MINUTES OF THE MEETING OF THE NORTH ISLAND COLLEGE EDUCATION COUNCIL HELD AT THE COMOX VALLEY CAMPUS AND VIA BLUEJEANS ON FRIDAY, DECEMBER 16, 2022
APPROVED

PRESENT:
Wilma Gus, Faculty, Port Alberni, *Chair*
Aisling Brady, Faculty, Comox Valley
Alix Carrel, Faculty, Comox Valley, *Vice Chair*
Ashley Blacquiere, Faculty, Comox Valley
Barb Biggs, Support Staff, Comox Valley
Jennifer Fallis Starhunter, Faculty, Campbell River, *Chair, Curriculum & Fast Track*
Judith Marriott, Faculty, Comox Valley, *Chair, Planning & Standards*
Kathleen Haggith, Administration
Kelly Shopland, Administration
Kudakwashe Wingwiri, Student, Comox Valley
Michelle Badger, Administration (partial attendance)
Ryan Blaak, Faculty, Comox Valley
Sukhwinder Singh, Student, Port Alberni
Tony Bellavia, Administration
Tony Trudel, Faculty, Campbell River
Vincent Michaud, Student, Campbell River
Kara Foreman, Recording Secretary (RS)

REGRETS:
Chamya Liyanage, Student, Comox Valley
Karen Grigoleit, Support Staff, Comox Valley
Lisa Domae, President (Ex-Officio)
Rylee LaTrace, Board of Governors Representative

1. **Declaration of Quorum**
    W. Gus declared quorum at 9:31am.

2. **Adoption of Agenda**
    Moved by V. Michaud / Seconded by A. Carrel TO ADOPT THE AGENDA FOR DECEMBER 16, 2022.
    MOTION CARRIED.

3. **Review of Minutes of the Meeting**
    Moved by A. Brady / Seconded by B. Biggs TO APPROVE THE MINUTES OF THE MEETING OF NOVEMBER 18, 2022.
    Approved as presented.
    MOTION CARRIED.

4. **Business Arising - None**

5. **Committee Reports**
    5.1 Education Council Chair (Verbal) Update
    There were no questions.

    5.2 Planning and Standards Committee
    No meeting
    The chair noted that Policy 3-06 (Code of Conduct) will return to the table early in the new year.

    5.3 Curriculum Committee
    Minutes of November 18 & December 2, 2022

    Items 5.3.1-5.3.3 were taken together
    5.3.1   Course Revision – BIO 201 Introduction to Biochemistry
    5.3.2   Course Revision – BIO 260 Pathobiology I
    5.3.3   Course Revision – BIO 261 Pathobiology II

Moved by J. Fallis Starhunter / Seconded by A. Carrel TO APPROVE THE COURSE REVISIONS.

EFFECTIVE/START DATE: FA 2023

MOTION CARRIED.

5.3.4	**New Program** – Post Graduate Certificate, Business Administration

Moved by J. Fallis Starhunter / Seconded by A. Carrel TO APPROVE THE NEW PROGRAM WITH AMENDMENTS AS NOTED BELOW.

EFFECTIVE/START DATE: FA 2023
Requested Revisions:
Program Requirements
- Electives; change to 45

MOTION CARRIED.

ACTION ITEM: Discussion needed regarding Program Outcomes; structure, location, training

5.3.5	**New Program** – Post Graduate Certificate, Marketing

Moved by J. Fallis Starhunter / Seconded by V. Michaud TO APPROVE THE NEW PROGRAM WITH AMENDMENTS AS NOTED BELOW.

EFFECTIVE/START DATE: FA 2023
Requested Revisions:
Program Requirements
- Add ENG 166 to first year
- Remove ENG 166 from electives

MOTION CARRIED.

Items 5.3.6-5.3.7 were taken together

5.3.6	**Program Revision** – PDD Global Business Management
5.3.7	**Program Revision** – PDD Pre Professional Accounting

Moved by J. Fallis Starhunter / Seconded by A. Carrel TO APPROVE THE PROGRAM REVISIONS WITH AMENDMENTS AS NOTED BELOW.

EFFECTIVE/START DATE: FA 2023
Requested Revisions:
Program revision form
- (5.3.6) Check the Name box
- (5.3.7) Check the Admission Requirements box
Program Requirements
- Add ILF 1XX to electives (on both programs)

MOTION CARRIED.

