



WELCOME TO DUAL CREDIT AT NIC

FALL 2023 / WINTER 2024

nic.bc.ca/dual-credit

We're honoured to acknowledge the traditional territories of the combined 35 First Nations of the Nuu-chah-nulth, Kwakwaka'wakw and Coast Salish traditions, on whose traditional and unceded territories we live and work within.

NORTH ISLAND COLLEGE





HELLO FROM NIC'S STUDENT LIFE TEAM

Congratulations on your enrolment in the Dual Credit program!

We're Mez, Rachel and Sierra from Student Life at NIC, and we're excited to welcome you to the college community.

Our team will create and share opportunities where you can get connected, get supported and get involved at NIC. At community events like Orientation and Thrive, you can participate in activities, connect with other members of the college community and take a break from your academic pursuits. Should you need support, we offer the free and confidential Early Assist and Healthy Trades programs and encourage you to access these supports by emailing earlyassist@nic.bc.ca or healthytrades@nic.bc.ca. We'll also share the many opportunities where you can get involved at the college, from working as a Campus Life Assistant with Student Life, joining our Student Leadership program, to serving on college boards and committees.

Look out every week for our Monday Memo; it will come to your NIC email inbox and share what's going on each week in our community.

If you have any questions, want more information, or want to connect with us, email us at studentlife@nic.bc.ca.

See you at Orientation!
nic.bc.ca/orientation



Meesbah Jiwajis
(A.K.A. Mez)



Rachel Birch



Sierra Gale



Questions?
ASK ME!

PRE-TERM CHECKLIST

Below is a checklist of important action items and activities to help you prepare for success in the upcoming term.

Watch the Student Tech Orientation Video

This video provides you with a resource to successfully navigate myNIC and NIC's digital learning platforms. It's important to view this video before the start of the term.

Find the Student Tech Orientation video at nic.bc.ca/dual-credit

Access myNIC & NIC email

After the initial welcome email from NIC Admissions is sent to your personal email address, ALL future communications will be sent to your new NIC student email address, including important things to do and know prior to your start date. It's imperative that you check your myNIC account frequently before the start of class.

How to log in to myNIC: library.nic.bc.ca/studenttech/myNIC

Pay Student Fees BEFORE the First Day of Class

Most students are required to pay lab fees, learner resource fees and North Island Student Union (NISU) fees before the first day of class. Find out how much you owe and your payment options using your myNIC account. Each school district differs in how they sponsor tuition and fees. Connect with your high school directly to find out more about what fees you're responsible for paying.

Learn how to access your financial information in Self Service at library.nic.bc.ca/studenttech/myNIC



Familiarize with Online Learning Platforms

Whether delivered face to face, blended or online, many courses may utilize Brightspace. Information and tips for navigating Brightspace are found at library.nic.bc.ca/studenttech/Brightspace

Not all courses will utilize Brightspace, we recommend contacting your instructor directly for more information if it's unclear.

You can learn more about NIC's digital learning platforms at learnanywhere.opened.ca.

Purchase Textbooks and Supplies

Most dual credit students are required to purchase their own books and supplies. Book Search is an online tool used to find and order required texts. You can also visit campus stores in person for assistance with books and supplies. It's important you purchase the correct materials. You will need to know your course code (e.g., BUS-162) and the section number (e.g., CVS1). If you're unsure, please check with your high school before purchasing.

NIC Campus Stores and Book Search can be found at nic.bc.ca/student-life-support-services/campus-services/bookstores

Connect with your Instructor(s)

We encourage sending a brief note to your instructor through your NIC email address to introduce yourself as a dual credit student. Frequent communication with your instructor will be important for success in your course/program.

Find your instructor's email address in your myNIC account under "My Courses". Click on the course name to reveal the contact information.

Review Course Syllabus

Review the syllabus for each course at the start of term to note important due dates for assignments and mid-terms.

Some instructors will provide the course syllabus via email before class starts, while others may provide it on Brightspace. If you have not received communications from your instructor prior to the first day of class, you can reach out to them directly with your NIC email address.



Explore NIC Current Student Resources

As a dual credit student, you have access to all student resources at NIC, including advising, counselling, accessible learning services, Library and Learning Commons, Indigenous education resources, Career Services and Work Integrated Learning, and more. It's important to note that dual credit students do not qualify for financial aid. Contact your high school if you require financial support for your dual credit course(s).

You can find a full list of supports and services at nic.bc.ca/audience/current-students

Explore the NISU Webpage & Download the NISU App

The North Island Students' Union (NISU) offers services and supports for students, by students.

NISU has three main areas of focus

- Services that encourage student success and save money.
- Advocacy to help you navigate conflict within the organization of North Island College, or feel they are being treated unfairly.
- Events and activities to help you enjoy student life and connect with your community, wherever you are.

