop in	\$0 + books/fees

Grade 9 - Intermediate Mathematics II (MAT-034)

Intermediate Mathematics II is the second of a two course series. Completion of the two parts meets the requirements for the Intermediate Level ABE program. MAT 034 consists of Geometry; Statistics; Powers, Roots, and Scientific Notation; Graphing; Trigonometry.

Prerequisites: MAT 033 or mathematics skills assessment

Jan 3 - May 25	Distance	\$0 + books/fees
Jan 3 - May 25	Self-paced, flexible drop in	\$0 + books/fees

Grade 10 - Advanced Level - Developmental Mathematics II (MAT-046)

Advanced Level Developmental Mathematics is an optional bridging course for students who have returned to college or have completed MAT 034 and wish to better prepare themselves for academic Mathematics 11 (MAT 053).

Prerequisites: C+ in (high school Math), MAT 034, or placement testing.

Jan 3 - Jun 8	Distance	\$0 + books/fees
Jan 3 - May 25	Self-paced, flexible drop in	\$0 + books/fees

Grade 11 - Advanced Mathematics (MAT-053)

Advanced Mathematics is the equivalent of BC Ministry of Education Principles of Mathematics 11. The content of MAT 053 includes: real numbers, algebraic expressions, equations, polynomials, rational and radical expressions and relations, quadratic equations and trigonometry (functions and solving right and oblique triangles).

Prerequisites: C+ in Principles of Math 10 or MAT 034, or placement testing. It is strongly recommended that students with less than an A in MAT 034 take MAT 046 prior to this course.

Jan 3 - Jun 8	Distance	\$0 + books/fees
Jan 3 - May 25	Self-paced, flexible drop in	\$0 + books/fees

Grade 11 - Advanced Business/ Technical Mathematics (MAT-054)

The goal of Advanced Business/Technical Mathematics is to provide the student with practical applications useful in future vocational training, careers, or personal life. This course can be used as the Math requirement for the BC Adult Graduation Diploma.

Prerequisites: C+ in one of Mat 034, Principles of Math 10, Applications of Math 10, Essentials of Math 11 or placement testing, basic keyboarding skills recommended.

Jan 3 - Jun 8	Distance	\$0 + books/fees
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Grade 12 - Provincial ABE Mathematics (MAT-060)

This course is designed for the student requiring BC Algebra 12 or ABE Provincial level mathematics for entry to academic, technical and vocational programs. The content of MAT 060 covers a variety of topics. The mandatory topics include: functions and graphs; polynomial and rational functions; exponential and logarithmic functions; trigonometric functions; and sequences and series. Other topics may be included if time permits.

Prerequisites: C+ in Principles of Math 11 or Precalculus Math 11 or MAT 053 or B+ in Foundations of Math 11 or placement testing.

Jan 3 - May 25	Self-paced, flexible drop in	\$0 + books/fees
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SCIENCES

Grade 12 - Introducing Biology (College Preparatory Biology II) (BIO-060)

An introduction to biological science containing similar material to that of BC Biology 12. This course covers scientific methods and principles, cell biology, comparative anatomy and physiology, and genetics.

Prerequisites: C+ in English 11 or placement testing, English 12 highly recommended. Math 10 or Math 034. It is also recommended students have BIO 051 or Biology 11 & CHE 051 or Chemistry 11 with a C, although this is not required.

Jan 3 - Apr 13 Distance \$0 + books/fees

Jan 3 - Jun 8 Distance \$0 + books/fees

Grade 11 - College Preparatory Chemistry I (CHE-051)

This course is designed for students requiring an introductory chemistry course as a prerequisite for further chemistry studies or for entry into various technical or career programs. The material covered is similar to BC Chemistry 11 and the two courses can be regarded as equivalent for most purposes.

Note: The distance course requires three 1-day lab sessions (all compulsory). Lab sessions for distance students will be held at selected locations. Students considering the distance option should check dates and locations for lab sessions.

Prerequisites: C+ in MAT 034 or Principles of Math 10.

