NORTH ISLAND COLLEGE BOARD OF GOVERNORS REGULAR MEETING

To be held at Mixalakwila Campus, Room 101 and virtually via Microsoft Teams
April 16, 2026 @ 1:00 pm

AGENDA

		TOPIC	ATTACHMENT	ACTION
1.		**CALL TO ORDER**		
	1.1	Acknowledgement of First Nations Traditional Territory		To acknowledge
	1.2	Declaration of Possible Conflict of Interest		To declare
	1.3	Adoption of Agenda		To adopt
2.		**CONSENT AGENDA**		
	2.1	Minutes of the Regular Meeting of February 5, 2026	✓	To approve
	2.2	Executive Committee Regular Meeting Minutes, April 2, 2026	✓	Information
	2.3	Governance and Board Development Committee Meeting Minutes, April 2, 2026	✓	Information
	2.4	Finance and Audit Committee Regular Meeting Minutes, April 2, 2026	✓	Information
	2.5	Correspondence and Information (Agenda item #5)	✓	Information
3.		**BOARD BUSINESS**		
	3.1	Board of Governors 2026/2027 Workplan	✓	To approve
	3.2	North Island Student Union (NISU) Membership Fee Collection & Remittance	✓	To approve
	3.3	NIC Budget Fiscal Year 2026/2027	✓	To approve
	3.4	Board Members Roundtable Discussion		Information
4.		**REPORTS ON STRATEGIC ACTIVITIES**		
	4.1	President		
	4.1.1	President's 2026/2027 Goals & Objectives	✓	To approve
	4.2	Vice President, Academic		
	4.2.1	New Course Tuition: Indigenous Studies (IST) 201	✓	To approve
	4.2.2	New Course Tuition: English (ENG) 191	✓	To approve
	4.2.3	New Course Tuition: Engineering (ENR) 250	✓	To approve
	4.2.4	Update on Program Suspension Process for Credentials Suspended on February 5, 2026	✓	Information
	4.3	Chair, Education Council		
	4.3.1	Education Council Report	✓	Information

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5.		**INFORMATION *(attachments)***
	5.1	Board Workplan, 2025-2026
	5.2	College Highlights, April 2026
	5.3	Commonly used acronyms
	5.4	Link to Board bylaws
6.		**NEXT MEETING DATES**
	6.1	Regular Meeting – Thursday, June 18, 2026, Comox Valley Campus
7.		**ADJOURNMENT**

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Minutes of the Regular Meeting of the North Island College Board of Governors

Held virtually via Microsoft Teams Meeting
February 5, 2026 @ 1:00 pm

BOARD MEMBERS PRESENT

N. Arsenault, Community Member, Comox Valley Region, Chair
A. Ankit, Student Representative
A. Brady, Chair, Education Council
L. Domae, President & CEO
S. Dores, Community Member, Campbell River Region
P. Gaudet, Support Staff Representative
E. Hardin, Faculty Representative
J. Jack, Community Member, Port Alberni Region
R. Kishi, Community Member, Comox Valley Region
J. Langille, Community Member, Comox Valley Region, Vice Chair
B. Johnson, Community Member, North Island Region
C. Moglove, Community Member, Campbell River Region
C. Stavness, Community Member, Comox Valley Region
B. Turner, Community Member, Comox Valley Region
V. White, Community Member, Port Alberni Region
J. Whitehead, Student Representative

ALSO PRESENT

M. Allison, Director, College Governance & Strategy
T. Bellavia, Vice President, Academic
K. Crewe, Associate Vice President, People, Equity & Inclusion
C. Fowler, Vice President, Finance and College Services
E. Haagerup, Executive Assistant, Leadership Team & Board Operations
K. Haggith, Associate Vice President, College Experience
K. Kuhnert, Vice President, Students & Community Engagement
J. McGillis, Executive Assistant, Leadership Team & Board Operations
W. Skulmoski, Director, Institutional Research & Planning

GALLERY OBSERVERS

There were 61 gallery observers in attendance, including internal College employees and external community members.

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0. NORTH ISLAND STUDENTS UNION (NISU) DELEGATION

G. Singh, Chairperson, NISU, and C. Wilson, Executive Director, NISU, presented their delegation opposing International Student Tuition fees increases to the Board of Governors.

1. CALL TO ORDER

N. Arsenault called the meeting to order at 1:41 p.m.

1.1 Acknowledgement of First Nations Traditional Territory

N. Arsenault acknowledged that the meeting was being held in the traditional territories of the combined 35 First Nations of the Nuu-chah-nulth, Kwakwaka'wakw and Coast Salish traditions, on whose traditional and unceded territories the College's campuses are situated.

N. Arsenault welcomed newly elected Board members Paris Gaudet, Support Staff Representative and Erik Hardin, Faculty Representative.

N. Arsenault informed observers that L. Domae, President & CEO, and A. Brady, Education Council Chair, are ex-officio Board members and therefore do not vote.

1.2 Declaration of Possible Conflict of Interest

N. Arsenault noted that in advance of the February 5th, 2026, Board of Governors Meeting, J. Whitehead, Elected Student Representative self-declared a perceived conflict of interest with respect to agenda item 4.5 Expedited Program Impact Assessment Outcomes - Programs Recommended for Suspension and would recuse himself from the discussion and vote.

N. Arsenault invited any other Board members to self-declare if they had an actual, potential or apparent conflict of interest at this time. No declarations of conflict of interest were made by those present.

1.3 Adoption of Roberts Rules of Order

Moved: C. Moglove / Seconded: B. Johnson: THAT THE NORTH ISLAND COLLEGE BOARD OF GOVERNORS ADOPT THE MOST RECENT EDITION OF ROBERT'S RULES OF ORDER (NEWLY REVISED 12TH EDITION) AS A SECONDARY AUTHORITY FOR MEETING PROCEDURES NOT ADDRESSED IN THE NORTH ISLAND COLLEGE BOARD GOVERNANCE MANUAL OR BOARD BYLAWS, TO SUPPORT FAIR, EFFICIENT, AND CONSISTENT MEETING PRACTICES; AND THAT, IN THE EVENT OF ANY CONFLICT, THE BOARD GOVERNANCE MANUAL AND BYLAWS SHALL GOVERN.

Motion carried

R. Kishi called a Point of Order and requested to challenge the Board Executive Committee's decision to move the February 5th, 2026, Board of Governors Regular meeting online.

N. Arsenault thanked R. Kishi for his feedback, and noted that as per the Board Governance Manual, Section 6.5 Agenda, "*Board meeting agendas are approved by the Executive Committee"*

and Section 6.3 Location, that "*meetings are held in-person and/or by teleconference/videoconference, as practicable in the circumstances.*" She noted that further discussion on this matter would be addressed by the Board Governance & Development Committee.

1.4 Adoption of Agenda

R. Kishi proposed an amendment to agenda item 4.5 Expedited Program Impact Assessment Outcomes - Programs Recommended for Suspension.

C. Moglove called a Point of Order and noted that amendments to a motion would be addressed at the time of that agenda item.

Moved: N. Arsenault / Seconded: C. Stavness: THAT THE BOARD OF GOVERNORS OF NORTH ISLAND COLLEGE ADOPT THE REGULAR AGENDA OF FEBRUARY 5, 2026, AS PRESENTED.

Motion carried

2. CONSENT AGENDA

2.1 Minutes of the Regular Meeting of October 2, 2025

2.2 Executive Committee Regular Minutes, November 24, 2025

2.3 Executive Committee Regular Minutes, January 22, 2026

2.4 Executive Committee Regular Minutes, January 26, 2026

2.5 Governance and Board Development Committee Minutes, November 24, 2025

2.6 Governance and Board Development Committee Minutes, January 22, 2026

N. Arsenault noted one amendment was received prior to the February 5, 2026, Regular Board meeting, to amend the Governance and Board Development Committee Minutes of January 22, 2026, to include the following excerpt from Board Bylaw No. 2 – Board Code of Conduct and Conflict of Interest: "*Given that the Board structure is prescribed by the College and Institute Act, certain conflicts in relation to the Elected Board Members are deemed to be acceptable and should not require the Elected Board Member to be excluded from the discussion or voting. On the other hand, because of the unique position of Elected Board Members, there will be situations where the conflicts are significant enough to require that they be excluded from discussion or voting."* The proposed amendment was accepted.

2.7 Finance & Audit Committee Regular Minutes, November 21, 2025

2.8 Finance & Audit Committee Regular Minutes, January 23, 2026

2.9 Correspondence and Information (Agenda item #5)

Moved B. Turner / Seconded S. Dores: THAT THE BOARD OF GOVERNORS OF NORTH ISLAND COLLEGE RECEIVES AND APPROVES THE ITEMS INCLUDED IN THE CONSENT AGENDA OF FEBRUARY 5, 2026.