Items 5.3.8-5.3.9 were taken together

5.3.8	**New Course** – THM 251 Hotel & Resort Development, Operations & Management
5.3.9	**Course Revision** – THM 276 Food & Beverage Management

Moved by J. Fallis Starhunter / Seconded by A. Blacquiere TO APPROVE THE NEW COURSE AND COURSE REVISION.

EFFECTIVE/START DATE: FA 2023

MOTION CARRIED.

Items 5.3.10-5.3.11 were taken together

5.3.10	**Program Revision** – Tourism & Hospitality Management Certificate
5.3.11	**Program Revision** – Tourism & Hospitality Management Diploma

Moved by J. Fallis Starhunter / Seconded by K. Haggith TO APPROVE THE PROGRAM REVISIONS WITH AMENDMENTS AS NOTED BELOW.

EFFECTIVE/START DATE: FA 2023
Requested Revisions:

Program revision form
- (5.3.10) Check Admission Requirements box

MOTION CARRIED.

Items 5.3.12-5.3.13 were taken together

5.3.12   **Program Revision –** Global Tourism & Hospitality Management Advanced Certificate Program

5.3.13   **Program Revision –** Global Tourism & Hospitality Management Advanced Diploma Program

Moved by J. Fallis Starhunter / Seconded by A. Carrel TO APPROVE THE PROGRAM REVISIONS.

EFFECTIVE/START DATE: FA 2023

MOTION CARRIED.

5.3.14   **Course Revision –** CPS 114 Algorithms and Programming

Moved by J. Fallis Starhunter / Seconded by V. Michaud TO APPROVE THE COURSE REVISION WITH AMENDMENTS AS NOTED BELOW.

EFFECTIVE/START DATE: FA 2023
Requested Revisions:
Course Revision form
- Change format to 15 hours lab
Prerequisites
- Add MAT 033 (use template)

MOTION CARRIED.

5.3.15   **Course Revision –** DGL 102 Graphic Design Foundations

Moved by J. Fallis Starhunter / Seconded by V. Michaud TO APPROVE THE COURSE REVISION.

EFFECTIVE/START DATE: FA 2023
Prerequisites effective date: FA 2024

MOTION CARRIED.

5.3.16   **Course Revision –** DGL 103 HTML and CSS

Moved by J. Fallis Starhunter / Seconded by A. Carrel TO APPROVE THE COURSE REVISION.

EFFECTIVE/START DATE: FA 2023

MOTION CARRIED.

5.3.17   **Course Revision –** DGL 104 Application Development Foundations

Moved by J. Fallis Starhunter / Seconded by T. Trudel TO APPROVE THE COURSE REVISION WITH AMENDMENTS AS NOTED BELOW.

EFFECTIVE/START DATE: FA 2023
Requested Revisions:
Evaluation
- Add the standard statement regarding "weighting…"

MOTION CARRIED.

5.3.18   **Course Revision –** DGL 114 Introduction to Mobile App Development

Moved by J. Fallis Starhunter / Seconded by A. Carrel TO APPROVE THE COURSE REVISION WITH AMENDMENTS AS NOTED BELOW.

EFFECTIVE/START DATE: FA 2023
Requested Revisions:
Learning Outcomes
- #4; change describe to analyze

MOTION CARRIED.

5.3.19   **Course Revision** – DGL 204 Programming for Mobile App Development

Moved by J. Fallis Starhunter / Seconded by A. Brady TO APPROVE THE COURSE REVISION.

EFFECTIVE/START DATE: FA 2023
Prerequisite effective date: FA 2024

                                                     MOTION CARRIED.

5.3.20   **Course Revision** – DGL 222 Advanced Topics in Design

Moved by J. Fallis Starhunter / Seconded by V. Michaud TO APPROVE THE COURSE REVISION.

EFFECTIVE/START DATE: FA 2023
Prerequisite effective date: FA 2024

                                                     MOTION CARRIED.

Items 5.3.21-5.3.22 were taken together
5.3.21   **Program Revision** – Culinary Business Operations Certificate
5.3.22   **Program Revision** – Culinary Business Operations Diploma

Moved by J. Fallis Starhunter / Seconded by A. Blacquiere TO APPROVE THE PROGRAM REVISIONS WITH AMENDMENTS AS NOTED BELOW.

EFFECTIVE/START DATE: FA 2023
Requested Revisions:
Program revision form
- (5.3.22) add PCA 120 Culinary Internship
Program Requirements
- (5.3.22) year two; clarify electives statement

                                                     MOTION CARRIED.

