

NORTH ISLAND



COLLEGE

Heavy Duty Equipment Mechanic

*Handbook for Heavy Duty
Apprentices – All Levels*

Instructor:

Glen Roberts

CAMPBELL RIVER CAMPUS
HANDBOOK FOR HEAVY DUTY MECHANICS
APPRENTICES
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WELCOME TO THE CAMPBELL RIVER CAMPUS OF NORTH ISLAND COLLEGE!

Faculty, Staff and Administration are delighted you have chosen to study at North Island College and hope your studies are both challenging and rewarding for you.

This Handbook is designed to assist you and to help you become familiar with the many services and facilities available to you on the Campbell River Campus.

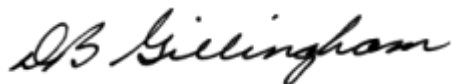
Given the short time frame for Apprenticeship Technical Training, the amount of material you must learn during your classes requires that you are on top of your studies from the first day, and that you keep up with homework assignments. If you need help to do so, please ask for assistance right away. In addition to your instructor, NIC also provides a range of services including help with Math or Reading, which can be tailored directly to your in-class requirements. Contact information to access this assistance is described in this handbook.

All who work at the Campbell River Campus are committed to your success and are available to answer any questions you may have.

Our desire is to continuously improve what we do to ensure you receive the best possible training. To this end, please let us know about ways in which you believe we can improve our service to you.

We hope your time at North Island College will be successful and does form the solid foundation required as you advance in your trade.

Sincerely,

A handwritten signature in cursive script that reads "Don Gillingham".

Don Gillingham
Dean, Trades, Technical & Tourism Programs

WELCOME TO HEAVY DUTY EQUIPMENT MECHANIC APPRENTICESHIP TRAINING AT NIC

Thank you for your application to Heavy Duty Equipment Mechanic Apprenticeship Training at North Island College. We look forward to having you study with us!

Our goal is to help you become the best Heavy Duty Mechanic you can be. While we recognize your initial concern may be just to pass each year and your final Interprovincial Exam, our desire is for you to learn the required skills and knowledge of the trade so well, that writing the exams is not the barrier they may first appear to be. If your goal is to fully understand the whys of the trade, and not to focus on memorizing responses to exam questions, you will have taken a first key step to success. By taking this approach you will find that writing exams will be much easier as you will understand more completely the situations you face and will know how to apply your knowledge in a more comprehensive way.

We hope you will look at your apprenticeship as continuous learning: not as six weeks of cramming for exams. NIC is committed to working with our Program Advisory Committees to continually assess our training programs to ensure you are receiving the best training possible. We are also committed to working together to ensure you are receiving the training in the workplace that will prepare you in advance of your next period of Technical Training.

You may find that your in school training periods are very intense, especially because of the quantity of reading you will be required to do. The more you read prior to coming to class and the more you have experienced in your workplace relevant to the parts of the trade to be studied in your next session, the more meaningful you will find your time in class. Again, this approach will help you gain a more complete understanding of the topics being studied.

The information in this package is intended to help you become familiar with what you will study, how to prepare for school and to provide you with information about NIC's services. It includes a math self-test, which you can use to assess your current abilities in math and if needed, information about where and how to get help. Also included is a list of materials you will require for your sessions and a list of topics for each year.

We look forward to helping you learn your trade and successfully complete your apprenticeship.

NIC HEAVY DUTY EQUIPMENT MECHANIC APPRENTICESHIP TECHNICAL TRAINING

GENERAL PROGRAM INFORMATION

The Heavy Duty Equipment Mechanic Apprenticeship Training Program at North Island follows the provincial program outline that was prepared with advice and direction from an industry Steering Committee with funding support from the Industry Training Authority. The Steering Committee's key function was to:

- To ensure that learning outcomes / course competencies and objectives continue to meet both the requirements of the workplace and the National Occupational Standards (Red Seal);
- Identify, and advise about desired practices and training emphasis that will help to ensure the effectiveness of program graduates in the workplace;
- Act as the voice of industry in communicating construction electrician training requirements to the ITA and the community.

Program Outline

Training follows the current BC Program Outline for Heavy Duty Equipment Mechanic.

Preparation for School

You will find that if you look at your apprenticeship training period as four years of continuous learning, rather than 4 – ten week blocks of technical training, you will benefit tremendously throughout your apprenticeship. While neither the ITA nor NIC impose specific prerequisites for entry to technical training, you will find that you will be more successful if your abilities in mathematics, reading and writing are at a sufficient level.

Your first step should be to have your current knowledge of both Math and English assessed at the College. This can be done through any campus of NIC. The professionals who provide these assessments can best advise you about recommended review or upgrading that is available to assist you. At NIC we recognize that a good understanding of mathematics and physics will improve your chances of success.

Trade Skills

Your employer has a key responsibility to ensure you apply and practice all trade skills in the workplace. You should work out a plan with your employer to ensure you have opportunity to practice all trade related skills listed in the Program Outline, relevant to the next period of technical training in which you will enrol. Prior hands-on experience in the content areas you will study will be very helpful as you will find the material much more meaningful when you discuss in class.