Motion carried

3. REPORT ON STRATEGIC ACTIVITIES

3.1 President

3.1.1 *BUILD* 2026 Strategic Plan and Year 5 Report 1 Dashboard

L. Domae reported on the Year 5 Report 1 Dashboard for the *BUILD* 2026 Strategic Plan, which is in it's final year. She reported that the College has completed 34 measurables, with 23 in progress and on track. She noted that 1 outcome, *7.1. Reconciliation, a. 75% of employees complete NIC-specific Indigenous, intercultural competency training* is behind. L. Domae emphasized that this goal is ongoing for the College and thanked Indigenous Education team and the First Nations that the College serves for their thoughtful feedback and contributions to the competency modules.

3.2 Vice President, Finance & College Services

3.2.1 Third Quarter FY 25/26 Financial Statements

C. Fowler presented the third quarter fiscal year 2025/2026 financial statements, which were reviewed by the Finance & Audit Committee at their meeting on January 23, 2026. C. Fowler noted that the financial statements show a deficit of $936, 834 and that expenses are declining at a slower pace than revenue decline, which has left the College with a lower cash balance than previous years.

3.3 Chair, Education Council

3.3.1 Education Council Report

A. Brady presented her Education Council report as Chair, and highlighted several curriculum items, which included new courses, course revisions, course deactivations and program revisions. R. Kishi noted that he was the new Board representative on the Education Council and thanked Education Council for their work.

J. Whitehead called a Point of Order and stated that the Board was not following protocol by limiting gallery observers to individuals who had RSVPed in advance of the meeting.

N. Arsenault thanked J. Whitehead for his feedback and noted that current Board practices were being followed and individuals who RSVPed would be admitted to the meeting. She noted that further discussion on this matter would be addressed by the Board Governance & Development Committee.

J. Jack joined the meeting at 2:02p.m.

4. BOARD BUSINESS

4.1 Bylaw No. 4 – Domestic Tuition and Fee Bylaw

K. Kuhnert reviewed the revisions to Bylaw No. 4 Domestic Tuition and Fee Bylaw for the 2026-2027 academic year and noted the recommended 2% increase to tuition and fees, which is set by the tuition limit policy. She noted that the Employment Transition Programs are exempt from the 2% increase as these programs currently charge the maximum rate allowed by the Ministry of Post-Secondary Education and Future Skills (PSFS). The Finance & Audit Committee recommended the 2% increase at their meeting of November 21, 2025.

Moved C. Moglove / Seconded S. Dores: THAT THE BOARD OF GOVERNORS OF NORTH ISLAND COLLEGE APPROVE BYLAW NO. 4, 2026-2027 DOMESTIC TUITION AND FEE BYLAW (SCHEDULE

A & B) WHICH INCLUDES A 2% INCREASE TO DOMESTIC TUITION AND MANDATORY FEES WITH THE EXCEPTION TO THE EMPLOYMENT TRANSITION PROGRAMS.

Motion carried

4.4 Bylaw No. 6 – International Tuition and Fee Bylaw

K. Kuhnert reviewed the revisions to Bylaw No. 6 International Tuition and Fee Bylaw for the 2026-2027 academic year and noted the recommended 3% increase to tuition and fees. The Finance & Audit Committee recommended the 3% increase at their meeting of November 21, 2025.

R. Kishi proposed an amendment to the motion to reduce the international tuition and fee increase from 3% to 2%.

Moved R. Kishi/Seconded: A. Ankit: That the Board of Governors of North Island College approve Bylaw No. 6, 2026-2027 international tuition and fee bylaw (Schedule A & B) to include a 2% increase to international tuition and mandatory fees.

Motion defeated. R. Kishi and J. Whitehead voted in favour of the motion.

J. Whitehead proposed an amendment to the motion to apply a 3% tuition and fee increase to new international students and apply a 0% tuition and fee to existing international students.

Moved J. Whitehead/Seconded: R. Kishi: That the Board of Governors of North Island College approve Bylaw No. 6, 2026-2027 international tuition and fee bylaw (Schedule A & B) to include a 3% increase to international tuition and mandatory fees for new international students in the 2026/2027 academic year and a 0% increase to existing international students already enrolled at the college.

Motion defeated. R. Kishi and J. Whitehead voted in favour of the motion.

Moved C. Moglove / Seconded S. Dores: THAT THE BOARD OF GOVERNORS OF NORTH ISLAND COLLEGE APPROVE BYLAW NO. 6, 2026-2027 INTERNATIONAL TUITION AND FEE BYLAW (SCHEDULE A & B) WHICH INCLUDES A 3% INCREASE TO INTERNATIONAL TUITION AND MANDATORY FEES.

Motion carried, with R. Kishi, A. Ankit and J. Whitehead voting no

4.3 2025/26 Fiscal Year Credit Enrolment Report (at Winter Term Stable Enrolment Date)

W. Skulmoski presented the 2025/26 Fiscal Year Credit Enrolment Report at Winter Term Stable Enrolment Date of January 14, 2026. This report is a point in time comparison on enrolment to the previous year at winter term stable enrolment date (January 15, 2025). In comparison with last year:

- Total headcount is lower by 505 students (12%)
- Domestic student headcount is lower by 222 students (7%)
- International student headcount is lower by 284 (36%)

4.4 Strategic Planning Recommendation to Pause

L. Domae outlined the Board of Governors approved strategic planning process from June 2025 to the current date, which included consultation with staff, faculty, students and community members. On November 25, 2025, a provincial review of the sustainability of the public post-secondary system was announced by the Ministry of Post-Secondary Education and Future Skills

(PSFS). L. Domae recommended that the Board of Governors pause the development of the College's next strategic plan until after the results of the provincial review have been released. This pause would ensure that the College's next strategic plan aligns with the Minister's review of the sustainability of the post-secondary system.

Moved R. Kishi / Seconded C. Stavness: THAT THE BOARD OF GOVERNORS OF NORTH ISLAND COLLEGE PAUSE THE DEVELOPMENT OF ITS NEXT STRATEGIC PLAN UNTIL THE MINISTER PROVIDES NIC WITH DIRECTION REGARDING THE OUTCOMES OF THE PROVINCIAL REVIEW OF THE SUSTAINABILITY OF THE PUBLIC POST-SECONDARY EDUCATION SYSTEM TO INFORM THE COLLEGE'S LONG-TERM STRATEGIC PLANNING.

Motion carried

4.5 Expedited Program Impact Assessment Outcomes – Programs Recommended for Suspension

N. Arsenault noted that on February 4, 2026, the Board welcomed 12 delegations at a Board of Governors forum held to allow the Board to hear directly from concerned members of the community regarding the motion to suspend 15 credentialed programs. Additionally, on the morning of February 5, 2026, the Board engaged in a fulsome education session that included the financial necessity of the recommended program suspensions. Prior to introducing the motion, the Chair reminded the Board that the Board's consideration of the matter must be done so respecting section 8.2 of the College and Institutes Act: "In carrying out the objects of an institution, the members of the board of the institution must act in the best interests of the institution."

Moved C. Moglove/Seconded B. Turner for discussion: THAT THE BOARD OF GOVERNORS OF NORTH ISLAND COLLEGE SUSPEND (AS THAT TERM IS DEFINED IN NIC POLICY #3-20) THE FOLLOWING PROGRAMS AS RECOMMENDED BY THE VICE PRESIDENT, ACADEMIC AS AN OUTCOME OF THE EXPEDITED PROGRAM IMPACT ASSESSMENT PROCESS UNDERTAKEN AS REQUIRED BY NORTH ISLAND COLLEGE'S JUNE 10, 2025 MANDATE LETTER, COMMITMENT TO STRATEGIC ENROLMENT MANAGEMENT IN THE BUILD 2026 STRATEGIC PLAN, AND NORTH ISLAND COLLEGE'S STRUCTURAL DEFICIT CREATED BY THE LOSS OF INTERNATIONAL STUDENT REVENUES:

- ADVENTURE GUIDING CERTIFICATE
- BACHELOR OF BUSINESS ADMINISTRATION – MARKETING
- GLOBAL BUSINESS MANAGEMENT POST-GRADUATE DIPLOMA
- DIGITAL DESIGN + DEVELOPMENT POST-GRADUATE CERTIFICATE
- DIGITAL DESIGN + DEVELOPMENT POST-GRADUATE DIPLOMA – WEB AND MOBILE STREAMS
- WEB AND MOBILE APPLICATION DEVELOPMENT DIPLOMA
- WEB DESIGN FUNDAMENTALS CERTIFICATE
- ADVANCED DIGITAL DESIGN AND DEVELOPMENT DIPLOMA – DESIGN AND DEVELOPMENT STREAMS
- ANDROID APPLICATION DEVELOPMENT CERTIFICATE
- FINE ARTS DIPLOMA
- COASTAL FOREST WORKER CERTIFICATE
- COASTAL FOREST TECHNOLOGY DIPLOMA
- FURNITURE DESIGN AND JOINERY CERTIFICATE
- HUMAN SERVICES DIPLOMA

- HOSPITAL UNIT CLERK.