5.3.23   **New Course** – PCA 120 Culinary Internship

Moved by J. Fallis Starhunter / Seconded by A. Carrel TO APPROVE THE NEW COURSE WITH AMENDMENTS AS NOTED BELOW.

EFFECTIVE/START DATE: FA 2023
Requested Revisions:
Prerequisite
- Specify programs (Certificate & Diploma)
Course Content
- Fix first run-on sentence
Learning Outcomes
- #3; remove "outline"
- #4; remove "demonstrate"
Evaluation
- Add standard statement "weighting…"

                                                     MOTION CARRIED.

5.3.24   **Course Deactivation** – PCA 110 Culinary Co-op Education Work Term

Moved by J. Fallis Starhunter / Seconded by K. Haggith TO APPROVE THE COURSE DEACTIVATION.

EFFECTIVE/START DATE: FA 2023

                                                     MOTION CARRIED.

5.3.25   **Program Revision – Engineering Foundations Certificate**

Moved by J. Fallis Starhunter / Seconded by V. Michaud TO APPROVE THE PROGRAM REVISION WITH AMENDMENTS AS NOTED BELOW.

EFFECTIVE/START DATE: FA 2023
Requested Revisions:
Completion Requirements

- Add completion timeline statement

MOTION CARRIED.

5.3.26 **Program Revision** – Coastal Forest Technology Diploma

Moved by J. Fallis Starhunter / Seconded by V. Michaud TO APPROVE THE PROGRAM REVISION.

EFFECTIVE/START DATE: FA 2023

MOTION CARRIED.

Items 5.3.27-5.3.29 were taken together
5.3.27 **Course Revision** – CFW & RFT 100 Introduction to Forestry
5.3.28 **Course Revision** – CFW & RFT 101 Indigenous Lands and Culture
5.3.29 **Course Revision** – CFW & RFT 102 Forest Health and Safety

Moved by J. Fallis Starhunter / Seconded by A. Brady TO APPROVE THE COURSE REVISIONS WITH AMENDMENTS AS NOTED BELOW.

EFFECTIVE/START DATE: FA 2023
Requested Revisions:
Course revision form
- (5.3.28) Change course title to Indigenous Lands
ACD
(5.3.28) Title
- Remove "and Culture" (also changed on diploma program)
(5.3.28) Course Content
- Remove "First Nations"
(5.3.28) Learning Outcomes
- #13; capitalize "Indigenous"
- Instructor Qualifications
- Change "ability" to "commitment"

MOTION CARRIED.

5.3.30 **Course Revision** – CFW & RFT 103 Applied Technology and Data Management

Moved by J. Fallis Starhunter / Seconded by V. Michaud TO APPROVE THE COURSE REVISION WITH AMENDMENTS AS NOTED BELOW.

EFFECTIVE/START DATE: FA 2023
Requested Revisions:
Learning Outcomes
- Fix numbering

MOTION CARRIED.

Items 5.3.31-5.3.32
5.3.31 **Course Revision** – CFW & RFT 104 Plant Identification and Classification
5.3.32 **Course Revision** – CFW & RFT 105 Coastal Harvesting Systems

Moved by J. Fallis Starhunter / Seconded by A. Blacquiere TO APPROVE THE COURSE REVISIONS.

EFFECTIVE/START DATE: FA 2023

MOTION CARRIED.

5.3.33 **Course Revision** – CFW & RFT 106 Introduction to Timber Cruising

Moved by J. Fallis Starhunter / Seconded by A. Carrel TO APPROVE THE COURSE REVISION WITH AMENDMENTS AS NOTED BELOW.

EFFECTIVE/START DATE: FA 2023
Requested Revisions:
ACD
- Ensure all content matches on CFW and RFT

MOTION CARRIED.

Items 5.3.34, 5.3.35 & 5.3.37 were taken together

5.3.34   **Course Revision** – CFW & RFT 107 Workplace Readiness Skills

5.3.35   **Course Revision** – CFW & RFT 108 Principles of Forest Engineering

5.3.37   **Course Revision** – CFW & RFT 113 Technical Math for Forestry

Moved by J. Fallis Starhunter / Seconded by A. Brady TO APPROVE THE COURSE REVISIONS WITH AMENDMENTS AS NOTED BELOW.