NIC HEAVY DUTY EQUIPMENT MECHANIC APPRENTICESHIP

TRAINING SCHEDULE

For the most up-to-date apprenticeship schedules please visit the
Trades Training Consortium of British Columbia at
www.tradetrainingbc.ca.

*Note: North Island College reserves the right to cancel any class or
change posted dates.*

PERSONAL PROTECTION AND CLASSROOM SUPPLY LIST

The following Personal Protective Equipment and Classroom Supplies are required:

	PERSONAL PROTECTION	Level required for
1pr	COVERALLS	All levels
1pr	STEEL TOE SAFETY BOOTS (SHOES)	All levels
1pr	SAFETY GLASSES	All levels
CLASSROOM SUPPLIES		
1	PEN	All levels
1	PAPER	All levels
1	TEXT BOOKS AND LEARNING GUIDES FOR THE LEVEL	All levels

Classroom Supplies are available for purchase at the NIC Bookstore.

HEAVY DUTY APPRENTICESHIP TRAINING LEARNING RESOURCES - 2010

The following provides a list of text books required for each year of your apprenticeship technical training. All text books are available through the North Island College bookstore. Prices are current as of April 30, 2008 but are subject to change

All text books and Classroom Supplies are available through the North Island College bookstore. This list is subject to change. Please contact the bookstore at 250-923-9705 or conduct a book search via the following link:

http://www.nic.bc.ca/services/campusinfo/book_search.aspx

Year 1

Course: **HVA 100** HEAVY DUTY APPRENTICESHIP LEVEL 1

Section: CRS1
Instructor:
Roberts, Glen

COMMENT: If MEH Program Completed should Already Have H.D. truck Systems & FOS Hydraulics

Title	Author	Cat/ISBN/SKU	BD/CP/ED	Req/Rec/Opt	Price
DRIVING COMMERCIAL VEHICLES & AIR BRAKE EQUIPPED (MV2677) (2007)	ICBC	10059029	PA/07/	Required	\$1.00
HEAVY DUTY TRUCK SYSTEMS & CANADIAN TRUCK SERVICE TECHNOLOGY TEST PREP	Bennett	0-17-612594-9	KT/06/4	Required	\$167.95
CVIP MANUALS (ITEM #5952)	M.O.T	10086667	SW//	Required	\$33.35
AIR BRAKE CONNECTION	Wright	10087534	SP/99/	Required	\$28.00
MOBILE HYDRAULICS MANUAL TC-102-01-E-2	Vickers	0-9634162-5-1	HB/06/2	Required	\$72.35
FUNDAMENTALS OF SERVICE: HYDRAULICS #FOS1007NC	John Deere	0-86691-335-1	SW//	Required	\$83.9

PROGRAM OUTLINE

Level One

Diagnostic Procedures (1%)

Hydraulic Systems (35%)

Hydraulic Brake Systems (15%)

Alternate Brake Systems (5%)

Air Brake Systems (35%)

Air Operated Systems (3%)

HD Wheeled Equipment & Attachments (6%)

6. Multiply 1137 by 56

Ans. _____

7. Multiply 11.007 by 108.2

Ans. _____

8. Divide 1064 by 8

Ans. _____

9. Divide 109.86 by 10.3

Ans. _____

10. Add the following fractions, $\frac{1}{4} + \frac{1}{8} + \frac{3}{16} + \frac{1}{2}$

Ans. _____

11. Multiply the following fractions $\frac{3}{7}$ by $\frac{5}{9}$ by $\frac{1}{2}$

Ans. _____

12. Divide the following fractions $\frac{1}{4}$ by $\frac{1}{2}$

Ans. _____

13. Divide $\frac{3}{16}$ by $\frac{1}{8}$

Ans. _____

14. A right angle triangle contains one angle of 46° , calculate the size of the other small angle.

Ans. _____

15. Convert $\frac{5}{8}$ to its decimal equivalent, round your answer to three decimal places.

Ans. _____

16. The number of millimeters in a meter is _____

Ans. _____

17. One imperial gallon is equal to how many liters _____

Ans. _____

18. A plumber cuts three sections of pipe from a 12' length of ABS pipe, the lengths of the sections are $33 \frac{3}{8}$ ", $56 \frac{5}{8}$ " and $39 \frac{7}{8}$ ". What is leftover from the full length, if the saw cut is $\frac{1}{8}$ " wide.

