

**MINUTES OF THE MEETING OF THE NORTH ISLAND COLLEGE EDUCATION COUNCIL HELD  
AT THE COMOX VALLEY CAMPUS ON FRIDAY, MAY 12, 2023**

**APPROVED**

---

**PRESENT:** Alix Carrel, Faculty, Comox Valley, *Acting Chair*  
Ashley Blacquiere, Faculty, Comox Valley  
Barb Biggs, Support Staff, Comox Valley  
Heather Howie, Administration, Comox Valley  
Jennifer Fallis Starhunter, Faculty, Campbell River, *Chair, Curriculum & Fast Track*  
Judith Marriott, Faculty, Comox Valley, *Chair, Planning & Standards*  
Karen Grigoleit, Support Staff, Comox Valley  
Kelly Shopland, Administration  
Kudakwashe Wingwiri, Student, Comox Valley  
Laura Hickey, Faculty, Campbell River  
Ryan Blaak, Faculty, Comox Valley  
Tony Trudel, Faculty, Campbell River  
Vincent Michaud, Student, Campbell River  
Lisa Domae, President (Ex-Officio)  
*Kara Foreman, Recording Secretary (RS)*

**REGRETS:** Wilma Gus, Faculty, Port Alberni, *Chair*  
Aisling Brady, Faculty, Comox Valley  
Chamya Liyanage, Student, Comox Valley  
Kathleen Haggith, Administration  
Michelle Badger, Administration (temporary leave)  
Sukhwinder Singh, Student, Port Alberni  
Rylee LaTrace, Board of Governors Representative  
Tony Bellavia, Administration, Comox Valley

1. **Declaration of Quorum**  
A. Carrel declared quorum at 12:34pm.
2. **Adoption of Agenda**  
**Moved by B. Biggs / Seconded by A. Blacquiere TO ADOPT THE AGENDA FOR MAY 12, 2023.**  
**MOTION CARRIED.**
3. **Review of Minutes of the Meeting**  
**Moved by A. Blacquiere / Seconded by K. Grigoleit TO APPROVE THE MINUTES OF THE MEETING OF APRIL 14, 2023.**  
Noted: Item 7.1 correction; QUAPA to QAPA.  
**MOTION CARRIED.**
4. **Business Arising – None**
5. **Committee Reports**
  - 5.1 **Education Council Chair Update**  
A. Carrel delivered the chair's (W. Gus) report. There were no questions.
  - 5.2 **Planning and Standards Committee**  
Chair Report  
There were no meetings. The chair is working with K. Kuhnert on two policies (Dean's Honour Roll and President's Award) which will be brought to this committee in the fall when they are ready for review.
  - 5.3 **Fast Track Committee**  
Chair Report  
Minutes: April 2023  
This is the first Fast Track to utilize the new Curriculog system. There were a few lessons learned which will inform appropriate changes to the system.

**5.3.1 Course Revision – ANT 291 Archaeology Field School**

**Moved by J. Fallis Starhunter / Seconded by T. Trudel TO APPROVE THE COURSE REVISION WITH REVISION AS NOTED BELOW.**

**EFFECTIVE/START DATE: FA 2023**

**Background:**

ANT 291 was always intended to be part of the Field School, however as the course hadn't been run in a few years, it was automatically deactivated. It needed to be moved through the usual approval process in order to be reactivated.

**Noted:**

Because the requirements of Fast Track is that the submissions must meet the same standard of consultation and review as the regular process, this course did go through the necessary consultations with the Centre for Teaching & Learning Innovation and the Student Records & Services Committee prior to coming to Fast Track Committee.

**Requested Revisions**

There was discussion about the wording of the Instructor Qualifications. Council members worked to make minor edits to clarify the meaning. These edits were made in the system in real time.

It was noted that a need for standardization of some fields is required in the Curriculog system.

**MOTION CARRIED.**

**5.4 Curriculum Committee**

Chair Report

Minutes: 28 April 2023

**5.4.1 Program Revision – Web Design Fundamentals Certificate**

**Moved by J. Fallis Starhunter / Seconded by T. Trudel TO APPROVE THE PROGRAM REVISION.**

**EFFECTIVE/START DATE: FA 2024**

**No Revisions**

**MOTION CARRIED.**

*Items 5.4.2 – 5.4.3 were taken together*

**5.4.2 Course Revision – BIO 060 Concepts in Biology I (Inhabiting the Human Body)**

**5.4.3 Course Revision – BIO 110 Concepts of Biology I (Inhabiting the Human Body)**

**Moved by J. Fallis Starhunter / Seconded by J. Marriott TO APPROVE THE COURSE REVISIONS.**

**EFFECTIVE/START DATE: FA 2024**

ABE Science Articulation Committee is very prescriptive in the wording of Course Content and Learning Outcomes. There were concerns raised regarding Learning Outcome #3, however at this point the Committee won't be reviewing these outcomes for another couple of years. So the learning outcomes in BIO 060 need to remain as is. BIO 110 is cross listed with 060 and is run in the same classroom. Changes were made to Learning Outcome #3 in this course to ensure this outcome would be addressed appropriately in the classroom.

Proponents were encouraged to bring this concern back to the articulation committee.

**No Revisions**

**MOTION CARRIED.**

*Items 5.4.4 – 5.4.7 were taken together*

**5.4.4 New Course – AYA 096 Introduction to Ayajuthem**

**5.4.5 New Course – AYA 097 Introduction to Ayajuthem II**

**5.4.6 Course Revision – KWA 096 Introduction to Kwak'wala**

**5.4.7 Course Revision – KWA 097 Introduction to Kwak'wala II**

**Moved by J. Fallis Starhunter / Seconded by J. Marriott TO APPROVE THE NEW COURSES AND COURSE REVISIONS WITH AMENDMENTS AS NOTED BELOW.**

**EFFECTIVE/START DATE: FA 2024**

*Discussion:*

A question was raised regarding the Pass/Fail grade scale. After consultation with the Executive Director of Indigenous Education, Indigenous community feedback and the VP Academic, it was agreed that this grade scale was appropriate.

A question was raised about the course title. It was noted that these courses are not sequential and thus the numbering should remain as is for now. The 097 courses state that there are no prerequisites. The current systems don't allow for the use of Indigenous language names for courses. It was recommended that the department review options to address this concern.

**Requested Revisions:**

*AYA 097 & KWA 097*

*Learning Outcome #7*

- Change to "sacred realms"

**MOTION CARRIED.**

---

6. **New Business - None**

7. **Information / Correspondence**

**7.1 (Verbal) Report from Aboriginal Education (K. Shopland)**

- Homalco First Nation has received funding to offer the now-approved Ayajuthem courses in September 2023.
- Indigenous Education is now partnering with Lelaina Jules and Jeannine Walker to hold a professional development activity around integrating Indigenous knowledge and pedagogy into the classroom.

8. **Meeting Evaluation – Roundtable Discussion**

It was agreed that this was an efficient and effective meeting. Members appreciated their first experience with Curriculog.

9. **Next Meeting – June 9, 2023**

10. **ADJOURNED AT 2:50pm**