EFFECTIVE/START DATE: FA 2023

Requested Revisions:

ACD

(5.3.35) Prerequisite

- #3; add "are not met"

(5.3.35) Learning Outcomes

- #7; ensure same on CFW & RFT

(5.3.37) Course Content

- Add "Introductory Statistics"

MOTION CARRIED.

5.3.36   **Course Deactivation** – CFW 109 Practicum

Moved by J. Fallis Starhunter / Seconded by V. Michaud TO APPROVE THE COURSE DEACTIVATION.

EFFECTIVE/START DATE: FA 2023

MOTION CARRIED.

5.3.38   **Course Revision** – RFT 110 Technical Communications

Moved by J. Fallis Starhunter / Seconded by A. Blacquiere TO APPROVE THE COURSE REVISION WITH AMENDMENTS AS NOTED BELOW.

EFFECTIVE/START DATE: FA 2023

Requested Revisions:

Course revision form

- Fix course code

MOTION CARRIED.

5.3.39   **Course Revision** – RFT 111 Forest Soils and Geomorphology

Moved by J. Fallis Starhunter / Seconded by V. Michaud TO APPROVE THE COURSE REVISION WITH AMENDMENTS AS NOTED BELOW.

EFFECTIVE/START DATE: FA 2023

Requested Revisions:

Prerequisite

- Add CFW 113

MOTION CARRIED.

Items 5.3.40-5.3.44 were taken together

5.3.40   **Course Revision** – RFT 112 Introduction to GIS

5.3.41   **Course Revision** – RFT 114 Forest Hydrology and Riparian Management

5.3.42   **Course Revision** – RFT 115 Ecosystem Science

5.3.43   **Course Revision** – RFT 116 Forest Measurements and Sampling Techniques

5.3.44   **Course Revision** – RFT 117 Statistical Analysis for Forestry

Moved by J. Fallis Starhunter / Seconded by V. Michaud TO APPROVE THE COURE REVISIONS WITH AMENDMENTS AS NOTED BELOW.

EFFECTIVE/START DATE: FA 2023

Requested Revisions:

(5.3.40) Instructor Qualifications

- Add GIS experience

MOTION CARRIED.

5.3.45   **Course Revision** – RFT 200 Forest Health and Adaption

Moved by J. Fallis Starhunter / Seconded by A. Blacquiere TO APPROVE THE COURSE REVISION WITH AMENDMENTS AS NOTED BELOW.

EFFECTIVE/START DATE: FA 2023
Requested Revisions:
Prerequisite
- Remove FSK 030

MOTION CARRIED.

Items 5.3.46-5.3.47 were taken together
5.3.46   **Course Revision** – RFT 201 GIS and Remote Sensing
5.3.47   **Course Revision** – RFT 202 Cultural Heritage Resource Management

Moved by J. Fallis Starhunter / Seconded by A. Carrel TO APPROVE THE COURSE REVISIONS.

EFFECTIVE/START DATE: FA 2023

MOTION CARRIED.

Items 5.3.48-5.3.49 were taken together
5.3.48   **Course Revision** – RFT 203 Silviculture
5.3.49   **Course Revision** – RFT 204 Forest Engineering

Moved by J. Fallis Starhunter / Seconded by A. Brady TO APPROVE THE COURSE REVISIONS.

EFFECTIVE/START DATE: FA 2023
(5.3.48) Prerequisite increase effective date: FA 2024

MOTION CARRIED.

Items 5.3.50-5.3.52 were taken together
5.3.50   **Course Revision** – RFT 205 Professional Communications and Protocols
5.3.51   **Course Revision** – RFT 206 Forest Operations Planning
5.3.52   **Course Revision** – RFT 207 Wildlife Ecology

Moved by J. Fallis Starhunter / Seconded by A. Brady TO APPROVE THE COURSE REVISIONS.

EFFECTIVE/START DATE: FA 2023

MOTION CARRIED.

5.3.53   **Course Revision** – RFT 208 Sustainable Forest Management

Moved by J. Fallis Starhunter / Seconded by T. Trudel TO APPROVE THE COURSE REVISION WITH AMENDMENTS AS NOTED BELOW.

EFFECTIVE/START DATE: FA 2023
Prerequisite increase effective date: FA 2024
Requested Revisions:
Instructor Qualifications
- Ensure consistent with others

MOTION CARRIED.

