



Please email your completed application to study@nic.bc.ca

Representative Relationship

NIC Office of Global Engagement is interested in building long term relationships with representatives in countries throughout the world. Representatives are an important source of student referrals and support and as such our representative relationships are very important to us.

Our commitment to representatives with whom we work is to:

- provide accurate program and service information on our website and in our printed publications
- respond in a timely manner to all queries by phone, email or in person
- provide training to understand our programs and services in person where ever possible, by email, by telephone, or virtual meeting
- provide your clients/our students with excellent educational services
- pay your invoices in a timely manner

We expect that as a representative you will:

- develop a clear and full understanding of our programs, services and location
- provide accurate and honest information to your clients and their families about NIC
- refer students to North Island College who are suitable to our programs and location
- provide support for your clients through the application and admission process
- support your client through their visa or study permit application process and travel
- planning assist your client in planning accommodation
- offer support to students when they arrive at NIC, as needed

Please complete all the required fields below.

Business Name:

Contact Name:

Head Office Address:

Country:

Telephone #:

Website:

Date:

IRCC# (if applicable):

Email for agent relations:

Email for prospective students:

1. Please list the countries you recruit from and citizenships.

2. Please provide three references from publicly accredited Canadian institutions.

Name of Institution	Contact Person & Position	Email	Number of Students Sent
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

3. How many agents and counsellors are in your company?

4. When was your company established?

5. What is the number of students your company sent to Canada in the last 12 months?

6. Please describe your promotional activities for the following:

Fairs:

Social Media:

Print or other:

Thank you for your interest in North Island College.

www.nic.bc.ca/international/