



**SPACE SCHEDULING:
RESOLUTION OF CONFLICTS**

#3-18

Approved: September 19, 2001 by: President's Council
Effective: September 19, 2001
Date to be reviewed: 2003

POLICY

Facilities are a College-wide resource and College administration will allocate this resource to serve the needs of the College as expressed in its mission, values, ends, strategic and tactical plans. Programs and services do not “own” space.

North Island College supports a collaborative and rational approach to resolving space scheduling conflicts in accordance with the mission, values, ends, strategic and tactical plans of the College. The College is committed to resolution processes that result in expeditious, fair and judicious outcomes for those involved.

PURPOSE

North Island College continues to experience a shortage of instructional and service space. This policy presents guidelines to assist those in space scheduling conflict situations to reach timely, satisfactory and fair outcomes.

GUIDELINES

1. The College will schedule space with the learning needs of all students as a priority.
2. The appropriate Regional Administrators will coordinate the development of Campus and regional space schedules.
3. The appropriate Regional Administrators will coordinate the development of space schedules to maximize appropriate space utilization and instructional hours available for students.
4. Proponents in conflict have the right to a hearing, the right to present their position in person and the right to a timely decision.

Cross Reference:

See also Student Services Procedures on Space Scheduling: Resolution of Conflicts