R. Kishi proposed an amendment to the motion requesting to disaggregate the program, so that Elected Student Representative, J. Whitehead could participate in programs, not related to Fine Arts. This would be achieved through clustering.

Moved R. Kishi/Seconded E. Hardin: That the Board of Governors of North Island College suspend (as that term is defined in NIC Policy #3-20) the following programs as recommended by the Vice President Academic, as an outcome of the Expedited Program Impact Assessment Process undertaken as required by North Island College's June 10, 2025 Mandate Letter, commitment to Strategic Enrolment Management in the *BUILD* 2026 Strategic Plan, and North Island College's structural deficit created by the loss of international student revenues, into the following groupings:

Group 1:
- Adventure Guiding Certificate

Group 2:
- Digital Design & Development Post-Graduate Certificate
- Digital Design & Development Post-Graduate Diploma – Web & Mobile Streams
- Web & Mobile Application Development Diploma
- Web Design Fundamentals Certificate
- Advanced Digital Design and Development Diploma – Design & Development Streams
- Android Application Development Certificate

Group 3:
- Fine Arts Diploma

Group 4:
- Coastal Forest Worker Certificate
- Coastal Forest Technology Diploma

Group 5:
- Bachelor of Business Administration – Marketing
- Global Business Management Post-Graduate Diploma
- Furniture Design and Joinery Certificate
- Human Services Diploma
- Hospital Unit Clerk

Prior to further discussion on the above amended motion, R. Kishi introduced potential or perceived conflicts of interest for N. Arsenault and C. Stavness due to these individuals working in the tourism and forestry sectors respectively.

N. Arsenault asked J. Langille to chair the vote on her potential or apparent conflict of interest.

Moved R. Kishi/Seconded A. Ankit: THAT THE BOARD OF GOVERNORS OF NORTH ISLAND COLLEGE DETERMINE, PER BOARD BYLAW #2, WHETHER N. ARSENAULT HAS A POTENTIAL OR APPARENT CONFLICT OF INTEREST WITH AGENDA ITEM 4.5 EXPEDITED PROGRAM IMPACT ASSESSMENT OUTCOMES – PROGRAMS RECOMMENDED FOR SUSPENSION AND THAT THIS INDIVIDUAL WILL ABSENT THEMSELVES FROM THE MEETING.

Motion defeated

J. Langille asked N. Arsenault to resume chairing the meeting.

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Moved R. Kishi/Seconded A. Ankit: THAT THE BOARD OF GOVERNORS OF NORTH ISLAND COLLEGE DETERMINE, PER BOARD BYLAW #2, WHETHER C. STAVNESS HAS A POTENTIAL OR APPARENT CONFLICT OF INTEREST WITH AGENDA ITEM 4.5 EXPEDITED PROGRAM IMPACT ASSESSMENT OUTCOMES – PROGRAMS RECOMMENDED FOR SUSPENSION AND THAT THIS INDIVIDUAL WILL ABSENT THEMSELVES FROM THE MEETING.

Motion defeated

The Board returned to the amended motion proposed by R. Kishi. Following Board discussion, R. Kishi withdrew his amended motion. E. Hardin seconded the withdrawal.

Moved to withdraw R. Kishi/Seconded E. Hardin: That the Board of Governors of North Island College suspend (as that term is defined in NIC Policy #3-20) the following programs as recommended by the Vice President Academic, as an outcome of the Expedited Program Impact Assessment Process undertaken as required by North Island College's June 10, 2025 Mandate Letter, commitment to Strategic Enrolment Management in the *BUILD* 2026 Strategic Plan, and North Island College's structural deficit created by the loss of international student revenues, into the following groupings:

Group 1:
- Adventure Guiding Certificate

Group 2:
- Digital Design & Development Post-Graduate Certificate
- Digital Design & Development Post-Graduate Diploma – Web & Mobile Streams
- Web & Mobile Application Development Diploma
- Web Design Fundamentals Certificate
- Advanced Digital Design and Development Diploma – Design & Development Streams
- Android Application Development Certificate

Group 3:
- Fine Arts Diploma

Group 4:
- Coastal Forest Worker Certificate
- Coastal Forest Technology Diploma

Group 5:
- Bachelor of Business Administration – Marketing
- Global Business Management Post-Graduate Diploma
- Furniture Design and Joinery Certificate
- Human Services Diploma
- Hospital Unit Clerk

Motion withdrawn

R. Kishi proposed a new amended motion which would separate the Fine Arts Diploma into one category and place the remaining 14 programs in a separate category.

Moved R. Kishi/Seconded E. Hardin: That the Board of Governors of North Island College suspend (as that term is defined in NIC Policy #3-20) the following programs as recommended by the Vice President Academic, as an outcome of the Expedited Program Impact Assessment Process undertaken as required by North Island College's June 10, 2025 Mandate Letter, commitment to Strategic Enrolment Management in the *BUILD* 2026 Strategic Plan, and North Island College's

structural deficit created by the loss of international student revenues, into the following categories:

Group 1:

- Adventure Guiding Certificate
- Bachelor of Business Administration – Marketing
- Global Business Management Post-Graduate Diploma
- Digital Design & Development Post-Graduate Certificate
- Digital Design & Development Post-Graduate Diploma – Web & Mobile Streams
- Web & Mobile Application Development Diploma
- Web Design Fundamentals Certificate
- Advanced Digital Design and Development Diploma – Design and Development Streams
- Android Application Development Certificate
- Coastal Forest Worker Certificate
- Coastal Forest Technology Diploma
- Furniture Design and Joinery Certificate
- Human Services Diploma
- Hospital Unit Clerk

Group 2:

- Fine Arts Diploma

Motion defeated

The Board had a fulsome discussion of the outcomes of the Expedited Program Impact Assessment process, including the 15 programs recommended for suspension as a result of this process.

The Board acknowledged the passion demonstrated by the community via written correspondence and delegation presentations on this topic and thanked them for their feedback. Board members also emphasized that suspension does not equal cancellation.

Moved C. Moglove / Seconded B. Turner: THAT THE BOARD OF GOVERNORS OF NORTH ISLAND COLLEGE SUSPEND (AS THAT TERM IS DEFINED IN NIC POLICY #3-20) THE FOLLOWING PROGRAMS AS RECOMMENDED BY THE VICE PRESIDENT, ACADEMIC AS AN OUTCOME OF THE EXPEDITED PROGRAM IMPACT ASSESSMENT PROCESS UNDERTAKEN AS REQUIRED BY NORTH ISLAND COLLEGE'S JUNE 10, 2025 MANDATE LETTER, COMMITMENT TO STRATEGIC ENROLMENT MANAGEMENT IN THE BUILD 2026 STRATEGIC PLAN, AND NORTH ISLAND COLLEGE'S STRUCTURAL DEFICIT CREATED BY THE LOSS OF INTERNATIONAL STUDENT REVENUES:

- **ADVENTURE GUIDING CERTIFICATE**
- **BACHELOR OF BUSINESS ADMINISTRATION – MARKETING**
- **GLOBAL BUSINESS MANAGEMENT POST-GRADUATE DIPLOMA**
- **DIGITAL DESIGN & DEVELOPMENT POST-GRADUATE CERTIFICATE**
- **DIGITAL DESIGN & DEVELOPMENT POST-GRADUATE DIPLOMA – WEB AND MOBILE STREAMS**
- **WEB AND MOBILE APPLICATION DEVELOPMENT DIPLOMA**
- **WEB DESIGN FUNDAMENTALS CERTIFICATE**
- **ADVANCED DIGITAL DESIGN AND DEVELOPMENT DIPLOMA – DESIGN AND DEVELOPMENT STREAMS**

- **ANDROID APPLICATION DEVELOPMENT CERTIFICATE**
- **FINE ARTS DIPLOMA**
- **COASTAL FOREST WORKER CERTIFICATE**
- **COASTAL FOREST TECHNOLOGY DIPLOMA**
- **FURNITURE DESIGN AND JOINERY CERTIFICATE**
- **HUMAN SERVICES DIPLOMA**
- **HOSPITAL UNIT CLERK.**

Motion carried with R. Kishi and A. Ankit against the motion.

