

Fine Arts - Portfolio Preparation Guidelines

This is your opportunity to present yourself visually. For a strong presentation, prepare and submit a portfolio of your works based on the following guidelines:

- 1.** Maximum size for submission of original, two-dimensional work is 22" x 30". All works including slides and photographs of larger and three-dimensional works must be clearly identified with name, date, title, size and media.
- 2.** The portfolio should contain a representative selection of your developments of up to 20 original completed works or works in progress. Original work excludes copies or works created by others; however, it may include variations derived from others. **Sources must be credited.**
- 3.** Submissions can include working studies or completed examples of your work. Two-dimensional works may include drawings, paintings, prints, photographs, mixed media and design projects, including computer-generated designs. Three-dimensional works may include clay, fibre, wood, metals, etc. Media presentations can be audio/video/computer generated.
- 4.** Include examples of works in progress including research or technical explorations to illustrate your personal interests and directions. The committee is looking for self-initiated works, as well as examples that have been assigned to you as projects.
- 5.** Present your work in a neat and organized fashion. Do not submit works that are matted or framed. Sample storyboards are acceptable.
- 6.** Arrange your portfolio to best illustrate your developments, i.e., over a sequence of time, by media, by idea, etc. Variety is expected in these areas.
- 7.** Package and label your portfolio appropriately. Remember to include return postage if necessary.
- 8.** Anything sent in digitally should be on CD and in either JPEG or PowerPoint format. Written material should be sent as a PDF.

What the Portfolio Committee is looking for are demonstrated abilities within a variety of areas, an open, exploratory attitude, energy and a commitment that is consistent with the intense nature of this two-year program. Be prepared at your interview to explain why you have decided to pursue studies in the arts (your goals), how, when and where you plan to attain these goals.

Statement of Expectations - The statement of expectations is intended mainly to give the Portfolio Committee an indication of the level of the applicant's communication skills. It will also give the committee an indication of what the student thinks the program will do for them. It should be understood that these expectations are not used to determine the candidate's suitability for the program. The emphasis is on communication skills.