Items 5.3.54-5.3.55 were taken together
5.3.54   **Course Revision** – RFT 209 Data Management and Analysis
5.3.55   **Course Revision** – RFT 210 Wildfire Ecology

Moved by J. Fallis Starhunter / Seconded by V. Michaud TO APPROVE THE COURSE REVISIONS.

EFFECTIVE/START DATE: FA 2023

MOTION CARRIED.

Items 5.3.56 & 5.3.58 were taken together
5.3.56   **Course Revision** – RFT 211 Silvametrics
5.3.58   **Course Revision** – RFT 213 Resource Road Design

Moved by J. Fallis Starhunter / Seconded by A. Blacquiere TO APPROVE THE COURSE REVISIONS WITH AMENDMENTS AS NOTED BELOW.

EFFECTIVE/START DATE: FA 2023

(Both) Prerequisite increase effective date: FA 2024

Requested Revisions:

(5.3.56) Course Description

- Update organizational body

MOTION CARRIED.

5.3.57   Course Deactivation – RFT 212 Advanced Forest Measurements and Sampling

Moved by J. Fallis Starhunter / Seconded by A. Blacquiere TO APPROVE THE COURSE DEACTIVATION.

EFFECTIVE/START DATE: FA 2023

MOTION CARRIED.

5.3.59   Course Revision – RFT 214 Applied Research Project

Moved by J. Fallis Starhunter / Seconded by V. Michaud TO APPROVE THE COURSE REVISION.

EFFECTIVE/START DATE: FA 2023

MOTION CARRIED.

5.3.60   New Program – Instrumentation and Electrical Automation Technician Diploma

Moved by J. Fallis Starhunter / Seconded by V. Michaud TO APPROVE THE NEW PROGRAM WITH AMENDMENTS AS NOTED BELOW.

EFFECTIVE/START DATE: FA 2023

Requested Revisions:

Program Requirements

- Ensure course titles consistent with CDWs

MOTION CARRIED.

5.3.61   Course Revision – ELC 105 Technical DC Circuit Analysis

Moved by J. Fallis Starhunter / Seconded by A. Blacquiere TO APPROVE THE COURSE REVISION WITH AMENDMENTS AS NOTED BELOW.

EFFECTIVE/START DATE: FA 2023

Requested Revisions:

Prerequisites

- Ensure all 100 level courses include Electronics Technician Core program

Instructor Qualifications

- Confirm these

MOTION CARRIED.

5.3.62   New Course – ELC 107 Technical AC Circuit Analysis

Moved by J. Fallis Starhunter / Seconded by A. Brady TO APPROVE THE NEW COURSE.

EFFECTIVE/START DATE: FA 2023

MOTION CARRIED.

Items 5.3.63-5.3.66 were taken together

5.3.63   Course Revision – ELC 110 Digital Electronics Analysis
5.3.64   Course Revision – ELC 120 Solid State Devices
5.3.65   Course Revision – ELC 130 Linear Circuits Analysis
5.3.66   Course Revision – ELC 140 Programmable Devices

Moved by J. Fallis Starhunter / Seconded by A. Blacquiere TO APPROVE THE COURSE REVISIONS WITH AMENDMENTS AS NOTED BELOW.

EFFECTIVE/START DATE: FA 2023

Requested Revisions:
(5.32.63) Credits/Hours
- Confirm these

(5.3.65) Course Description & Content
- Confirm "Op-Amp"

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MOTION CARRIED.

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Items 5.3.67-5.3.70 were taken together

5.3.67	**New Course –** ELC 150 Health, Safety, and Environment
5.3.68	**New Course –** ELC 151 AutoCAD
5.3.69	**New Course –** ELC 152 3D Modelling
5.3.70	**New Course –** ELC 153 Level 1 Electrical

Moved by J. Fallis Starhunter / Seconded by A. Carrel TO APPROVE THE NEW COURSES WITH AMENDMENTS AS NOTED BELOW.

EFFECTIVE/START DATE: FA 2023
Discussion:
Suggested department discuss course code sequencing with SRO
Requested Revisions:
On all CDWs:
Evaluation
- Ensure standard language re "weighting…"

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MOTION CARRIED.

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5.3.71	**New Course –** ELC 202 Process Measurement

Moved by J. Fallis Starhunter / Seconded by A. Blacquiere TO APPROVE THE NEW COURSE WITH AMENDMENTS AS NOTED BELOW.

EFFECTIVE/START DATE: FA 2023
Requested Revisions:
Changes as noted earlier on all CDWs

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MOTION CARRIED.