Ans. _____

19. What is the radius of a circle having a diameter of 1.06 meters. Answer in millimeters

Ans. _____

20. What is the circumference of a circle having a diameter of 12 feet.

Ans. _____

21. What is the area of a circle having a diameter of 4.5 feet.

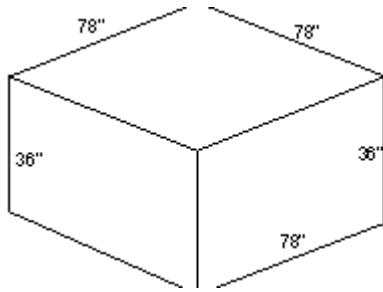
Ans. _____

22. What the area of a right angle triangle having a base dimension of 3 feet and a height of 4 feet.

Ans. _____

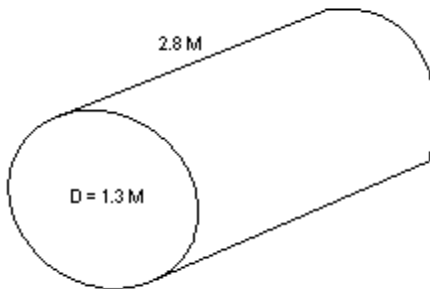
23. Calculate the surface area of this enclosed box. Answer in square inches

Ans. _____



24. Calculate the volume of this cylinder. Answer in Cubic metres

Ans. _____



25. What is 12% of 63.

Ans. _____

26. 17 is what percent of 26

Ans. _____

27. 12.9 is 15% of what number

Ans. _____

28. An item sells for \$63.59. What is the total cost for that item after 7% GST and 6% PST have been applied?

Ans. _____

29. Find the square of 11.

Ans. _____

30. Find the cube of 5.

Ans. _____

31. Find the square root of 49.

Ans. _____

32. Find the cube root 216.

Ans. _____

33. Write 16% as a decimal number and a fraction. (reduce to lowest terms)

Ans. _____

34. Convert 1,000,000 to scientific notation.

Ans. _____

35. Convert 0.00001 to scientific notation

Ans. _____

36. Solve this equation

Ans. _____

$$\sqrt{16} + (9 + 16)^2 =$$

ANSWER KEY

1. 1494
2. 117.651
3. 977
4. 31.56
5. 301
6. 63672
7. 1190.96
8. 133
9. 10.666
10. $17/16$ or $1-1/16$
11. $15/126$ or $5/42$
12. $1/2$
13. $1-1/2$
14. 44 degrees
15. 0.625
16. 1000
17. 4.54
18. $13\ 3/4$ "
19. 530 mm
20. 37.68 feet
21. 15.9 square feet
22. 6 square feet
23. 23 400
24. 3.718 cubic metres (or if 3.14 is used for Π the answer is closer to 3.715)
25. 7.56
26. 65%
27. 86
28. \$71.86
29. 121
30. 125
31. 7
32. 216
33. 0.16 and $4/25$
34. 10^6
35. 1^{-5}
36. 629

CAMPBELL RIVER CAMPUS

HOURS OF OPERATION

Note: The following are general hours of operation of the Campus. Your instructor will provide you with a specific timetable for your course.

MAIN CAMPUS

**1685 SOUTH DOGWOOD STREET
CAMPBELL RIVER, BC
V9W 8C1**

Phone: 923-9700

A map of the campus is included on the page following.

