



## ASSESSMENT FEE

#4-05

Approved:	July 27, 1994	by: Board of Governors
Revised:	December 12, 1996	by: Administrative Council
Effective:	December 12, 1996	
Date to be Reviewed:	2007	

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### POLICY

**A fee will be levied for the administration and assessment of basic skills tests. Basic skills include mathematics, reading comprehension and/or writing skills. Two (2) fee rates will be used, one for students who have applied for admission or who have been admitted to North Island College credit programs and one for external requests for assessment services.**

### PURPOSE

This policy enables the cost of basic skills assessment services to be applied to the user. In particular, it provides a fee structure which allows North Island College students to benefit from reduced fees. Full costs will be charged to external users.

### GUIDELINES

Requests for basic skills assessment services will be categorized into two (2) groups: North Island College students and non-North Island College students. Categorized as North Island College students will be those who have applied for admission to a North Island College credit program or those who have registered for a North Island College credit course.

Individuals who require basic skills assessment services will be charged a fee in accordance with the Fee Schedule. This fee is **in addition to** the Application for Admission fee for North Island College students.

Non-North Island College requests will be charged an external fee per assessment for assessments administered within the regular College assessment schedule. Should an additional assessment time be requested/required, an additional fee will be charged.

**ASSESSMENT FEE SCHEDULE:**

North Island College Applicants:	\$15.00
Non-North Island College Applicants:	\$40.00