Jan 3 - Apr 13 Distance \$0 + books/fees

Grade 11 - College Preparatory Physics I (PHY-050)

College Preparatory Physics I is designed to provide students with the equivalent of Grade 11 Physics. The content of the course includes: measurement, kinematics in one dimension, dynamics in one dimension, Newton's laws, friction, gravitation, kinetic and potential energy, momentum, heat, wave phenomena applied to sound and electricity.

Prerequisites: one of MAT 046, MAT 053 or Principles of Math 11 preferred; however, students may take this course with a C+ in MAT 033/034 or Principles of Math 10 and must take MAT 046 or MAT 053 concurrently.

Jan 3 - Jun 8 Distance \$0 + books/fees

Jan 3 - Apr 13 Distance \$0 + books/fees

Grade 11 - College Preparatory Physics I Lab (PHY-050L)

Required lab section for PHY-050.

Jan 3 - Apr 13 Distance \$0 + books/fees

Jan 3 - Jun 8 Distance \$0 + books/fees

Grade 12 - College Preparatory Physics II (PHY-060)

College Preparatory Physics II is designed to provide students with the equivalent of Grade 12 physics. The course includes vectors using trigonometry, kinematics in one and two dimensions, energy and momentum, statics and dynamics, rotational dynamics, vibrations and waves, electromagnetism, and geometric optics.

Prerequisites: MAT 053 or Principles of Math 11 (Algebra), and PHY 050 or Physics 11; MAT 066 and 067 recommended to be taken concurrently.

Jan 3 - Jun 8 Distance \$0 + books/fees

College Preparatory Physics II Lab (PHY-060L)

Required lab section for PHY-060.

Jan 3 - Jun 8 Distance \$0 + books/fees

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University Studies Program Choose from a wide range of first-year university level courses in business, humanities, social sciences, math, and sciences.	Sep, Jan
University Transfer Plans Work with our student advisors to develop your personal University Studies course plan for transfer from North Island College to any program or institution.	Sep, Jan
University Dual Admission Guarantee your degree path at the start of your education. Through one dual admission application, qualified students are accepted to college and university at the same time with automatic course transfer for up to two years. Partner universities include: the University of Victoria, Vancouver Island University, Royal Roads University, and Emily Carr University.	Sep
TRADES www.nic.bc.ca/trades	
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Administrative Assistant Certificate Advance your career with the next level in office administration, including presentation software, electronic spreadsheets, and desktop publishing.	Varies by course
Computing Accounting Assistant Certificate Develop computer accounting skills, from advanced spreadsheets to electronic databases, essential to virtually every type of business and industry.	Varies by course
Legal Administrative Assistant Certificate Litigation, corporate procedures, wills and estates—legal administration skills are essential to the success of a wide range of businesses and organizations.	Varies by course
Medical Office Assistant Certificate Qualify for great jobs in the busy health care industry with specialized skills for medical administration, including medical transcription and billing procedures.	Varies by course
Office Management Certificate Gain the business education needed to advance into supervisory positions. Develop valuable technical, interpersonal, and leadership skills.	Varies by course

LENGTH	TUITION *	ACADEMIC ADMISSION REQUIREMENTS *	LOCATION
Flexible	\$0	Student advisor meeting, possible assessment	 
Flexible	\$0	Minimum 19 years old upon completion	 
Varies	\$258 ea	Flexible entry. Usually Eng 12 C, but other academic requirements may apply. Please refer to prerequisites under each course description for details.	
1 yr	\$2,580	Flexible entry. Usually Eng 12 C, but other academic requirements may apply. Please refer to prerequisites under each course description for details.	
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39 wks	\$6,985	English 9 C; Math 9 C; or permission from the instructor.	
30 wks or more	\$1,420	Eng 12 C, A & W Math 10, or Essentials Math 10, or Foundations Math 10 C	
30 wks or more	\$1,160	Office Assistant I Certificate	
30 wks or more	\$1,290	Office Assistant I Certificate	
30 wks or more	\$1,590	Office Assistant I Certificate	
30 wks or more	\$1,290	Office Assistant I Certificate	
30 wks or more	\$1,550	Eng 12 C	

* Visit www.nic.bc.ca/programs for a complete list of program admission requirements.

Tuition fees listed in this Learners' Guide are accurate only at the time of publication and can change without notice.



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