



VANCOUVER ISLAND  
UNIVERSITY

## LETTER OF AGREEMENT

Between

Vancouver Island University

And

North Island College

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### TRANSFER CREDIT AGREEMENT FOR VANCOUVER ISLAND UNIVERSITY'S BACHELOR OF ARTS DEGREE, MAJOR IN GRAPHIC DESIGN

This is a letter of agreement for the recognition and transfer of 60 credits through a Communication Design Diploma consisting of first and second year university courses provided by North Island College.

Vancouver Island University (VIU) agrees to recognize for transfer credit, 60 credits through a Communication Design Diploma towards VIU's Bachelor of Arts Degree, with a Major in Graphic Design.

It is agreed that the parties of this agreement shall meet the following conditions:

1. For admitted students to the Bachelor of Arts (BA), Major in Graphic Design, VIU agrees to recognize and transfer 60 credits earned by any student who has successfully completed 60 credits of first- and second-year university courses provided by North Island College via the Communication Design Diploma, as defined in Appendix B. In addition, students should complete 3 out of the 6 required credits to meet the Degree English Requirement; acceptable course are outlined in Appendix A.
2. Communication Design Diploma applicants must have a minimum "C" grade for each individual course completed in their diploma.
3. Applicants eligible for this agreement will provide an official transcript documenting completion of 60 credits with a minimum grade of "C" grade for each individual course.

4. Applicants must also submit a portfolio for review; final admission is based on the portfolio review.
5. Admission to year three of the BA, Major in Graphic Design program is conditional on portfolio review, an interview, and available seats.
6. Upon admission to the VIU BA, Major in Graphic Design, students will consult with a BA degree advisor to plan the selection of the additional credits of degree-completion course work. In order to achieve the BA, Major in Graphic Design, students must successfully complete a total of 120 credits of which a minimum of 60 credits will be completed at VIU, satisfying VIU's Degree English Requirement and its breadth requirement. Students may also have to take additional first- or second-year courses beyond those granted for transfer in order to satisfy the specific requirements of their chosen Major. For general BA degree requirements, refer to:  
<https://www2.viu.ca/calendar/UniversityDegreeCompletion/bamajorsminors/index.asp#degreerequirements>  
For specific upper level degree completion requirements for the BA, Major in Graphic Design, refer to:  
<https://www2.viu.ca/calendar/UniversityDegreeCompletion/bamajorsminors/graphicdesign.asp>  
Course equivalents and requirements, as well as year three and four requirements, are outlined in **Appendices A, B, and C**.
7. Admitted North Island College students will be given registration priority which will afford them similar status to other continuing degree students, provided the applicant supplies all required documentation along with the application prior to the application deadline.
8. Both parties agree to communicate this agreement in a public manner through their respective websites.
9. This Letter of Agreement recognizes North Island College graduates completing April 2015 onward. The agreement will be reviewed every five years, commencing Fall semester 2019, by the undersigned and/or their designates for continued content and applied skill development compatibility.
10. Any changes in curriculum or program content, of either party, from the current (January 2015) programs will entail a review and potential revisions to this Letter of Agreement.

11. This Letter of Agreement may be ended by either party upon written notice of thirty days.

per: *Steve M. Shae* May 28/15  
Dr. David Witty, Vice-President, Academic, Vancouver Island University Date

*Ross MacKay* May 13, 2015  
Dr. Ross MacKay, Dean, Faculty of Arts & Humanities, Vancouver Island University Date

*Nancy Page* May 22, 2015  
Nancy Page, Co-Chair, Graphic Design, Faculty of Arts & Humanities, Vancouver Island University Date

*Gregory Cran* June 8, 2015  
Dr. Gregory Cran, Dean, University and Applied Studies, North Island College Date

## APPENDIX A

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In order to fulfill the admission requirements, students must also complete one (3 credits) of the following courses at North Island College in order to fulfill part of the Degree English Requirement at Vancouver Island University:

- ENG-115 Essay Writing and Critical Analysis
- ENG-120 Introduction to Literature: Short Stories and the Novel
- ENG-121 Introduction to Literature: Poetry and Drama
- ENG-125 Composition & Indigenous Literature I
- ENG-126 Composition & Indigenous Literature II

In addition, admitted VIU students must also take English 204 in either year three or year four in order to complete the Degree English Requirement.

APPENDIX B

Block transfer credit will be as follows:

\*This is not a course by course transfer, but a block transfer of the full 30 credits per year as outlined.

\*\*The exception is for the 3 credits of English obtained at NIC; this is a direct course transfer.

