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## CAEN-BSN Program Application Package – Option B

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The nursing program at North Island College is part of the Collaboration for Academic Education in Nursing (CAEN) a partnership of nine post-secondary institutions that offer the same nursing curriculum resulting in a Bachelor of Science in Nursing (BSN) degree.

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### Academic Admission Requirements

Prospective students must meet the following academic prerequisites:

1. Submit Transcripts from Diploma School of Nursing and other educational institution attended.
2. Submit Verification of nursing registration status from CRNBC.
3. Complete NUR 345 at the University of Victoria or Thompson Rivers University Open Learning.
4. See the BSN Program Academic Advisor re: program planning.
5. Nurses with limited practice experience may be required to complete 2 additional consolidated practice experiences.

**Note:** Applicants who meet the admission requirements for this option will be accepted in the program at NIC depending on seat availability. Students registered at a partner site wanting to take single courses at NIC will be considered depending on seat availability.

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### Other Admission Requirements

In addition to fulfilling the academic admissions requirements listed above, a prospective student must submit the following which are included in the Bachelor of Science in Nursing—Program Application Package.

1. Student Information Form
2. Two letters of reference using the reference forms included in this Program Application Package. Note: One reference letter must be from an RN supervisor. (Reference letters may be submitted with the student's admission package ONLY if the reference letter is in a sealed envelope with the Referee's signature across the seal.)

**Note:** *Some prospective students may be required to have an interview at the discretion of the Department Chair or designate. The interview is designed to assist students in making an informed decision about pursuing a nursing career.*

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**It is the student's responsibility to be certain that all components of the application are complete. Incomplete applications will not be considered.**

*Information collected in this application package is collected in accordance with the Freedom of Information/Protection of Privacy Act and constitutes a part of the student's personal record.*

## Before Classes Begin

Once the student has been accepted to the program, the student will be required to:

1. Hold a current CPR Level HCP certificate or equivalent and have completed a Workplace Hazardous Material Information System (WHMIS) course. A photocopy of these certificates must be presented to the Nursing Program Support Assistant on the first day of classes.
2. Submit a completed immunization form. This immunization form will be sent to you once you are offered a seat in the program. This form should be validated by the public health nurse at your local health unit. The test must indicate Rubella IgG reactive and Varicella immune status. This form must be presented to the BSN Program Support Assistant on the first day of classes. **Note:** *If the public health nurse recommends a rubella serologic test, a photocopy of the results of this test will also have to be submitted.*

## Other Important Information

- Nursing practice experiences in health agencies in the North Island Region are essential to the program. While the majority of clinical placements take place in the Comox Valley or in Campbell River, it is increasingly necessary to utilize agencies in other North Island regions such as Port McNeill, Port Hardy, Alert Bay, Bella Coola, Tofino, Powell River and Port Alberni. Students may be asked to do practice experiences in any of these areas and must arrange their own transportation and assume related transportation/accommodation costs. Students may also be required to complete their Consolidate Practice Experiences during the months of June, July and August depending on the availability of clinical resources. Shift work in the practice areas may include days/evenings/ nights/weekends, 8 and/or 12 hour shifts.
- Students will be required to submit typewritten essays and papers as part of course requirements therefore, basic computer literacy and Internet access is necessary.
- Students must take two first year university-level English courses: ENG 115 (or equivalent) and one of ENG 120, 121, 125, or 126. Returning RN students are required to meet these English requirements unless they have a minimum B+ in ENG 115 or ENG 121. In this case they are not required to complete a second English course. (Note: credit will not be granted for both ENG 115 and 125). Returning RNs need to complete 2 additional 300 or 400 level electives in order to meet 3rd and 4th year graduation requirements. (Note: English requirements and 2 additional 300 or 400 level electives may be completed prior to entering the program).
- The CAEN-BSN program at North Island College, and its partner sites, must normally be completed within six years for Option B.
- Students must maintain active CRNBC registration

**CAEN-BSN Student Information Form**

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**Personal Information:** *Please notify the College if there is a change in any of the information provided herein.*

Full Name: \_\_\_\_\_

Former Surname: \_\_\_\_\_ Birthdate: (yy/mm/dd) \_\_\_\_\_

Telephone: \_\_\_\_\_ Email: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Emergency Contact: \_\_\_\_\_

Telephone: \_\_\_\_\_ Email: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

**High School Education**

Grade completed: \_\_\_\_\_ Date: \_\_\_\_\_

Location: \_\_\_\_\_

**Post Secondary Education**

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CAEN-BSN Student Information Form (page 2)

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Other courses, training camps, seminars etc

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**You and Nursing**

*Your past experiences can enhance future learning. Describe some of these experiences*

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*Describe who you are*

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**I certify that the information provided herein is correct:**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**CAEN-BSN Personal Reference Form – Option B**

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**CONFIDENTIAL**

Letter of reference for applicant to the Bachelor of Science in Nursing Program (BSN) at North Island College

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**Applicant’s Name:** \_\_\_\_\_

**To the person providing a reference:**

We would appreciate your taking the time to complete this reference to help us make an informed decision about the above named applicant’s ability to undertake the Bachelor of Science in Nursing program. The BSN program is a four year academic degree program that leads to the student becoming a Registered Nurse. We would like a frank appraisal of the ability of the applicant to undertake this program. Please comment on areas such as responsibility, initiative, critical thinking, communication and caring.

This reference becomes a part of the student’s personal information and can be requested under the Freedom of Information/Protection of Privacy Act. Your identity will be protected should such a request be made.

Please attach a letter of reference and complete and sign the Referee Information in the section below.

**Mail the completed form directly to:**

**Admissions, North Island College, 2300 Ryan Road, Courtenay, BC V9N 8N6**

**Please Note: Reference letters may be submitted with the student’s admission package ONLY if the reference letter is in a sealed envelope with the Referee’s signature across the seal.**

**Referee Information:** *Must not be related to applicant*

Name: \_\_\_\_\_ Signature: \_\_\_\_\_

Title: \_\_\_\_\_ Institution: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Address: \_\_\_\_\_

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Title: \_\_\_\_\_ Institution: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Address: \_\_\_\_\_