5. INFORMATION

The Board received the following information items:

5.1 North Island College Mandate Letter, June 10, 2025
5.2 Institutional Accountability Plan & Report (IAPR) Letter, January 26, 2026
5.3 Provincial Review of Public Post-secondary Institutions – News Release, November 25, 2025
5.4 Modernizing the Public Post-secondary Education Sector in British Columbia: A Review of Sector Sustainability – Terms of Reference
5.5 Letter to College Community from President Domae re: Provincial Post-Secondary Review, November 25, 2025
5.6 Board Schedule and Workplan (2025-2026)
5.7 College Highlights Report, February 2026
5.8 Commonly used acronyms
5.9 Link to Board bylaws and policies

6. NEXT MEETING DATES

6.1 Regular meeting – Thursday, April 16, 2026, Mixalakwila Campus Region (TBC)

7. ADJOURNMENT

N. Arsenault thanked the members of the public for their interest in the work of the Board, and the Board members for their consideration of the meeting agenda. N. Arsenault noted that change brings the opportunity to revise, reimagine and re-evaluate for the future.

MOVED B. Turner/ SECONDED J. Langille: THAT THE BOARD OF GOVERNORS OF NORTH ISLAND COLLEGE ADJOURN ITS REGULAR MEETING OF FEBRUARY 5, 2026.

Motion carried

Time: 3:59p.m.

N. Arsenault, Chair

E. Haagerup, Executive Assistant,
Leadership Team & Board Operations

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AGENDA ITEM: **Regular Meeting**
2.2 Executive Committee Regular Meeting Minutes of April 2, 2026

Committee members Nancy Arsenault (Chair), Shelley Dores, Jerad Langille, Corinne Stavness and Lisa Domae, President & CEO met on April 2nd, 2026 with Emily Haagerup, Executive Assistant, Leadership Team & Board Operations attending as resource person.

Territorial Acknowledgment

N. Arsenault called the meeting to order at 10:37a.m. and acknowledged that the meeting was being held in the traditional territories of the combined 35 First Nations of the Nuu-chah-nulth, Kwakwaka'wakw and Coast Salish traditions, on whose traditional and unceded territories the College's campuses are situated.

Adoption of Agenda

The committee adopted the agenda as presented.

Committee Business

Draft Regular Board Meeting Minutes, February 5th, 2026

The Executive Committee reviewed the draft Regular Board meeting minutes of February 5th, 2026, and approved the minutes with amendments.

Draft Daily Schedule, April 16th, 2026

The Executive Committee reviewed the daily schedule for the April 16, 2026 Board meeting and approved the Daily Schedule with amendments.

Draft Regular Board Agenda, April 16th, 2026

The Executive Committee reviewed and approved the draft Regular Board agenda for April 16th, 2026 as presented.

April 16th, 2026 Board Meeting Venue & Logistics

The Executive Committee reviewed the venue and logistics for the April 16th, 2026 Board meeting, which will be held at the Mixalakwila Campus in a hybrid format. Attendance for gallery observers will be virtual only, due to location and room constraints. The NIC Board meeting schedules and minutes webpage has been enhanced to include more detailed information as follows:

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Upcoming meetings
Regular meetings of the Board of Governors are open to the public, including NIC students and employees. Please refer to the meeting schedule below. If you would like to request that an item be included on an upcoming meeting agenda, please get in touch with us at least 14 days prior to the meeting. If you have any questions related to the Board of Governors, including meetings, please email bog@nic.bc.ca.

To observe a Board of Governors meeting, all observers must RSVP to bog@nic.bc.ca by 12:00 p.m. the day prior to the meeting. Meeting attendance information will be shared with observers the day before the meeting.

Note: Resolutions contained in a meeting agenda are drafts and do not reflect decisions made by the board.

Board Workplan 2026-2027

The Executive Committee reviewed the draft Board Workplan for the 2026/2027 academic year and recommended splitting the Strategic Session across two dates, one in October 2026 and one in March 2027 to accommodate strategic planning.

The Executive Committee agreed that, where possible, the Board Workplan should aim to include Comox Valley, Campbell River and Port Alberni locations on an annual basis, and alternate between Port Hardy (Mixalakwila Campus) and Ucluelet biannually.

The Executive Committee recommended that Committee workplans be scheduled with the Committee chairs in consultation with their members to optimize alignment with their availability.

President's Goals & Objectives, 2026/2027

L. Domae presented her President's Goals & Objectives for the 2026/2027 academic year, with a focus on the sustainability and evolution of NIC. This includes the recommendations for developing the College's next strategic plan, continued advocacy for NIC, revenue generation and fiscal sustainability and advancement of Strategic Enrolment Management (SEM).

The Executive Committee requested minor modifications to the proposed goals and objectives which were accepted.

Moved N. Arsenault/Seconded S. Dores: That the Executive Committee reviewed and recommends that the Board of Governors of North Island College approve the President's Goals & Objectives 2026/2027.

President's Administrative Leave Completion Plan

L. Domae informed the Executive that, as per her President's Administrative Leave Plan, which was approved by the Board on June 19th, 2024, she will be taking the remainder of her first leave from May-September 2026, and T. Bellavia will be Acting President during this time.

Next meeting dates:
The Executive Committee's next meeting is scheduled for Thursday June 4th, 2026.
The regular meeting was adjourned at 11:32a.m.

AGENDA ITEM: Regular Meeting

2.3 Governance and Board Development Committee Meeting Minutes of April 2, 2026

Committee members Shelley Dores (Chair), Nancy Arsenault, Paris Gaudet, Vicky White and Ankit Ankit met on April 2, 2026 with Lisa Domae, President & CEO, Melanie Allison, Director, College Governance & Strategy, and Emily Haagerup, Executive Assistant, Leadership Team & Board Operations attending as resource persons.

John Jack and Justin Whitehead sent regrets.

Territorial Acknowledgment

S. Dores called the meeting to order at 9:06a.m. and acknowledged that the meeting was being held in the traditional territories of the combined 35 First Nations of the Nuu-chah-nulth, Kwakwaka'wakw and Coast Salish traditions, on whose traditional and unceded territories the College's campuses are situated.

Adoption of Agenda

The Committee adopted the agenda as amended.

Committee Business

Board Member Correspondence re: Meeting Practices

The Governance & Board Development Committee reviewed correspondence received from a Board member that challenged current meeting practices.

The committee undertook a thorough review and discussion of each recommendation outlined in the email, including the software used for Board meetings, the advertising Board meetings, and the decision-making process related to meeting practices. A comparison of the practice of other BC Colleges was compiled by staff and shared with the Committee.

Following a fulsome discussion and noting that NIC is aligned with current practices, the members voted to not change to the Governance manual, nor existing practices at this time with respect to these suggestions. Follow-up actions from the February meeting are already underway, including providing more detailed information on the Board website and advance testing of Teams and the developing extra guidance for external attendees.

A. Ankit left the meeting at 9:23a.m.

Review of Section 6 of Board Governance Manual

The Committee reviewed Section 6. Meeting Practices of the Board Governance Manual and feedback was captured in the draft editing version. S. Dores requested that staff review Section 6 and bring recommendations to the next Governance meeting.

The Committee discussed how technological issues impact Board member experience and interaction, particularly during meetings and with shared documents. It was noted that supplying Board members with a college laptop and dedicated NIC email on which to conduct Board business could help mitigate tech issues.

Decision: The Governance Committee agreed that V. White would pilot the use of an institutional laptop for Board business and report back. M. Allison and E. Haagerup to work with V. White to implement this pilot.

Board Governance Manual – Draft Editing Version

S. Dores noted that a draft editable version of the Board Governance Manual is available, on an ongoing basis, for committee members for their consideration and comments as review of the manual is ongoing.

Guest Speaker Recommendation

S. Dores explained that the Governance & Board Development Committee is responsible for the education and professional development of the Board, including speakers for education purposes. The Committee discussed a recommendation for a guest speaker to engage the Board in learning about Indigenous culture, anti-harassment and anti-racism practices. This delivers on a 2025 Board evaluation outcome for more Indigenous training.

Action: S. Dores requested that the speaker's contact information be sent to S. Dores, N. Arsenault, L. Domae, and E. Haagerup for follow-up as a future educational opportunity.

Board Evaluation

S. Dores reminded committee members of the annual Board Evaluation. The new format was successfully piloted last year and will be implemented again this year following the April 16th Board meeting.

