



Release of Information / Proxy Form

North Island College is bound by the Freedom of Information and Protection of Privacy Act, SBC1992.c61 legislation. Please refer to Part 3 – Protection of Privacy; Division 2 – Use and Disclosure of Personal Information by Public Bodies: 33.1 (1) A public body may disclose personal information referred to in section 33 inside or outside Canada as follows: (b) if the individual the information is about has identified the information and consented, in the prescribed manner, to its disclosure inside or outside Canada as applicable.

1. Student Information:

Student Name (print): _____ Student No.: _____

Address: _____ Telephone: _____

Birthdate: _____
MONTH / DAY / YEAR

2. Release of Information:

_____ PLEASE PRINT has my permission to access my student records, registration and any personal information necessary for, or pertaining to, my application and enrolment at North Island College.

Permission is in effect:

From: _____ To: _____
MONTH / DAY / YEAR MONTH / DAY / YEAR

3. Proxy:

_____ PLEASE PRINT has my permission to conduct student related business at North Island College on my behalf, including registration, tuition payment, transcript requests, payment of fines, pick up of documents or books and/or _____.

Permission is in effect:

From: _____ To: _____
MONTH / DAY / YEAR MONTH / DAY / YEAR

4. Student Authorization:

I hereby give authorization as identified above:

Student Signature: _____ Date: _____

FOR OFFICE USE (only):

Date Received: _____ Received by: _____
(Signature in Full)