



**PRIORITIZING NEW PROGRAM PROPOSALS**

**#3-13**

Recommended:	May 8, 1998	by: Education Council
Approved:	May 24, 1998	by: Board of Governors
Revised:	September 19, 2003	by: Education Council
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Date to be Reviewed:	2008	

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**POLICY**

**The Prioritizing New Program Proposals policy provides criteria for prioritizing new programs being considered for addition to the current offerings of North Island College. This policy applies to all programs leading to a credential offered by North Island College on its own or in partnership with another institution.**

**PURPOSE**

The policy will ensure that program priorities are set in a clear, considered and consistent manner. Deans' Council is responsible for the development and review process to support new programs. The prioritized list, with rationale, will be submitted to Education Council and the Board of Governors for information.

**GUIDELINES**

1. All the following factors will be considered in setting priorities for new programs:
  - A) Demand
    - i. Student demand
    - ii. Community social and economic demand
  - B) Program's Relationship to other programs
  - C) Alternative program providers

- D) Community resources (e.g. practicum placements, co-op placements, specialized equipment)
  - E) Cost effectiveness
  - F) Impact on existing College resources (e.g. student services, library, facilities)
  - G) External sponsorship or partners
  - H) Congruency with North Island College's Educational and Service Plans
  - I) Congruency with Ministry or provincial government goals and objectives
2. Once the new programs are prioritized by Deans' Council, the prioritized list, with rationale, will be submitted to Education Council and the Board of Governors for information.

## **PROCEDURES**

1. Deans' Council is responsible for the development and ongoing review of the procedure.
2. The prioritization of new programs will occur on a regular basis, with the list updated at least once every two (2) years.

### **Cross Reference:**

See also New Program Policy #3-07

See also Program Evaluation Policy #3-11

See also New Course and Significant Course Change Policy #3-15

See also Program Cancellation Policy #3-20