



STUDENT AUDIT POLICY

#4-06

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| Approved: | June 29 1994 | by: Administrative Council |
| Revised: | April 6, 2001 | by: Education Council |
| Effective: | April 6, 2001 | |
| Revised: | April 17, 2009 | by: Education Council |
| Revisions Approved: | June 24, 2009 | by: Board of Governors |
| Date to be Reviewed: | Fall 2012 | |

POLICY

Audit students attend and participate in classes, labs and seminars and complete course readings. Audit students are not required to complete course work, assignments and exams. Audit students may be admitted to credit courses which have been approved for auditing by the host department, provided that the needs of credit students have been met. Students may not audit programs. An Audit Grade (AUD) appears on student transcripts but it is not included in Grade Point Average (GPA) calculations and cannot be used as a prerequisite.

PURPOSE

This purpose of this policy is to provide an opportunity for students to audit approved courses while maintaining priority for credit students.

GUIDELINES

- 1. Audit students pay applicable fees.**
- 2. Audit students are not required to meet the course prerequisites.**
- 3. Audit students are eligible to register during the add/drop period (that is, during the first ten days of each term), provided that there is available space.**
- 4. Audit students may not change their status from audit to credit. Credit students may not change their status from credit to audit except during the add/drop period.**
- 5. Opportunities for student evaluation will be established between instructor and student at the beginning of the course.**