VIGAR ROAD

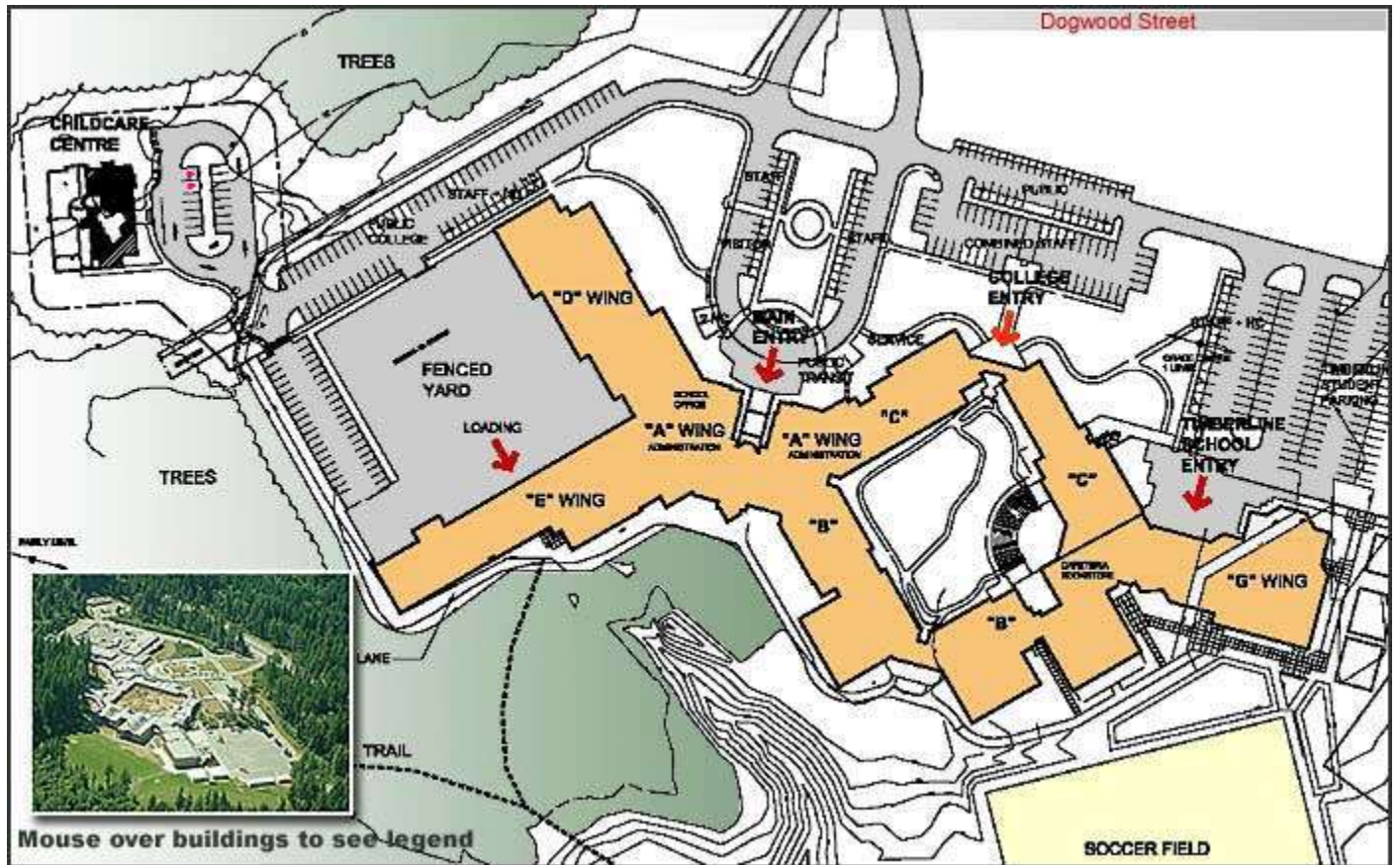
**2780 VIGAR ROAD
CAMPBELL RIVER, BC
V9W 6A3**

Phone: 923-9794

(HEAVY DUTY & COMMERCIAL TRANSPORT MECHANICS, MACHINE SHOP, AIRCRAFT STRUCTURES TECHNICIAN, COASTAL ADVENTURE TOURISM AND CONTRACT TRAINING,)

Hours of Operation – Effective September 8th 2009			
Reception	923-9700 923-9703 Fax	8:30 am – 4:30 pm	M-F
Library	923-9787	8:00 am – 6:00 pm 8:00 am – 4:00 pm	M-TH F
Registration	923-9701	9:00 am – 4:00 pm 9:00 am – 6:00 pm	M, T, TH & F W
Vigar Rd Centre	923-9794	8:30 am – 3:00 pm 8:30 am – 11:30 am	M-TH F

MAIN (DOGWOOD) CAMPUS



MILLWRIGHT CLASSROOM LOCATION D-WING (SPECIFIC ROOM TBA)

“D” WING – Electrical, Electronics, Millwright, Plumbing, Shops & Classrooms

“E” WING – Automotive & Welding Shops & Classrooms

“A” WING – Reception and Administration

“B” WING – Secondary School

“C” WING – Student Services & Classrooms

“G” WING – Secondary School

CAFETERIA – Lower Level

CAMPUS SERVICES

ATM MACHINE

Located around the corner from the Bookstore.

COMPUTER ACCESS

Library - Available during normal operating hours for word processing and library catalogue searches.

Computer Labs C201 – Schedules for these labs will be posted on the doors of these rooms. The use of the computer labs will be subject to the availability of lab monitors and space.

DAYCARE

The Pacific Care Society (child care resource and referral services) provides information and referrals for any parents seeking child care. Their toll-free number is 1-888-480-CARE. Pamphlets about this agency are available in Student Services.

In addition, our beautiful Forest Circle Child Care Centre, an on-site Daycare facility, is available for students with children. For further information please contact Judi Malcolm at 923-4440.

FOOD SERVICES

Cafeteria Service – (breakfast, snacks, lunch and dinner): North Island College Professional Cook Training Program provides cafeteria service (grill service, subs, soups, hot entrees, wraps, desserts and daily specials) from 9:00 a.m. to 2:00 p.m. daily. In addition, fine dining is available on Thursday and Friday evenings.

Snack Bar - The Java Mon Concession, located in the Trades Wing (D 222) will be open from 7:30 am to 3:00 pm daily.

LEARNING ASSISTANCE

If you are having difficulty with your studies, the first step is to always ask your instructor for help. In addition, a range of additional opportunities for assistance are available to you. These include:

Flex classes: These are held in the afternoons and evenings. You can sign up for additional help with Math or English, specific to the work in your course. Ask your instructor or anyone in Student Services about assessment testing to access these supports.

Learning Accommodations: If you have a learning disability, a range of accommodations can be made for you. If you are not sure whether you have a disability, the Access for Students with Disabilities Department provides assessment services. Contact student services at 923-9700 to book an appointment to discuss accommodations or assessment.

LOST AND FOUND

Located at the North Island College Reception desk.