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5.3.72	**New Course –** ELC 207 Process Control Devices & Systems

Moved by J. Fallis Starhunter / Seconded by A. Blacquiere TO APPROVE THE NEW COURSE WITH AMENDMENTS AS NOTED BELOW.

EFFECTIVE/START DATE: FA 2023
Requested Revisions:
Changes as noted earlier on all CDWs
Prerequisite
- Replace "completion of" with "B- in"

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MOTION CARRIED.

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Items 5.3.73-5.3.76 were taken together

5.3.73	**New Course –** ELC 208 Electric Motor Control Systems
5.3.74	**New Course –** ELC 217 Programmable Logic Controllers I
5.3.75	**New Course –** ELC 218 Programmable Logic Controllers II
5.3.76	**New Course –** ELC 219 VFD Drive Analysis

Moved by J. Fallis Starhunter / Seconded by T. Trudel TO APPROVE THE NEW COURSES WITH AMENDMENTS AS NOTED BELOW.

EFFECTIVE/START DATE: FA 2023
Changes as noted earlier on all CDWs

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MOTION CARRIED.

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Items 5.3.77-5.3.79 were taken together

5.3.77	**New Course –** ELC 221 Human Machine Interfacing
5.3.78	**New Course –** ELC 231 Industrial Power Electronics
5.3.79	**New Course –** ELC 236 Electrical Power Circuits and Machines

Moved by J. Fallis Starhunter / Seconded by A. Blacquiere TO APPROVE THE NEW COURSES WITH AMENDMENTS AS NOTED BELOW.

EFFECTIVE/START DATE: **FA 2023**
Requested Revisions:
Changes as noted earlier on all CDWs
(5.3.79) Course Description
- Replace "includes" with "covers"

MOTION CARRIED.

Items 5.3.80-5.3.82 were taken together

5.3.80	**New Course –** ELC 251 Fluid Power Controls
5.3.81	**New Course –** ELC 252 Process Equipment
5.3.82	**New Course –** ELC 253 Process Technology

Moved by J. Fallis Starhunter / Seconded by A. Brady TO APPROVE THE NEW COURSES WITH AMENDMENTS AS NOTED BELOW.

EFFECTIVE/START DATE: **FA 2023**
Requested Revisions:
Changes as noted earlier on all CDWs
(5.3.80) Course Description
- Add mention of widget project
(5.3.81 & 82) Evaluation
- Move "weighting…" language from Instructor Qualifications

MOTION CARRIED.

5.3.83   **New Course –** ELC 271 Applied Capstone Project

Moved by J. Fallis Starhunter / Seconded by V. Michaud TO APPROVE THE NEW COURSE WITH AMENDMENTS AS NOTED BELOW.

EFFECTIVE/START DATE: **FA 2023**
Requested Revisions:
Changes as noted earlier on all CDWs

MOTION CARRIED.

6.   **New Business - None**

7.   **Information / Correspondence**

7.1 (Verbal) Report from Senior Education Team *(T. Bellavia)*

- NIC will go through an institution-wide quality assurance audit. This is a formal process and several faculty members will have already gone through a program review level. We've now gone through 9 program reviews and we'll have 7-10 more in the next couple of years. It is an extensive body of work and we will have external reviewers come to NIC (face-to-face or digital) to review our programs and quality assurance process. Discussions with Liesel Knaack, Director of the Centre for Teaching & Learning Innovation, are ongoing under the auspice of program enhancement. She and Tony Bellavia will be visiting various groups like the Department Chairs Working Group and Education Council to provide information and updates on this process. Further details will be coming in the new year.

7.2 (Verbal) Report from Aboriginal Education *(K. Shopland)*

- NIC has received a renewal of our special programs designation for priority admission for our Indigenous students to all our health and human services programs. Earlier this week we received an amendment to that to also include trades programs.
- We had our first completion of our Indigenous Language Fluency (ILF) Certificate in Nuu-Chah-Nulth language. There is now another cohort running and we hope to run a 3rd cohort next September. A community celebration is being planned.

7.3 Memo temporary Education Council appointment

- Heather Howie has been appointed temporarily to Ed Council until June 30, 2023 in place of Michelle Badger, Registrar.

8.   **Meeting Evaluation – Roundtable Discussion**
It was agreed that this was an efficient and effective meeting.

9.   **Next Meeting – February 10, 2023 (No January meeting)**

10.   **ADJOURNED AT 3:44pm**