Feedback from the evaluation will be added to the June Governance and Board agendas.

Action: M. Allison and E. Haagerup to implement Board evaluation survey following the April 16th Board meeting and bring anonymized feedback to next Governance meeting.

Information

- Governance Manual

Next meeting dates:

The Governance & Board Development Committee's next meeting is scheduled for Thursday June 4, 2026. The meeting was adjourned at 10:30a.m.

DRAFT

AGENDA ITEM: **Regular Meeting**
2.4 Finance & Audit Committee Regular Meeting Minutes

Committee members Jerad Langille (chair), Roger Kishi, Brenda Johnson and Bruce Turner met on April 2, 2026 with Colin Fowler, Vice President, Finance & College Services, Sue Fleck, Director, Finance and Emily Haagerup, Executive Assistant, Leadership Team & Board Operations attending as resource persons.

Claire Moglove sent regrets.

Board Chair Nancy Arsenault also attended the meeting.

1. Territorial Acknowledgment

J. Langille called the meeting to order at 2:57p.m. and acknowledged that the meeting was being held in the traditional territories of the combined 35 First Nations of the Nuu-chah-nulth, Kwakwaka'wakw and Coast Salish traditions, on whose traditional and unceded territories the College's campuses are situated.

2. Adoption of Agenda

The committee adopted the agenda as presented.

3. Committee Business

3.1 Budget 2026-2027

C. Fowler presented the 2026/2027 budget, which has a projected deficit of approximately $650,000.

As public post-secondary institutions are required by the Ministry to submit a deficit mitigation plan, a plan was prepared, then approved by the Board on October 31st, 2025. This plan included strategies to reduce the college's overall spending to align with reduced revenues and work toward a balanced budget. C. Fowler reviewed the deficit mitigation strategies implemented to date, which have resulted in the projected deficit of $650,000 for the 2026/2027 fiscal year. He also reviewed operating cost reductions taken to date.

In response to a question regarding deferred capital contributions, C. Fowler explained that they are liabilities recorded along with tangible capital assets when the College receives targeted capital funding. The liability is recognized into revenue as the capital asset is being amortized into expenses.

DRAFT

The Committee had a fulsome discussion of the 2026/2027 Budget, including review of the revenue and expenditures.

In response to a question regarding the impact of one-time costs on the budget, C. Fowler noted that the 2026/2027 budget includes partial year savings that, when annualized, would return the College to a balanced budget. The Committee requested that these costs be outlined separately for clarity.

Moved: R. Kishi / Seconded: B. Turner: That the Finance and Audit Committee reviewed and recommend the 2026/2027 Budget to the Board of Governors for approval on April 16th, 2026.

3.2 2025/2026 Forecast

C. Fowler reviewed the current forecast for the 2025/2026 fiscal year, which shows a deficit of $400,000. He noted that as a result of the continued impact of the Immigration, Refugees & Citizenship Canada (IRCC), the 2025/2026 budget was revised and approved by the Board on September 5th, 2025 with a projected deficit of $2M. C. Fowler explained that two areas of revenue helped to reduce the projected 2025/2026 deficit; international student tuition revenue was higher than anticipated with 385 FTEs compared to the budget of 325 FTEs and realized gains on investment earnings.

4. Information

4.1 Centre of Excellence in Early Learning Project Update

C. Fowler updated the committee on the Centre of Excellence in Early Learning project, which is currently on budget with an estimated completion date of July 2026 and estimated opening date of September 2026. He noted that this project will provide an additional 75 childcare seats and increase classroom spaces for ECCE students.

5. Next meeting date:

The Finance & Audit Committee's next meeting is scheduled for Friday June 5, 2026.

6. Adjournment

The meeting was adjourned at 4:25p.m.

DRAFT

NIC BOARD OF GOVERNORS	**BOARD OF GOVERNORS – ACTION SHEET** April 16, 2026 Agenda #: 3.1 *Working together, North Island College builds healthy and thriving communities, one student at a time.*
Agenda Item	Board of Governors 2026/2027 Workplan
Action Required:	To approve
Draft Motion/ Recommendation:	THAT THE BOARD OF GOVERNORS OF NORTH ISLAND COLLEGE APPROVES AND ADOPTS ITS WORKPLAN FOR THE 2026/2027 ACADEMIC YEAR.

Background/History/Executive summary:

The Board of Governors Workplan outlines the dates, times and location of Board meetings

Board Committee meetings will be scheduled individually in consultation with committee members to optimize alignment with their availability.

The workplan also includes items that will be brought forth for Board review, consideration or approval, however additional items may be added to each meeting agenda as required.

Policy analysis/strategic priority:

Board Governance Authority Matrix – Board Process

Attachments:

Board of Governors 2026/2027 Workplan

Action:

To approve

DRAFT NIC Board of Governor's 2026/2027 Workplan

MISSION Working together, NIC builds healthy and thriving communities, one student at a time.

VISION By 2026, NIC will deliver BC's best individualized education and training experience.

Thursday Oct 1 2026 — PORT ALBERNI

BOARD DEVELOPMENT & EDUCATION
- Topic TBD

BOARD BUSINESS
- ***Officer Elections***
- Standing Committee Reports
- Annual Oath

ORGANIZATIONAL PERFORMANCE
- Fiscal Year 26/27 Enrolment Report

FIDUCIARY
- ***Statement of Financial Information (SOFI)***
- Q1 Financial Statements

CAMPUS/CENTRE DEVELOPMENT
- ***5-Year Capital Plan Priorities***

Thursday/ Oct 15 2026 — COMOX VALLEY

BOARD DEVELOPMENT & EDUCATION
- Board Strategic Session

Thursday Dec 3 2026 — CAMPBELL RIVER

BOARD DEVELOPMENT & EDUCATION
- Topic TBD

BOARD BUSINESS
- Standing Committee Reports
- ***Bylaws 4 & 6: Tuition and Fees***

FIDUCIARY
- Q2 Financial Statements

Thursday Feb 4 2027 — COMOX VALLEY

BOARD DEVELOPMENT & EDUCATION
- Topic TBD

BOARD BUSINESS
- Standing Committee Reports
- Risk Register Review
- Triennial Bylaw & Policy Review

ORGANIZATIONAL PERFORMANCE
- Fiscal Year Enrolment Report

FIDUCIARY
- Q3 Financial Statements

Thursday March 11 2027 — WEST COAST REGION

BOARD DEVELOPMENT & EDUCATION
- Fiscal Year Draft Budget Presentation

Thursday Apr 15 2027 — CAMPBELL RIVER

BOARD DEVELOPMENT & EDUCATION
- Topic TBD

BOARD BUSINESS
- Standing Committee Reports
- ***Board Workplan 2027/28***
- ***Mandate Letter, if received***

FIDUCIARY
- ***Budget 2027/28***

STUDENT ASSOC. FEES
- ***Direct institution to collect and remit fees***

Thursday Jun 17 2027 — COMOX VALLEY

BOARD DEVELOPMENT & EDUCATION
- Topic TBD

BOARD BUSINESS
- Standing Committee Reports
- ***2026/27 Institutional Accountability Plan & Report***
- ***Annual Report on President's objectives/goals 2026/27***
- ***President's objectives/goals 2027/28***

ORGANIZATIONAL PERFORMANCE
- ***Strategic Plan Updates and Dashboard Review***
- ***2026/27 Full-time Equivalent Enrolment Report***

FIDUCIARY
- ***2026/27 Audited Financial Statements***

ONGOING AS REQUIRED

ORGANIZATIONAL PERFORMANCE
- ***Strategic Plan Approval/Updates***

PROGRAMMING
- ***Credential Approval***
- ***Program Cancellation***

FIDUCIARY
- ***New Programming Tuition and Fees***

CAMPUS/CENTRE DEVELOPMENT
- ***Lease Approval***
- ***Land Sale***

EMPLOYEES
- ***Collective Agreement Ratification***

Items in this font and italicized require Board approval

DRAFT

NIC BOARD OF GOVERNORS	**BOARD OF GOVERNORS – ACTION SHEET** April 16, 2026 Agenda #: 3.2 *Working together, North Island College builds healthy and thriving communities, one student at a time.*
Agenda Item:	North Island Student Union (NISU) Membership Fee Collection & Remittance
Action Required:	To approve
Draft Motion/ Recommendation:	THAT THE BOARD OF GOVERNORS OF NORTH ISLAND COLLEGE DIRECT THE COLLEGE TO COLLECT MEMBERSHIP FEES AND REMIT THE SAME TO THE NORTH ISLAND STUDENT UNION, AS OUTLINED IN THEIR FEBRUARY 2026 LETTER FOR THE 2026/2027 ACADEMIC YEAR.