NIC STUDENT UNION

Office located north of the bookstore – G105. Phone: 923-9778

PARKING

There is no fee for parking on campus, but there are a few rules to obey. Parking is available in any unmarked parking space. The most convenient place to park is in the area off the end of D-Wing (turn to your right immediately after entering from Dogwood St.) There is not an excess of parking spaces. However, those who arrive early tend not to have any problems finding a space. Parking is not

permitted in the Trades compound, or in areas with specific designation. Please respect the following parking areas:

Parking for those with disabilities - reserved for students or employees with disabilities
- must display an appropriate parking sticker

Red curb - no stopping
- this is a bus zone and must be kept clear at all times

Service vehicles only - reserved for service vehicles (e.g. maintenance, courier services)

Yellow curb - no parking
- these areas must be kept clear for buses and emergency vehicles

White curbs - loading zones
- short term (15 minute) parking only

Staff Parking only – reserved for North Island College and Timberline Secondary employees

NOTE: Additional parking is available on Rockland Road and Hilchey Road. Please watch for parking areas restricted by time (e.g. 3 hour limit).

VEHICLES ILLEGALLY PARKED WILL BE TOWED AT THE OWNER'S EXPENSE

If your vehicle is towed, please call 923-8111 or 287-2161. Towing charge is approximately \$90.00. Vehicles will be towed to #2 – 1893 Coulter Road, Campbell River

PHOTOCOPYING

The photocopier for student use is located in the library. The cost is .15 per copy.

STUDENT MAIL PICK-UP

Marked assignments and other material can be picked up at the College Reception desk, which is open Monday-Friday from 8:30 a.m. to 4:30 p.m. You will be required to show identification.

STUDENT STUDY ROOMS

A totally quiet student study room has been established in A 232. Access to this space is through the Library.

Group study space is available in the Library.

STUDENT SERVICES STAFF

Michelle Hume, Counselor

Dean Diamond/Lee-Ann Bainbridge, Educational/Financial Aid Advisor
Laura Johnston, Aboriginal Education Advisor

Sandra Billard, Admissions Advisor
Carol Matheson, Admissions Assistant

Tara Idiens, Registration Assistant
April Schelter, Registration Assistant
Darlene Ramm, Registration Assistant

Catherine Peters, Service for Students with Disabilities
Marie Ducharme, Learning Specialist

Agnes Sharkie, Assessment Clerk

Darin Bellham – Assistant Registrar

SERVICES WE PROVIDE

- Admissions
- Assessment Testing
- Awards and Bursary Program
- Career Search Information
- Crisis Counselling
- Educational Advising
- Financial Aid Information & Advising
- Housing Bulletin Board
- Job Postings
- Registration
- Services to Students with Disabilities

STUDENT RIGHTS AND RESPONSIBILITIES

North Island College is committed to consistent and appropriate decision making through the development, maintenance and review of College policies and procedures. Policies and procedures are for the guidance of College employees and students. The complete NIC Policy Manual is available for viewing on the NIC website at www.nic.bc.ca

The following summary provides an overview of some key policies that may influence your studies while at North Island College:

a. Academic Progress (See North Island College Policy, #3-01)

Students who are considered by the instructor to be at risk for not meeting the learning outcomes of a particular course or program may be required to undergo a performance review. At the end of the review period the student's ongoing status in the course or program will be determined. Each program area will establish and communicate in writing the learning outcomes and performance criteria required to successfully complete the course or program.

b. Student Conduct (See North Island College Policy #3-06)

All members of the North Island College community have the right to work and study in an environment where they feel safe and are treated with respect. All members are responsible for creating and upholding a safe and respectful learning environment. Students are expected to behave responsibly, with due consideration for the setting, and to respect the rights of all members of the college community.

The College reserves the right to take appropriate actions, including legal action or suspension (under the authority of the College and Institute Act), when student behaviour conflicts with these expectations.

Students have a responsibility to become informed about college policies and to ensure their academic and personal conduct does not adversely affect the learning environment.

c. Attendance and Performance in Courses and Programs

As per NIC Policy #3-19 *Attendance and Performance in Courses and Programs*, the following standards apply for Apprenticeship Technical Training (ATT) Classes:

Apprentices/Students are expected to attend every technical training class, and to be ready for class prior to the posted start time each day. ATT classes are intensive sessions and require full participation and engagement by all students. When you are absent you will miss information and important concepts that may not arise again at any other time during your apprenticeship. Often these may be concepts that are fundamental to understanding other elements you will be learning in future years.

Student absences tend to slow the pace and disrupt others' learning. It is not the expectation of instructors to put in extra time to help you learn what you may have missed, nor is it fair to delay progression of others in your class by asking questions about information you would know if you had been present.

No more than 3 unauthorized days absent will be permitted in an ATT class. Each late arrival or early departure will count as ½ unauthorized absences. Your instructor may assign a grade of 'F' if you exceed this maximum.

