

MINUTES OF THE MEETING OF THE NORTH ISLAND COLLEGE EDUCATION COUNCIL HELD
AT THE COMOX VALLEY CAMPUS ON FRIDAY, MARCH 11, 2022

APPROVED

PRESENT: Wilma Gus, Faculty, Port Alberni *Chair*
Aisling Brady, Faculty, Comox Valley
Alix Carrel, Faculty, Comox Valley *Vice Chair*
Brooke McIntosh, Support Staff, Campbell River
Christopher Scarlatti, Student
Jennifer Fallis-Starhunter, Faculty, Campbell River
Judith Marriott, Faculty, Comox Valley, *Chair, Planning & Standards*
Karen Grigoleit, Support Staff, Comox Valley
Kathleen Haggith, Administration
Kelly Shopland, Administration
Megan Wilson, Faculty, Comox Valley, *Chair, Curriculum & Fast Track*
Michelle Badger, Administration
Natalie Deveaux, Faculty, Comox Valley
Ryan Blaak, Faculty, Comox Valley
Sunny Thakur, Student
Tony Bellavia, Administration
Tony Trudel, Faculty, Campbell River
Rylee LaTrace, Board of Governors Representative
Kara Foreman, Recording Secretary (RS)

REGRETS: Adnan Baig, Student
Neil Martin, Faculty, Comox Valley
Sigrid McKay, Student
Lisa Domae, President (Ex-Officio)

1. **Declaration of Quorum**
W. Gus declared quorum at 12:35pm.
2. **Adoption of Agenda**
Moved by A. Brady / Seconded by T. Trudel TO ADOPT THE AGENDA FOR MARCH 11, 2022.
MOTION CARRIED.
3. **Review of Minutes of the Meeting**
Moved by B. McIntosh / Seconded by R. Blaak TO APPROVE THE MINUTES OF THE MEETING OF DECEMBER 10, 2021.
Approved as presented.
MOTION CARRIED.
4. **Business Arising – None**
5. **Committee Reports**
 - 5.1 **Education Council Chair Update**
The chair presented her report. There were no questions.
 - 5.2 **Education Council Executive Committee**
Minutes January 14, 2022
The chair presented her report. There were no questions.
 - 5.3 **Planning and Standards Committee**
Chair Report
There were no questions
Minutes January 14, 2022
 - 5.3.1 **Policy 3-17 Instructional Accommodation and Accessible Learning Services**
Moved by J. Marriott / Seconded by C. Scarlatti TO APPROVE POLICY 3-17 TO BE IMPLEMENTED MAY 1, 2022.

MOTION CARRIED.

5.4 Fast Track Committee

Minutes of December 2021

Digital Design & Development

5.4.1 Program Revision – Communication Design Diploma

Moved by M. Wilson / Seconded by T. Trudel TO APPROVE THE PROGRAM REVISION.

EFFECTIVE/START DATE: FA 2022

Revision:

Program Rev form: change VIU to NIC.

MOTION CARRIED.

5.5 Curriculum Committee

Minutes of January 28, 2022

Digital Design & Development

5.5.1 Course Revision – DGL 102 Graphic Design Foundations

Moved by M. Wilson / Seconded by C. Scarlatti TO APPROVE THE COURSE REVISION.

EFFECTIVE/START DATE: FA 2022

MOTION CARRIED.

6. New Business

6.1 Amendments to Bylaws Appendix II – Fast Track Committee Terms of Reference

Moved by M. Wilson / Seconded by J. Marriott TO APPROVE AMENDMENTS TO THE FAST TRACK COMMITTEE'S TERMS OF REFERENCE, WITH AMENDMENTS AS NOTED BELOW, EFFECTIVE IMMEDIATELY.

Discussion:

Noted that it is critical to have a majority of faculty members participate in the review and approval of submissions.

Revisions (RS):

- Fix numbering
- #1: remove “and fixing processing errors.”
- #2: add “and Education Council”
- #3: add “often with short notice and off cycle.”
- #6: add “normally”

MOTION CARRIED.

7. Information / Correspondence

7.1 (Verbal) Report from Senior Education Team (*T. Bellavia*)

- There is still much discussion and research happening in the province regarding micro-credentials. The Education Team are working on putting definitions around micro-credentials at NIC. They are looking at two types of micro-credentials; those with credit-based courses (e.g Medical Terminology) and those with noncredit-based courses (e.g. Film Production). Outcomes from these discussions will be brought back to Education Council.
Micro-credentials are defined as a small cluster of courses that are put together for the purpose providing students with a learning package. The name can be deceiving in that it implies a Board-certified credential. This is not the case. Their primary purpose is for employment opportunities. They also serve to provide further programming or laddering opportunities. For example, students may take a two or three micro-credentials toward a certificate that is a Board approved credential.
- Regarding the significant changes from the Provincial Health Office (PHO) on mask mandates and vaccine mandates, it's important that we are cognizant of the different levels of comfort and

discomfort with these changes and that we demonstrate patience with our colleagues. It's important to recognize that this is a personal choice.

- The call for nominations for the Faculty Emeritus Recognition has been extended to end of March. This is an opportunity to recognize outstanding faculty members who have retired.
- There are currently nine program reviews in progress. This is an extensive year-long process. It is anticipated that these will produce significant curricular changes which Council can expect to see in the coming months, most likely in the fall. Acknowledgments to faculty, deans/directors and the Centre for Teaching & Learning Innovation team.
- Work is underway with deans/directors on program renewal plans attached to *Widening Our Doorways 2026*. These will meet the measurables and outcomes within both *Widening Our Doorways 2026* and *Build 2026*. There will also be opportunities for funding initiatives down the road.

7.2 (Verbal) Report from Aboriginal Education (*K. Shopland*)

- Sad news: Recognition of the passing of Comox First Nation's elder and past chair of the Indigenous Education Council (IEC), Fran Prince. She served as chair of the IEC for at least six years and was a very strong advocate for Indigenous education and Indigenous students. During her time as chair at NIC, she formalized the role of the IEC from an advisory committee to a formal decision-making council. She helped secure more than 2.2 million dollars in funding for Indigenous student supports and Indigenous programming. She was instrumental in our process of identifying west coast, northern and central regions and recognizing that different regions in different nations have differing needs which couldn't supersede each other. NIC honours her memory and acknowledges her many contributions.
- There are some unfortunate changes coming to the Aboriginal Service Plan (ASP) funding. An external review of ASP funding has led to some proposed changes. In the past, 11 institutes in BC have received ASP dollars and they are moving toward a model where all 25 institutes will receive ASP dollars on an equal footing on an annual basis. Final amounts haven't been determined, however, it's expected that NIC will experience a significant decrease in this funding.
- Updates and information regarding different program areas and in-community programs can be found in the February Indigenous Education newsletter: <https://www.nic.bc.ca/pdf/indigenous-education-newsletter-feb-2022.pdf/>
- Acknowledgements and welcome to two new Indigenous Education Navigators: Willow Hunt Scott at the Comox Valley campus and Rebecca Mackenzie at Mixelakwila campus.
- A subcommittee of four cultural leaders have been identified and will guide next steps on the Campbell River Longhouse, specifically on space-use protocols and a blessing of the space. More information about a grand opening is expected in the next few months.

8. Meeting Evaluation – Roundtable Discussion

It was agreed that this was an efficient and effective meeting.

9. Next Meeting – April 8, 2022

10. ADJOURNED AT 1:44pm