

2011 North Island College Board Vacancies: Community Members

The North Island College Board of Governors anticipates three *Order in Council* Board vacancies in 2011 scheduled to occur on July 31, 2011. The Executive Assistant to the Board works closely with the Board Resourcing and Development Office (BRDO) and with the Ministry of Advanced Education when such vacancies approach. Immediately below is an overview of roles in the appointment process; this comes directly from the BRDO website.

“Board Resourcing Office: The Board Resourcing office sets the agency appointment policy, works with agencies and Ministries to develop skills and experience profiles for vacancies, seeks out and screens potential candidates, recommends preferred candidates and generally oversees and monitors all appointments to agencies.

Responsible Minister: The Responsible Minister formally appoints (in the case of appointments by Minister's Order), or recommends an appointment of (in the case of appointments by the Lieutenant Governor in Council) a candidate to fill a vacancy.

Ministry Officials: In consultation with the Board Resourcing Office, each Ministry (or in the case of Crown Corporations, the Crown Agencies Secretariat) manages the appointment process for the agencies within its domain.

Agency: In consultation with Ministry officials (or in the case of Crown Corporations, the Crown Agencies Secretariat), the agency prepares the skills and experience profile, recommends candidates to fill vacancies and assists in the selection process as necessary or appropriate.

Candidate: The candidate provides personal information and acknowledges, by formal signature upon accepting an appointment, the duties owed to the agency.”

An early step is the preparation and posting, on the BRDO web site, of a “*Notice of Position*” that is intended to provide prospective candidates with an overview of North Island College and our governance structure. The *Notice of Position* details Board responsibilities, competencies and accountabilities, and identifies attributes that a strong candidate will possess. With each new *Notice of Position*, we also identify areas of expertise that are sought for that specific vacancy.

While the College Board anticipates posting its next *Notice of Position* in Winter 2010/2011, interested parties needn't wait until that point to express interest. Some BRDO links are provided below, and the link for the actual application process is <http://www.fin.gov.bc.ca/BRDO/apply.asp>. In the Keyword Search field, type in “*North Island College*”. This will take you to any Current Vacancy or Future Opportunity on our Board. Click *Apply Online Now* to register and submit your expression of interest.

People interested in putting their name forward are encouraged to touch base with our Board Chair, who may be contacted via our Board Executive Assistant, Sharon Larade at 250.334.5275, or by e-mail at sharon.larade@nic.bc.ca. A review of the North Island College Board website http://www.nic.bc.ca/about_us/governance/bog/ may also be helpful.

When a *Notice of Position* has been posted and closed, BRDO staff carefully review all expressions of interest and are in touch with contacts at both the College and the Ministry of Regional and Economic Skills Development. A prospective candidate may wish to contact his or her MLA and arrange for an appointment to convey interest in serving on the North Island College Board and, if meeting for the first time, this would also provide an opportunity for introductions.

Resources

North Island College Board: http://www.nic.bc.ca/about_us/governance/bog/

Board Resourcing and Development Office (BRDO): <http://www.fin.gov.bc.ca/BRDO/>

BRDO Appointment Process: http://www.fin.gov.bc.ca/brdo/appoint/index.asp#policy_full

How to Apply: <http://www.fin.gov.bc.ca/BRDO/apply.asp>