If you have extraordinary reasons why you must be absent from class, notify and discuss with your instructor well in advance.

d. Human Rights (North Island College Policy #2-08)

North Island College is committed to the principle that all members of the College community have the right to work and study in an environment which is free from harassment. The College does not condone and will not tolerate harassing behaviour which may undermine the dignity, self-esteem, or productivity of any student or employee, and will make every reasonable effort to ensure that no employee or student will be subjected to harassing behaviour.

The College considers any form of harassment of an individual involved in College activities to be a serious violation of that individual's fundamental rights. Such a violation is a serious offence which may be subject to a range of resolutions including, in certain circumstances, disciplinary measures up to and including expulsion in the case of a student, or termination in the case of an employee.

HOUSING

Off-campus housing lists are available through three principle sources:

1. The Trades, Technical and Tourism Division maintains a list of suites, B & Bs, and Room and Board accommodations. This list is developed for use by apprentices only. The list can be located on the Apprenticeship Training web-page of the NIC website:

http://www.nic.bc.ca/PDF_docs/departments/HousingList.pdf

2. Members of the community also post similar types of accommodations on the notice board in the hallway across from the entrance to Student Services on the Campbell River Campus.
1. In addition, there are a variety of commercial motel accommodations available. Please check in the local yellow pages.
2. Accommodations may also be found in the local newspapers: Campbell River Mirror and the Courier Islander.

KEY DATES – 2009/2010

North Island College is closed for all Statutory Holidays. If you are normally required to work on these days you may be required to make arrangements with your employer.

HOLIDAYS

Oct. 12	Thanksgiving, College closed
Nov. 11	Remembrance Day, College closed
Dec. 25–Jan 3	Christmas Break, College closed
Apr. 2 & 5	Good Friday & Easter Monday, College closed
May 24	Victoria Day, College closed
July 1	Canada Day, College closed
Aug. 2	BC Day, College closed

LIBRARY SERVICES

Campbell River Campus and Timberline Secondary School share a joint library facility with a central circulation desk but separate book collections, computer catalogues, and study areas.

Library orientations are scheduled during September, October and January. Check for times at the circulation desk. Please register in advance. Handouts on the use of all services are available.

EFFECTIVE TUESDAY, SEPTEMBER 8, 2009

Library Hours:

Monday to Thursday 8:00 am to 6:00 pm

Friday 8:00 am to 4:00 pm

Library Staff: Library Assistant: Diane Newman
Library Assistant: Eleanor Chadwick

NIC Library Offers:

- General Collection
- Reference Collection Reserve Collection
- Periodical Collection
- Video Collection
- NIC on-line library catalogue
- Access to BC University & Public Library Catalogues
- Inter-Library Loans
- Full text journal articles
- Computers for word processing and internet access
- Photocopying - self serve at 15 cents a page
- Library orientations
- Research and information guides
- Reciprocal borrowing with Timberline Secondary School
- Community borrowing

Loan Periods:

- General Collection - 2 weeks
- Reserve Articles – 2 hours
- Reserve Books – 1-7 days or In Library Use
- Periodicals - In Library Use Only
- Reference - In Library Use Only
- Videos/DVDs – 3 days

OVERDUE LIBRARY FINES

.25 cents/day regular loans
\$1.00/day inter-library loans
\$1.00/hour reserve articles
\$5.00/day other reserve items
→ Replacement & processing
charges will be levied for lost &
damaged books. ←

If a student card has not been issued, a current Registration receipt may be presented as an alternative. You are responsible for all materials borrowed on your card and failure to return them will result in a suspension of borrowing privileges. Your student record will also be flagged preventing release of transcripts and registration in further courses.

For the most current information visit our website at
Visit our website at <http://library.nic.bc.ca>

**NORTH ISLAND COLLEGE
CULINARY ARTS PROGRAM
WELCOMES YOU!**

**Our Campus Cafeteria is open
Monday thru Friday from 9:00 am until 2:00 pm**

The Cafeteria is operated by the Culinary Arts Students
at North Island College and our friendly staff members Jo Watson,
Lonnie Howat and Melody White

Items offered are freshly prepared daily.
Below are some of our menu items:

Full Breakfast
Deli Subs – made to order
Hot Entrées
Daily Specials
Short Order
Salads
Daily Made Soups
Fresh made Bread
Delicious Desserts
Wide section of Beverages

The Cafeteria takes all major credit cards and debit cards or purchase our
prepaid gift card. See staff for details.

The Cafeteria holds special events throughout the year featuring
Theme Buffets and Special Event Catering.
Contact Jo Watson @ 923-9745 for further information.

For that special evening out, we also have fine dining Thursday and Friday night
in our Third Course Bistro. The Bistro is run by our Level Three Culinary Arts
Students and service is provided by Tourism and Hospitality.
Contact the Third Course Bistro @ 923-9708 for more information.

JAVA MON CONCESSION

Located just behind the media room in “D” wing of the Timberline and North Island College building is the student lounge and concession Java Mon. All students and staff can expect a warm welcome from Liz from 7:30 am to 3:00 pm daily.

