



**MEMORANDUM OF UNDERSTANDING
SCHOOL DISTRICT 47 (SD 47)
AND NORTH ISLAND COLLEGE
2023 - 2025**

Purpose

The purpose of this Memorandum of Understanding (MOU) is to acknowledge that School District 47 (Hereafter SD 47) and North Island College (NIC) wish to enter into a partnership to work more collaboratively and create opportunities for SD 47 students to transition from secondary to post-secondary education and, as resources permit, to develop and deliver dual credit courses and programs.

Principles of Collaboration

SD 47 and NIC agree to collaborate to ensure a successful student transition to post-secondary education. In so doing, both institutions will observe the following principles:

- Communication between parties will be purposeful, open and regular;
- The needs of learners are paramount;
- The autonomy of each institution will be respected, including recognition and respect for the educational values, policies, dispute resolutions, collective agreements, strategic plans and operational processes of each;
- The division of resources to support this activity will be equitable; and
- Course or program rigor, and safety will not be compromised; therefore, SD 47 students will be expected to work under the same policies and performance expectations as any other NIC postsecondary student.

Objectives of the Partnership

The Partnership will aim to:

- Enhance academic success and transition for secondary school students moving to a post-secondary environment;
- Formalize the intention of both institutions to work together and collaboratively in supporting dual credit students;
- Where viable, work to enhance dual credit opportunities that could lead to trades certification or other postsecondary credentials.



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Terms of Agreement

It is understood that this MOU in no way binds either party to deliver on the objectives of this partnership if there is inadequate enrollment to offer and run specific dual credit courses or programs at North Island College.

Commencement/Expiration Date

This Memorandum of Understanding is executed as of the date of last signature and is valid until May 31, 2025 at which time it may be renewed with the agreement of both parties. Either party may terminate this agreement, without cause, by giving six months written notice to the other party. Termination shall be deemed to be effective upon completion of the courses underway at the time of notification.

Signed:

School District 47



Name: Tanya Larkin

Position: Vice Principal

Signature: *Tanya Larkin*

Date: Aug 31 / 2023

North Island College



Name: Tony Bellavia

Position: VP, Academics

Signature: *T. Bellavia*

Date: August 31, 2023



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Appendix A Services and Financial Agreement

The following services and financial arrangements apply to the 2023 – 2025 academic years. These will be reviewed and amended as mutually agreed upon on a regular basis throughout the life of this agreement.

North Island College agrees to:

- Work in collaboration with SD 47 to review and identify dual credit programing options and/or opportunities in Trades and other Faculties;
- Work with SD 47 to identify dual credit opportunities for students in Open Enrolment programs;
- Provide assessment and registration services to SD 47 students;
- Provide access to Advising, Department of Accessible Learning Services and Library & Learning Commons Services

School District 47 agrees to:

- Arrange and support learners in completing the admission process:
 - Students with documented disabilities and/or an Individual Education Plan (IEP) should be encouraged to connect with NIC's Department of Accessible Learning Services (DALs) a minimum of one month prior to the course or program start date;
 - Most accommodations can be organized within one month prior to the course/program start date. Please note that more time may be needed for some accommodations (i.e., ASL interpreters);
- Promote dual credit courses and opportunities at NIC;



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Registration and Financial agreement (If applicable**):**

If the targeted enrolment for each identified course is not achieved 8 weeks prior to its start, one or both the following could occur:

- (1) NIC will open remaining seats within each course to the general NIC student body, and/or;
 - (2) In consultation with the School District(s), a decision will be made to either cancel the course or move it to a subsequent semester (if appropriate and feasible). This decision will be taken as early as possible to mitigate disruption. While every effort will be made to run a scheduled course, once scheduled, the College reserves the right to cancel a course should unforeseen or extenuating circumstances compromise or inhibit its delivery.
- SD 47 students will pay all associated course and program costs at the same rate as other NIC students, as applicable, including the following: tuition; assessment fees (where required); NISU fees, learner resource fees; and course books/supplies, (Including shipping)
 - Accommodation supports already provided by the School District will be continued by the School District while the student is at NIC, or the School District will fund/reimburse NIC to allow NIC to continue to provide these supports. NIC will assume the costs associated with accommodated exams

Both Parties agree to:

- Meet on an annual basis to review this memorandum of understanding;
- Continuously engage in planning discussion throughout each calendar year for the purpose of informing planning spanning the trades and university studies.