Find out more about available services and supports at nisu.ca

Download the NISU app on the App Store, or on Google Play at northisland.campusapp.com

Take part in NIC Orientation

NIC's orientation will prepare you for the start of term whether your course or program is being offered in person, digitally or a combination of both. Take part in live virtual sessions, in-person events or view Orientation-on-Demand resources online.

Learn more at nic.bc.ca/orientation



EXPECTATIONS OF DUAL CREDIT STUDENTS

You can expect a welcoming, safe and inclusive environment as a student at NIC. In turn, you carry the responsibility of conducting yourself in a respectful manner and being prepared to learn.

As a member of the campus community in an adult learning environment, you are expected to

- Manage your time, allowing for at minimum two to three hours of study time for every one hour of in-class time per week.
- Attend each class prepared to learn and have the appropriate learning resources and supplies.
- Communicate frequently with your course instructor(s), including when classes are missed, and to make up assignments or exams as required.
- Communicate frequently with your high school counsellors and/or career coordinators regarding your course progress.
- Educate yourself on the procedure to drop/withdraw from a course, as the process may be different for a dual credit student. Connect with your high school if you wish to drop or withdraw from a course.
- Be aware of your rights and responsibilities. For more information visit nic.bc.ca/student-life-support-services/student-life/rights-responsibilities



EARLY ASSIST

If you need support and you're not sure where to go, you can reach out to Early Assist. Early Assist is a confidential and free service that does not show up on your academic or financial records. At Early Assist, we will actively listen to what you're saying and connect you with the resources that meet your needs. You can be referred by staff, faculty, high school teachers, counsellors or you can self-refer through email.

Learn more about the program at nic.bc.ca/early-assist

To connect with Early Assist for support, email earlyassist@nic.bc.ca





INDIGENOUS EDUCATION RESOURCES

NIC's Indigenous education team supports student success through academic advising, counselling, connection to culture through the Elders, and informal connections through events and spaces. Indigenous Student Services work closely to support both Indigenous and non- Indigenous students who may be seeking similar connections.

- The Indigenous counsellor assists students with their holistic health and has a special understanding of Indigenous mental health and traditions. Students are welcome to meet with the Indigenous counsellor while they're studying at NIC.
- Each campus has one or two Elders in Residence. The Elders support the college in a variety of ways and are available to meet with students who may be seeking a stronger connection to culture.

Find out more about Indigenous education resources at nic.bc.ca/indigenous-students

Indigenous Education Navigators

If you have questions about your educational path, would like mental, emotional, spiritual, physical or financial support, indigenous education navigators can help you access additional services.

Campbell River

Rylee LaTrace

Tel: 250-923-9741

Email: rylee.latrace@nic.bc.ca

Port Alberni

Luke George

Tel: 250-724-8746

Email: luke.george@nic.bc.ca

Comox Valley

Willow Hunt-Scott

Tel: 250-334-5029

Email: willow.hunt-scott@nic.bc.ca

Port Hardy

Rebecca MacKenzie

Tel: 250-949-7912 ext. 2863

Email: rebecca.mackenzie@nic.bc.ca

If you're outside the region email indigenousnavigators@nic.bc.ca

HEALTH & HUMAN SERVICES STUDENT RESOURCES

Once you're invited to a health and human services program, you'll receive guidance from NIC towards completing special forms, receiving required immunizations, obtaining criminal record checks and completing pre-requisite training. Once your program begins, you can expect the following supports from your program:

- In-class orientation with your learning cohort during the first week of classes.
- Peer support from a learning cohort.
- Activities structured to build community within your learning cohort.
- Ongoing check-ins and feedback from your instructors.
- Referrals to student wellness supports at NIC.
- Access navigators who assist with upgrading and requirements, contact questions@nic.bc.ca





TRADES STUDENT RESOURCES

There are specific resources available at NIC to support success and wellness for students enrolled in trades programs. You can expect access to

- Trades specific orientation guide: nic.bc.ca/orientation
- In-class orientation sessions during the first week of classes
- Access navigators
- Healthy student liaison for the trades

Access Navigators

Access navigators help students with upgrading requirements in health and human services and trades and technical programs. An access navigator can assist you with exploring pathways for planning your career program, personalized ongoing guidance and referrals to NIC student services.

To connect with an access navigator contact questions@nic.bc.ca

Healthy Students Liaison for the Trades

The healthy students liaison provides dedicated support to students in the NIC trades, apprenticeship, and technical training programs, promoting mental health and wellness.

You can drop in virtually or in-person to chat about your experience as a trades student at NIC, or explore leadership training, events and workshops designed to help you find your way to wellness and success.

For more information contact healthytrades@nic.bc.ca



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