Background/History/Executive summary:

In accordance with Section 21of the BC College and Institute Act and at the request of the North Island Students Union (NISU) the Board of Governors directs the institution to collect from the students and remit to the student association the membership fees established under the bylaws of the association.

Further, the Board of Governors may direct the institution to cease the collection or remittance of the membership fees if the student association does not comply with the Societies Act, does not prepare and submit audited financial statements, or does not maintain sound fiscal management in the opinion of the Board.

NISU has provided notice to the Board of Governors of their fee structure for 2026-2027 in the attached letter dated February 2026. NISU has also advised the Board that the audited financial statements have been made available and approved by their members at the semi-annual General Meeting on November 25, 2025. Furthermore, the Students Union remains a society in good standing under the Societies Act.

Policy analysis/strategic priority:

Board Governance Authority Matrix – Fees

Attachments:

NISU letter dated February 2026

Action:

To approve

February 2026

To the North Island College Board of Governors,

In accordance with the *College & Institute Act*, please accept this notice regarding the collection of North Island Students' Union and British Columbia Federation of Students membership fees.

As determined by a majority of Students' Union members who voted in referenda on November 2, 2023, to establish this fee structure, the fees for the 2026 - 2027 academic year are:

Students' Union membership fee	$19.96 per month $79.85 per semester $6.09 per credit
Spaces Fee	$0.52 per month $2.06 per semester $0.15 per credit
Federation membership fee	$3.13 per month $11.48 per semester $0.87 per credit

As required by the Students' Union bylaws and the *College & Institute Act*, the audited financial statements have been made available and approved by our members at the Semi-Annual General Meeting on November 25, 2025.

Furthermore, the Students' Union remains a society in good standing under the *Societies Act.*

Please continue remitting Students' Union and Spaces Fees to North Island Students' Union and Federation membership fees directly to the Federation:

207 245 Columbia Street East
New Westminster, BC V3L 3W4

Sincerely,

Carissa Wilson
Executive Director
North Island Students' Union
778-585-NISU(6478)
theoffice@nisu.ca

2025 - 2026 NISU Board of Directors
Bella Mackenzie, Accessibility & Equity Director
Ana Iris Luyben, Community Director
Gurjeet Singh, Co-Chairperson, Federation & Governance Director
Rishabh Goyel, Communications Director
Krishnoor Kaur, Co-Chairperson, Internal Relations Director
Navdeep Singh, Services Director

NIC BOARD OF GOVERNORS	**BOARD OF GOVERNORS – ACTION SHEET** April 16, 2026 Agenda #: 3.3 *Working together, North Island College builds healthy and thriving communities, one student at a time.*
Agenda Item:	NIC Budget Fiscal Year 2026/2027
Action Required:	To approve
Draft Motion/ Recommendation:	THAT THE BOARD OF GOVERNORS OF NORTH ISLAND COLLEGE APPROVE THE FISCAL 2026/27 BUDGET.

Background/History/Executive summary:

Each year NIC prepares a budget for the upcoming fiscal year, which runs on an April 1st to March 31st cycle. The attachment to this cover sheet provides summary results of the following:

- the actual financial results for fiscal 24/25,
- the revised 25/26 budget from September 5, 2025,
- a recent forecast for 25/26; and
- the final budget for fiscal 26/27.

A Powerpoint presentation is also included in the agenda package that provides some additional details and context related to the preparation of the fiscal 26/27 budget.

These have been challenging times for the post-secondary sector in BC and across Canada. The significant reduction in the number of international students allowed to study in Canada had a significant impact on the sector overall. This began in 2024 when BC saw a 66% decline in study permit approvals according to an auditor general of Canada report. This is significantly higher than the 18% decline the Province expected to see.

At NIC, this resulted in a need to revise the 25/26 budget in September 2025. The original budget included spending reductions of $2.8 million, but it was based on international enrolment levels that never fully materialized, as highlighted in the auditor general's report. It became apparent early in fiscal 25/26 that a revised budget was warranted, and that further reductions would be required to return the college to a structurally balanced position. On September 5th, 2025 the Board of Governors approved a revised 25/26 budget that included a $2 million deficit.

When public post-secondary institutions in BC project deficits in future fiscal years, the Ministry requires a deficit mitigation plan that indicates how the institution plans to balance the budget. In October 2025 a deficit mitigation plan was prepared that was based on the College's experience to that point as well as enrolment numbers that indicated international student numbers would continue to deteriorate at a rapid pace. The Board of Governors approved the deficit management plan on October 31st, 2025. The 26/27 projection included in the deficit mitigation plan showed a deficit of $3.5 million *if no further steps were taken to address the reduced revenue*. Deficits of this size would have eliminated NIC's accumulated surplus. NIC would have been in an accumulated deficit position by the end of fiscal 26/27, and further inaction would have threatened the operational viability of the College.

The deficit mitigation plan included strategies that would begin to reduce NIC's overall spending to align with the reduced revenues going forward. Reducing the overall deficit in FY 25/26 and 26/27 was required to ensure the College could be in a position to balance the budget in FY 27/28.

The reductions made to date have been extremely challenging for the College community. Steps have been taken to incentivize early retirement, and position vacancies have been managed closely to reduce the number of layoffs required. Layoffs total less than half the $8.2 million savings target (over 3 fiscal years) that NIC has been working towards, but they have still been significant and difficult.

The reduced spending in 25/26 compared to 24/25 levels has averted a significant deficit. The deficit is currently projected at less than $600,000 which is the revised approval level from the Ministry. Discussions with the Ministry to date indicate they are supportive of the difficult steps the College is taking to maintain its financial viability going forward.

The 26/27 budget has a deficit of $650,470. Decisions made to date put NIC in a structurally balanced position with a plan to post a balanced budget in fiscal 27/28.

Policy analysis/strategic priority:

Board Governance Authority Matrix – Budgets

Achieving a balanced budget is a key pillar in BUILD 2026.

Attachments:

- NIC 2026/2027 Budget Summary
- Budget PowerPoint

Action:

To approve

NORTH ISLAND COLLEGE

NIC

Board of Governors

Budget 26-27 Backgrounder

April 16, 2026

Impact on Budget 26/27 From Federal Government (IRCC) Policy Changes

1. Auditor General of Canada report confirms that the number of study permit approvals declined by 66% in 2024.
2. This was much more significant than the 18% planned decline.
3. Immediate and significant financial implications

NIC Revenue Sources

in millions	FY 26/27	% of Total	FY 24/25	% of Total
Province of BC (All Sources)	42.6	65.22%	42.3	60.69%
Tuition and Fees (All Students)	8.1	12.52%	15.9	22.81%
Contract and Research	3.9	6.03%	2.8	4.02%
Capital	5	7.73%	3.1	4.45%
Sales, Investments, Other	5.5	8.50%	5.6	8.03%
Total	65.1		69.7	

- Tuition and fee revenue will represent less than 12.5% of NIC's revenue in 26/27.
- Nothing has replaced this funding
- Students paying for 12.5% of the cost of their education impacts the viability of every service the College provides to students.

Tuition and Fees

	FY 26/27 Budget	% of Total	FY 24/25 Actual	% of Total
Domestic	4,690,700	57.61%	4,763,710	30.01%
Continuing Ed and Contract Trng	799,221	9.82%	1,385,644	8.73%
International	2,651,558	32.57%	9,724,791	61.26%
Total	8,141,479		15,874,145	

- Domestic tuition hasn't changed significantly in total but now makes up 58% of all tuition.
- International student tuition has dropped by $7M in a 2 year span.

Budget 25-26

	FY 25/26 Original Budget	FY 25/26 Revised Budget
Total Revenue	67,122,152	64,158,788
Total Expenses	67,122,152	66,154,537
Deficit	0	(1,995,749)

- The original budget was balanced and was based on International tuition revenue of $7.2M.
- It was based on 467 International student FTEs.
- The revised budget was based on 325 FTEs and $5M in revenue.
- The original budget for FY 25/26 included $2.8M in reductions to balance the budget that was insufficient when NIC was faced with a more significant reduction in tuition revenue.

Deficit Mitigation Plan

	Actuals	Revised	Projection
	FY 24/25	Budget 25/26	FY 26/27
Total Revenues	69,713,743	64,158,788	62,020,191
Total Expenses	70,265,983	66,154,537	65,583,176
Deficit	(552,240)	(1,995,749)	(3,562,985)

- A deficit mitigation plan is a requirement if a structural deficit exists that extends past the current fiscal year.
- The figures above from Fall 2025 show the deficits the College was facing had nothing been done to eliminate the structural deficit.
- Deficits of this magnitude would have threatened the financial viability of the College.