NIC  
Year 1

VIU  
Year 1

<i>IMG-102 Computer Graphics I</i>	3		ARTG 110 - Professional Practices	3
<i>IMG-103 Computer Graphics II</i>	3		ARTG 111 - Design History	3
<i>IMG-105 Communication Design I</i>	3		ARTG 120 - Design Principles	3
<i>IMG-110 Web Tools I</i>	3		ARTG 124 - Applied Design Technologies I	3
<i>IMG-111 Web Tools II</i>	3		ARTG 130 - Applied Design Technologies II	3
<i>IMG-112 Typography</i>	3		ARTG 140 - Illustration I	3
<i>FIN-110 Drawing &amp; 2-Dimensional Language I</i>	3		ARTG 150 - Typography I	3
<i>FIN-111 Drawing &amp; 2-Dimensional Language II</i>	3		ARTG 160 - Design Photography I	3
<i>BUS-152 Entrepreneurship &amp; Small Business Management or BUS-162 Basic Marketing Principles &amp; Practices</i>	3		Unassigned Credit	3
* Plus ONE of:	3			3
ENG 115 Essay Writing and Critical Analysis (3)		=	ENGL 115 University Writing and Research (3)	
ENG 120 Introduction to Literature: Short Stories and the Novel (3)		=	ENGL 1 <sup>ST</sup> (3)	
ENG 121 Introduction to Literature: Poetry and Drama (3)		=	ENGL 1 <sup>ST</sup> (3)	
ENG 125 Composition & Indigenous Literature I (3)		=	ENGL 115 University Writing and Research (3)	
ENG 126 Composition & Indigenous Literature II (3)		=	ENGL 1 <sup>ST</sup> (3)	
ENG 107 Introduction to Creative Writing: Fiction & Non-Fiction <sup>(i)</sup>		=	Unassigned Credit	
ENG 108 Introduction to Creative Writing: Poetry & Drama <sup>(i)</sup>		=	Unassigned Credit	
ENG 160 Effective Organizational Writing <sup>(i)</sup>		=	Unassigned Credit	
<b>Total Credits</b>	<b>30</b>		<b>Total Credits</b>	<b>30</b>

<sup>(i)</sup> Please note that ENG 107, ENG 108, and ENG 160 do not satisfy VIU's Degree English Requirements. Students taking ENG 107, ENG 108, or ENG 160 will be required to complete 6 credits of Degree English Requirements (ENGL 115 & ENGL 204) at VIU.

Year 2

<i>IMG-100 Programming for Web Design I</i>	3
<i>IMG-130 Project Management</i>	3
<i>IMG-290 Portfolio Project I</i>	3
<i>IMG-208 Communication Design II</i>	3
<i>IMG-209 Communication Design III</i>	3
<i>IMG-210 Web Tools III</i>	3
<i>CPS-146 Database Fundamentals</i>	3
<i>FIN-247 Introduction to Digital Photography</i>	3
<i>IMG-220 Introduction to Social Media</i>	3
<i>Elective chosen from BUS-152, BUS-162, BUS-368, FIN-200, or a FIN-XXX option</i>	3
<b>Total Credits</b>	<b>30</b>

Year 2

ARTG 237 - Applied Design Technologies III	3
ARTG 241 - Illustration II	3
ARTG 271 – Design Seminar	3
ARTG 272 - Presentation Studio	3
DIGI 110 - Introduction to Digital Media	3
DIGI 220 - Web Production I	3
Unassigned Credit	12
<b>Total Credits</b>	<b>30</b>

APPENDIX C

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**Degree Completion**

Year 3	Credits	
ARTG 251 - (Typography II)	3	Traditionally taken in Year 2
ARTG 261 - (Design Photography II)	3	Traditionally taken in Year 2
ARTG 345 - Information Design (Historical ARTG 412)	3	
ARTG 351 – Typographic Illustration	3	
ARTG 371 - Packaging Studio	3	
ARTG 372 - Publishing Studio	3	
ARTG 373 - Interface Communication Design	3	
ARTG 374 - Environmental Design Studio	3	
DIGI 320 - Web Production II	3	
<i>One non-ARTG elective or Degree English Requirements</i>	3	
<b>Total Credits</b>	<b>30</b>	

Year 4	Credits
ARTG 475 - Design for Business	3
ARTG 476 - Portfolio Studio	3
ARTG 477 - Design Studio Practice	3
ARTG 480 - Final Project	3
ARTG 481 – Design Thinking	3
ARTG 482 – Design Research	3
DIGI 260 - (Interactive Motion Media)	3
DIGI 496 - (Senior Digital Media Project)	3
<i>One non-ARTG elective or Degree English Requirements</i>	3
<i>One general elective</i>	3
<b>Total Credits</b>	<b>30</b>