The Java Mon provides a full line of hot and cold beverages including specialty coffees such as mochas and cappuccinos, a wide variety of teas, juice, sodas, and bottled waters.

The Java Mon is also the place to come for your early morning snack featuring fresh baked that day, scones, muffins, cookies and strudels, plus a lot more. Hungry at lunch? Java Mon has Little Caesar’s Pizza, fresh hot soup, hot dogs, salads and pastas.

Interac is available for your convenience. Come in to study, visit or just relax at the Java Mon Concession.

CAMPBELL RIVER CAMPUS STORE

Find us next to the Cafeteria (G102)

TEXT LISTS

From the NIC web site (<http://www.nic.bc.ca>) follow the "Campus Stores & Book Stores" link to view online book lists, current prices¹, and our refund policy. Text/ price lists are updated daily.



Our Commitment

Every possible effort is made to ensure the availability of all required texts no later than two weeks prior to the commencement of classes.

Should publications be delayed, a text reservation service is available.



Support Your Campus Store!

Campus stores revenue contributes to the provision of additional NIC services to learners.



HOURS OF OPERATION

Monday – Friday
9:00 a.m. - 4:00 p.m.

Phone: (250) 923-9705

PLEASE BRING YOUR REGISTRATION FORM TO THE BOOKSTORE WHEN PURCHASING TEXTBOOKS

No Returns are permitted when sealed packages have been opened – please ensure you have purchased the correct resources before opening packages!

Original receipts are required for all refunds/returns



USED BOOKS

"Buy & Sell" notices may be posted on the windows in the bookstore. While this is an excellent way to reduce costs, always check to ensure the book you are purchasing is the correct edition and title.

More Than Textbooks!

North Island College's Campus stores are open from mid-August through the end of June. NIC learners and other members of the College community enjoy convenient, on-site access to a wide variety of competitively-priced products and services.

- ✓ Reference Titles
- ✓ Stationery & Supplies
- ✓ Calculators, Computer Disks, Batteries
- ✓ Art Supplies
- ✓ Snacks
- ✓ Greeting Cards
- ✓ Giftware
- ✓ NIC "Logo" Clothing, Umbrellas, Coffee mugs, etc.
- ✓ Personal Hygiene products

All text books and Classroom Supplies are available through the North Island College bookstore. This list is subject to change. Please contact the bookstore at 250-923-9705 or

¹ *prices subject to change
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conduct a book search via the following link:
http://www.nic.bc.ca/services/campusinfo/book_search.aspx

BUS SERVICE

North Island College students have been offered a monthly transit pass at a 20% discount (\$35.00 vs. \$45.00 for 1 zone). - or a semester pass (4 month pass) for \$112.00 (for 1 zone), which is a further 20% discount from the monthly pass. A two zone pass is available for one month \$43 or for a semester \$138. Semester passes are available in early September and January only. Bus passes may be purchased at the Bookstore. Bus schedules are available at the Bookstore and at the Reception Desk (located at the front entrance to the College).

Local bus transportation will arrive and depart from North Island College Main Entrance off Dogwood Street as follows:

BUS TO DOGWOOD CAMPUS

#1 DOGWOOD			
MONDAY THROUGH FRIDAY			
Departs Community Centre (11 th and Cedar)	Arrives NIC	Departs NIC	Arrives Community Centre (11 th and Cedar)
6:45	6:58	6:58	7:14
7:15	7:28	7:30	7:43
7:45	7:58	8:00	8:13
8:15	8:28	8:30	8:43
8:45	8:58	9:00	9:13
9:25	9:38	9:30	9:43
9:45	9:58	9:58	10:14
10:45	10:58	10:58	11:14
11:55	12:08	12:08	12:24
12:45	12:58	12:58	1:14
1:45	1:58	1:58	2:14
2:05	2:18	2:18	2:34
2:45	2:58	2:58	3:14
3:20	3:33	3:33	3:49
3:55	4:08	4:08	4:24
4:30	4:43	4:43	4:59
4:45	4:58	4:58	5:14
5:20	5:33	5:33	5:49
6:15	6:28	6:30	6:43
6:45 T	6:58 T	6:58 T	7:14 T
8:45 T	8:58	8:58 T	9:14 T
10:00 T	10:13	10:13 T	10:29 T

Special Information for Students
In addition to the trips listed here Campbell River Transit provides a number of special express trips for College students. Call Transit Information at 250-287-7433 for more information on how transit can help coordinate your trip to work or school.