Deficit Mitigation Steps to Date

	Total
Early Retirement Incentive	1,206,000
Unfilled Vacancies	1,425,000
Layoffs and Reductions	4,180,000
Sub-Total	6,811,000
Operating Cost Savings	1,430,000
Total Savings Target	8,241,000

- Beginning in early 2025 and through to Spring 2026 NIC has made decisions that will reduce costs by $8.24M
- Salary and benefit reductions of $6.8M are made up of 62% layoffs and reductions, and 38% voluntary departures and vacancy management.

Staffing Levels (January 2025- Present)

	CUPE	NICFA	Exempt	Total
FTE Reduction	15	17	13	45
Reductions as a % of Group	9%	12%	21%	12%

NICFA numbers include advance notice of layoff

- Regular staffing levels have been reduced by 45 FTEs overall, or 12%
- This includes voluntary retirements, layoffs, terminations and unfilled vacancies

Operating Cost Savings Target

Office of Global Engagement Savings	650,000
College-Wide Budget Reductions	315,000
Credit Card Fee Savings	125,000
Equipment Savings	140,000
One-time Savings Measures	200,000
Total	$1,430,000

- All areas of the College will achieve cost-savings in operating costs to reduce the deficit.
- The table above shows the main categories of savings in 26/27.
- NIC will continue to explore ways to create efficiencies that reduce costs.

Fiscal 2026/27 Budget Projection

in millions	Projection FY 26/27	March Update FY 25/26	Actuals FY 24/25
Revenues			
Province of BC Revenue (All Sources)	42.6	42.7	42.3
Student Fees (All Students)	8.1	11.8	15.9
Contracts and Research	3.9	3.1	2.8
Capital	5.0	4.2	3.1
Sales, Investments, Other	5.5	5.5	5.6
Total Revenues	**65.1**	**67.3**	**69.7**
Expenditures			
Salaries, benefits, other personnel costs	46.2	48.7	50.0
Operating Costs	13.4	13.8	16.3
Amortization of Capital Assets	6.1	5.2	4.0
Total Expenditures	**65.7**	**67.7**	**70.3**
Deficit	(0.6)	(0.4)	(0.6)
Annualized Savings	0.6		
Adjusted Projection	**0**		

NORTH ISLAND COLLEGE
FY 26/27 BUDGET AND FY 25/26 FORECAST

	Actuals FY 24/25	Revised Budget FY 25/26 (1)	Forecast FY 25/26	Budget FY 26/27
Revenues				
Province of BC revenues				
Base operating grant	36,101,387	36,337,669	37,555,797	36,558,759
Trades Training BC Grant	2,759,584	2,583,080	2,583,080	3,356,730
Routine capital	130,000	191,184	191,184	195,000
Leases	443,495	382,779	382,779	458,373
Aboriginal Service Plan	324,314	250,000	250,000	250,000
Literacy grants (CALP)	303,361	0	0	0
Student aid	1,266,348	633,000	1,033,000	708,200
Educational partnerships	568,508	914,000	339,000	639,000
Provincial contracts	426,984	727,265	394,896	443,200
	42,323,981	**42,018,977**	**42,729,736**	**42,609,262**
Federal Government grants and contracts	888,230	1,710,063	1,197,353	1,324,255
Student fees				
Base funded programs	4,763,710	4,792,000	4,818,390	4,690,700
Cost recovery program	1,385,644	944,219	1,193,675	799,221
International Education	9,724,791	5,034,818	5,829,697	2,651,558
	15,874,145	10,771,037	11,841,762	8,141,479
Sales of goods				
Bookstore revenue	595,283	570,000	572,905	450,000
Student Housing Revenue	0	650,000	883,202	2,000,000
Cafeteria revenue	458,770	341,000	451,203	450,000
	1,054,053	1,561,000	1,907,310	2,900,000
Contract services	1,934,537	2,015,246	1,741,484	2,546,706
Investment income	739,364	670,000	586,000	500,000
Realized Gains/Losses on Investment	1,794,712	100,000	1,071,191	300,000
Other income	1,969,873	1,071,368	1,968,113	1,782,201
Total Operating Revenue	**66,578,895**	**59,917,691**	**63,042,949**	**60,103,903**
Amortization of deferred capital revenue	3,134,848	4,241,097	4,241,097	5,000,432
Total Revenue	**69,713,743**	**64,158,788**	**67,284,046**	**65,104,335**
Expenditures				
Salaries, benefits, other personnel costs	49,966,423	48,359,240	48,695,149	46,221,094
Advertising and promotion	801,297	814,348	751,297	630,014
Books and periodicals	180,766	377,588	223,706	298,038
Cost of good sold	899,842	556,900	704,898	598,500
Equipment costs	2,068,625	2,432,258	2,661,937	2,428,383
Facilities costs	3,868,930	2,950,645	3,450,210	3,732,722
Financial service charges	266,857	354,134	281,756	554,478
General fees and services	2,655,254	1,644,425	1,493,704	1,331,606
Student awards	2,403,126	1,319,080	2,207,878	1,949,950
Supplies and general expenses	1,433,266	1,229,482	1,203,889	1,004,429
Travel	1,423,506	917,085	802,220	852,926
Grant transfers	349,061	0	0	0
Amortization of capital assets	3,949,030	5,199,352	5,199,352	6,152,665
Total Expenditures	**70,265,983**	**66,154,537**	**67,675,996**	**65,754,805**
Revenue less Expenditures	**(552,240)**	**(1,995,749)**	**(391,950)**	**(650,470)**

Notes:
1. The budget was revised by the Board of Governors on September 5, 2025.

DRAFT

NIC BOARD OF GOVERNORS	**BOARD OF GOVERNORS – ACTION SHEET** April 16, 2026 Agenda #: 4.1.1 *Working together, North Island College builds healthy and thriving communities, one student at a time.*
Agenda Item:	President's 2026-2027 Goals & Objectives
Action Required:	To approve
Draft Motion/ Recommendation:	THAT THE BOARD OF GOVERNORS OF NORTH ISLAND COLLEGE APPROVE THE PRESIDENT'S 2026-2027 GOALS AND OBJECTIVES.

Background

The 2026-2027 President's Goals and Objectives form part of the performance evaluation process and are accordingly built on the strategic plan and the government's mandate letter for NIC.

In accordance with the Board of Governor's Governance Authority Matrix, on April 2, 2026, the Executive Committee reviewed the 2026-2027 President's Goals and Objectives and recommends them for approval by the Board of Governors.

Policy analysis/strategic priority:

Board Governance Authority Matrix – Leadership

Attachments:

Presidents' Goals and Objectives – 2026-2027

Action:

To approve

PRESIDENT'S GOALS, OBJECTIVES, & TARGETS
APRIL 12, 2026 – APRIL 11, 2027

OVERARCHING GOAL
My focus for the 2026/27 year will be to ensure the sustainability and evolution of North Island College while also positioning it to thrive in the future.

Goals	Objectives	Targets
1. Provincial Review of public post-secondary system	Advocate for NIC through provincial review process.	Clearly articulate the NIC value proposition with elected officials and community partners.
2. Strategic Planning	a. Complete BUILD 2026	Board of Governors approval of the final dashboard for BUILD 2026.
	b. Develop NIC's next strategic plan	Recommend to the Board of Governors a strategy for the development of NIC's next strategic plan that considers outcomes of the provincial review of the public post secondary sector.
3. Fiscal Sustainability	Deficit management	Structurally balance NIC's budget in 2026/2027 by implementing NIC's deficit management plan. Minimize deficit.
4. Revenue Generation	New sources of revenue for NIC	Develop new lines of business for NIC domestically and internationally.
5. Administrative Organization	Succession Planning	Implement NIC's succession plan while ensuring the college's administrative organization is fit for purpose.
6. Strategic Enrolment Management (SEM)	Advance NIC's quality & engagement SEM framework	Oversee the SEM framework including review of suspended programs.
7. CARTI (Centre for Applied Research and Innovation)	Applied Research	As the principal investigator, complete the Japanese Canadians on Vancouver Island project as part of administrative leave.
8. Leadership Development	Professional Development	Evaluate joining the executive of the Post Secondary International Network (PIN) by participating in its strategic session and 2026 Leadership Summit.

