

<b>NORTH ISLAND COLLEGE BOARD OF GOVERNORS</b> <b>REGULAR MEETING</b> <b>TO BE HELD AT KOMOUX HALL BOARDROOM, COMOX VALLEY CAMPUS</b> <b>THURSDAY, SEPTEMBER 22, 2016 @ 1:00 P.M.</b>
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### AGENDA

*\*Note: Lunch will be served at 12:30pm with the business meeting starting at 1:00pm.*

Topic	Attachment	Action
<b>1. CALL TO ORDER</b>		
1.1 Acknowledgement of K'ómoks First Nations Traditional Territory		
1.2 Welcome Board of Governors New Member – Leslie Dickie		
1.3 Oath of Appointment (All Board Members)	✓	Oath-taking
1.4 Election of Chair (J. Bowman will be presiding officer)		To elect
1.5 Election of Vice Chair		To elect
1.6 Adoption of Agenda		To adopt
1.7 Minutes of the Regular Meeting of June 9, 2016	✓	To approve
<b>PRESENTATION (15 minutes)</b>		
<b>Threat Assessment and Communications Protocols:</b>		
Kathleen Kuhnert, Director, Student Services and Registrar		
David Graham, Director, Facilities Management		
Nancy Twynam, Assistant Director, Student Affairs		
<b>2. BOARD BUSINESS</b>		
2.1 Board Action Log as of September 22, 2016	✓	Information
2.2 Executive Committee Report	✓	Information
2.3 Board Meeting Schedule, September 2016 to June 2017	✓	Discussion
2.4 Governance and Human Resources Committee Report	✓	Information
2.4.1 Board Committees' Terms of Reference:	✓	To approve
2.4.1.1 Executive Committee		
2.4.1.2 President's Performance and Compensation Committee		
2.4.2 Board Bylaw #2 A Bylaw to Establish the Board of Governors Conflict of Interest Guidelines	✓	To approve
2.4.3 Governance Process Policies:	✓	To approve
2.4.3.1 GP Policy 7 – Meetings of the Board		
2.4.3.2 GP Policy 8 – Election of Board Chair and Vice Chair		
2.5 Finance and Audit Committee Report		
2.5.1 F16/17 Q1 Forecast Report	✓	Information
2.6 Draft Board Retreat Agenda, October 27/28	✓	To discuss
2.7 Roundtable Regional Reports		Information
<b>3. REPORTS</b>		
3.1 President		
3.1.1 President's Report	✓	Information
3.1.2 Regional Highlights Report	✓	Information
3.2 Interim Vice President, Learning and Students		
3.2.1 Update on Program Delivery and Development	✓	Information
3.2.2 Update on Fall 2016 Stable Credit Enrolment	✓	Information

3.3	Vice President, Finance and Facilities		
3.3.1	Financial Information Act Report	✓	To approve
3.3.2	First Quarter Financial Statements for 2016/2017	✓	Information
3.3.3	Campus and Facilities Plan	✓	To approve
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3.4	Vice President, Strategic Initiatives		
3.4.1	NIC Foundation Report		Information

**4. INFORMATION**

- 4.1 2016-2017 Board of Governors Calendar of Events
- 4.2 BC Post-Secondary Workshop Schedule, Okanagan College, October 5-7, 2016
- 4.3 NIC Elections Timeline Fall 2016
- 4.4 Board of Governors Orientation and Information Manual Index
- 4.5 Order-in-Council dated July 21, 2016 re L. Dickie’s appointment for a term ending December 31, 2017
- 4.6 AVED Update for PSEA AGM, September 14, 2016
- 4.7 President’s correspondence dated June 2016 to recipients of the President’s Awards for Academic Excellence and the Lieutenant Governor’s Silver Medal Award
- 4.8 Letters from NIC employees regarding pay parking

**5. NEXT MEETING DATES**

- Annual Board Retreat, Thursday evening and Friday, October 27-28, 2016 Comox Valley
- Regular meeting – Thursday, November 24, 2016, Port Alberni Campus, CEN 205
- In-Camera meeting – Thursday, November 24, 2016, immediately following the regular meeting

**6. ADJOURNMENT**