T – Thursday and Friday only

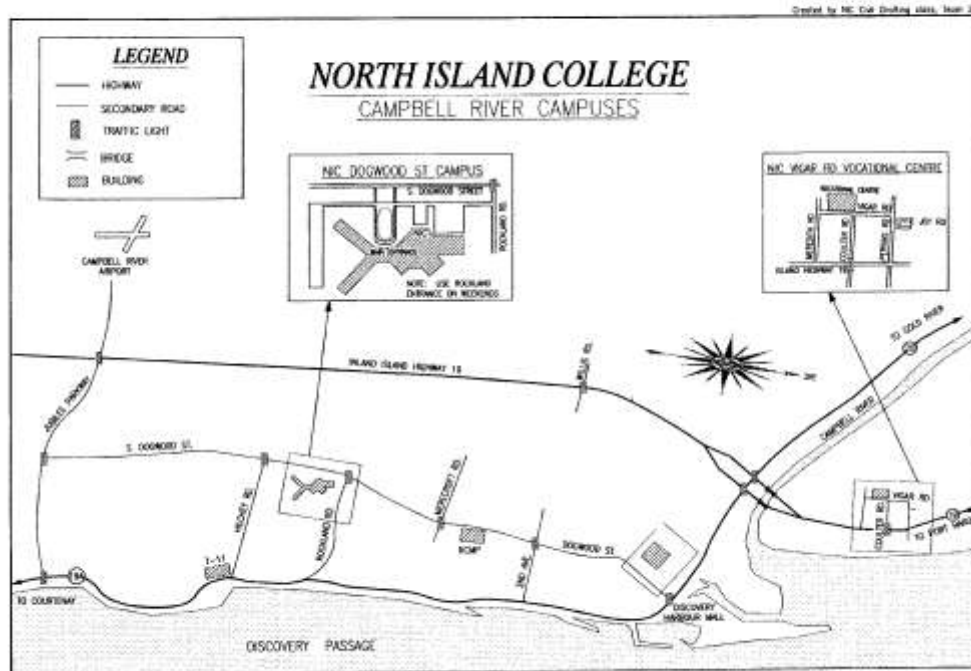
Schedule subject to change. For the most current schedule information check <http://www.bctransit.com/> or call 287-7433.

BUS TO VIGAR ROAD

Departs Community Centre	Arrives Woodburn & Coho		Departs Woodburn & Coho	Arrives Community Centre
7:15	7:33		7:33	7:41
8:20	8:38		8:38	8:46
9:15	9:33		9:33	9:41
10:10	10:28		10:28	10:36
11:20	11:38		11:38	11:46
12:30	12:48		12:48	12:56
1:35	1:53		1:53	2:01
2:15	2:33		2:33	2:41
3:15	3:33		3:33	3:41
3:45	4:03		4:03	4:11
4:15E	4:33E		4:33E	4:41E
5:20	5:38		5:38	5:46
6:25	6:43		6:43	6:51
7:17 T	7:35 T		7:35 T	7:43 T
9:15 T	9:33 T		9:33 T	9:41 T

E- This trip continues as a 6 Oyster River via Elk falls, Monday to Friday
T – Thursday and Friday only
 Schedule subject to change.

MAP TO VIGAR ROAD CAMPUS FROM DOGWOOD CAMPUS



QUADRA ISLAND FERRY

1-888-BC FERRY (1-888-223-3779)

Leave Campbell River	Leave Quadra Island
6:40 am Except Dec 25/Jan 1	6:15 am Except Dec 25/Jan 1
7:30 am Except Sundays & Dec 25/Jan 1	7:05 am
8:30 am	8:00 am
9:30 am	9:00 am
(DC) 10:30 am	10:00 am
11:30 am	11:00 am
12:30 pm	12:00 noon
1:30 pm	1:00 pm
2:30 pm	2:00 pm
3:30 pm	3:05 pm
4:30 pm	(DC) 4:00 pm
5:25 pm	5:00 pm
6:15 pm	5:50 pm
7:30 pm	7:00 pm
8:30 pm	8:00 pm
9:30 pm	9:00 pm
10:30 pm	10:00 pm
11:30 pm Fridays & Saturdays only	11:00 pm Fridays & Saturdays only

Tuesday sailings marked (DC) will be replaced by a Dangerous Cargo Sailing. No other passengers permitted

EI OFFICE 101-950 ALDER ST PH. 286-6212



Daytime Emergency Phone Numbers for North Island College and First Aid

- Internal Phone Monday – Friday 8:30-4:30
Dial 0
- Pay phone (\$0.50) or from other external phone Monday – Friday 8:30-4:30
Dial 923-9700

After Hours Emergency Phone Numbers

- Internal Phone
 - Ambulance 9-911
 - Fire 9-911
 - Police 9-911
 - Crisis Line 9-287-7743
- Pay phone (no charge) or other external phone
 - Ambulance 911
 - Fire 911
 - Police 911

When reporting First Aid emergencies *Stay on the Line!*

Walk-in Clinics and Hospital contact information

Clinic hours vary. Phone or visit for more information.

- Alder Medical Centre 277 Evergreen Rd (at Birch and Evergreen near the hospital) 287-7441
- Quinsam Medical Group 1400 Dogwood St (beside London Drugs and Save-On Foods) 286-0601
- River City Medical Clinic A-1424 Island Hwy (Inside Superstore at Discovery Harbour Mall) 287-2111
- Seawatch Medical Clinic 203-2276 S Island (in Willow Point above Peoples Drug Mart 923-1189)

Hospital

- Campbell River and District General Hospital 375 2nd Ave 287-7111