NIC BOARD OF GOVERNORS	**BOARD OF GOVERNORS – ACTION SHEET** April 16, 2026 Agenda #: 4.2.1 *Working together, North Island College builds healthy and thriving communities, one student at a time.*
Agenda Item:	New Course Tuition: Indigenous Studies (IST) 201
Action Required:	To approve.
Draft Motion/ Recommendation:	THAT THE BOARD OF GOVERNORS OF NORTH ISLAND COLLEGE APPROVES THE TUITION FEE FOR INDIGENOUS STUDIES (IST) 201 AT $144.52/CREDIT FOR DOMESTIC AND $527.06/CREDIT FOR INTERNATIONAL, EFFECTIVE FOR THE 2026/27 ACADEMIC YEAR.

Background/History/Executive summary:

Rationale for the application of the proposed tuition rate:

Indigenous Studies (IST) 201, ReconciliAction, is a non-required Indigenous elective being added to support a variety of program areas, as well as a course that will be included as a required second-year course in future Indigenous Education program development. Recent local and international engagement has identified the gap in availability of relevant courses that integrate local Indigenous pedagogy, language, culture, identities, voices, values, beliefs and contemporary perspectives to support the following TRC Calls to Action for:

- Supporting the reclamation, revitalization, restoration and integration of local Indigenous languages, culture, and worldview.
- Supporting the Call to Action to provide pathways for intercultural competency, conflict resolution, human rights, and antiracism.

This course will also be included as a required course in the Indigenous Teacher Education Diploma under development. Classification at Group 1 Domestic fees would be in alignment with Indigenous Leadership courses, which will also be included in the diploma under development.

Program Summary: (Program Length, Outcome/Credential, Anticipated Start Date, EdCo Approval Date)

This is a 3-credit second year. Anticipated start date: Winter 2027, EdCo approval Nov 2025.

Program Description:

This course provides a relevant pathway for learners to explore personal visions, values, ethics, and beliefs in context, while experiencing local language and culture in culturally safe, intercultural environments. Learners will explore holistic relationships with the land, sea, sky, sacred and social realms, by drawing on local Indigenous ways of knowing, being, languages and cultures. Learners will explore healing and the social realities that may present barriers to the Truth and Reconciliation Calls to Action (TRC) and full implementation of the United Nations Declaration of Rights for Indigenous People (UNDRIP). Learners will create and share personal portfolios that reflect their holistic perspectives and commitments to the calls to action. Familiarity with TRC Calls to Action and UNDRIP are recommended.

Programs:

This course will be able to be used as an Indigenous-focused elective across many program areas. It will also be used as a field school course opportunity, both for NIC students studying internationally, or as a credit course at NIC, available for international field school students to receive credit.

Policy analysis/strategic priority:

Board Governance Authority Matrix: Academic

There have also been requests for the development of courses that support all students in their personal and collective understanding, awareness, and commitments to the Calls to Action of Reconciliation, United Nations Declaration of Rights for Indigenous People, as well as gaining awareness of and integration of local First Nations ways of being as a precursor to forming respectful relationships. This course is in response to those requests and is a demonstration of NIC's commitment to the Truth and Reconciliation Calls to Action and Working Together.

Attachments:

N/A

Action:

To approve

BOARD OF GOVERNORS	**BOARD OF GOVERNORS – ACTION SHEET** April 16, 2026 Agenda #: 4.2.2 *Working together, North Island College builds healthy and thriving communities, one student at a time.*
Agenda Item:	New Course Tuition: English (ENG) 191
Action Required:	To approve
Draft Motion/ Recommendation:	THAT THE BOARD OF GOVERNORS OF NORTH ISLAND COLLEGE APPROVES THE TUITION FEE FOR ENGLISH 191 OF $144.52/CREDIT FOR DOMESTIC AND $527.06/CREDIT FOR INTERNATIONAL, EFFECTIVE FOR THE 2026/27 ACADEMIC YEAR.

Background/History/Executive summary:

Rationale for the application of the proposed tuition rate:

New course tuition approval for ***ENG 191: Writing with GenAI***.

This is an exciting new course that will help contemporize the delivery of writing instruction at NIC. This course will serve as an elective but can also be counted toward the Associate of Science/Arts degree. This course will no doubt be popular and, as an elective, will likely become the preferred option among students in the Communications Diploma and other tech-focused programs, and attract students outside the Faculty of Arts, Science & Management.

The differential tuition reflects the nature of the course and that it will complement our existing table of courses but not replace them. As such, this course can confidently be assigned differential tuition to the Group 1domestic tuition table.

Program Summary:

This is a 3-credit first-year course. Anticipated start date: Fall 2026, EdCo approval January 2026.

Program Description:

Course: This applied writing course focuses on developing essential academic and workplace composition skills while integrating generative artificial intelligence (GenAI) as a tool for research, composition and revision. Students will learn to balance AI assistance with making critical judgments, employing ethical practices, and developing a clear independent voice. Course content includes: Writing effective prompts for generative AI; Considering ethics, integrity and authorship in AI-generated text; Balancing AI and human voices; Applying generative AI tools throughout the writing process; Reflecting intercultural and Indigenous perspectives in AI-generated text; Completing academic and workplace tasks using generative AI.

Programs:

This course will serve as an elective but could also be used as a required course (for Associate of Science/Arts students). This course will no doubt be popular and, as an elective course, will likely become the preferred option among students in the Communications Diploma and other tech-focused programs.

Policy analysis/strategic priority:

Board Governance Authority Matrix: Academic

English 191: Writing With GenAI is in alignment with *BUILD* 2026's focus on constructing a strong foundation through "2.1 – Teaching and Learning" and relevant rooms through "5.5 – Program Response and Renewal."

This course supports Widening our Doorways 2026's call for effective "Program Response and Renewal," and aligns closely with several of our departmental goals, including the following:

- Curiosity, academic inquiry, and scholarship;
- Ongoing engagement in our disciplines;
- Different ways of knowing and being.

This course also creates important space for incorporating different knowledge systems, a foundational principle of the college's Working Together Indigenization Plan. English 191 also aligns closely with current labour market demands, particularly the need for various forms of literacy, including digital literacy. And finally, English 191 serves as a strong reminder that our area of study can shift quickly to address emerging challenges and opportunities for humanistic output.

Attachments:

NA

Action:

To approve

NIC BOARD OF GOVERNORS	**BOARD OF GOVERNORS – ACTION SHEET** April 16, 2026 Agenda #: 4.2.3 *Working together, North Island College builds healthy and thriving communities, one student at a time.*
Agenda Item:	New Course Tuition: Engineering (ENR) 250
Action Required:	To approve
Draft Motion/ Recommendation:	THAT THE BOARD OF GOVERNORS OF NORTH ISLAND COLLEGE APPROVES THE TUITION FEE FOR ENGINEERING (ENR) 250, AT $178.30/CREDIT FOR DOMESTIC AND $527.06/CREDIT FOR INTERNATIONAL AND A LAB FEE OF $68.58, EFFECTIVE FOR THE 2026/27 ACADEMIC YEAR.

Background/History/Executive summary:

Rationale for the application of the proposed tuition rate:

New course tuition approval for ***ENR 250 – Linear Circuits I.***

This course is not a requirement of the Engineering Foundations Certificate. This is why ENG 250 has been assigned differential tuition and placed in the Group 3 domestic tuition table. This course will support Engineering students, Associate of Science students, and University Studies (UNST) students. For students wishing to transfer to UVic (or elsewhere) after two years of study at NIC, this course will become a preferred option for them to enhance their transfer opportunities to a BEng program.

Program Summary:
This is a 3-credit second-year course. Anticipated start date: Fall 2026, EdCo approval October 2024.

Program Description:

Course: An introduction to linear electrical circuits. Students will study the components of circuits and analyze simple-resistive, first- and second-order circuits. Direct current, sinusoidal steady-state, and balanced three-phase circuits will all be included. Lab work will allow students to experience the practical applications of the theories being explored

Programs:
This course will be utilized by Engineering certificate students, students in the Common First Year, students requiring a 200-level course in science (for the Associate of Science degree) and students enrolled in UNST. This course will also afford students an opportunity to work collaboratively with their peer group at VIU, as elements of this course have been designed to facilitate group work and team problem-solving.

Policy analysis/strategic priority:

Board Governance Authority Matrix: Academic
This would be an additional course for Engineering students who spread their certificate over two years and are looking for a few more specific transferable ENR credits. Additionally, it would provide another non-biology option for second-year Associate of Science Degree students. This course was designed (if advantageous to NIC) to run in coordination with VIU's Engineering program. Hours: 60 hours of lecture would include 3 hours/week of lecture + 1 hour/week of tutorial time. The labs will be 3 hours every second week throughout the term
Attachments:
N/A
Action:
To approve

NIC BOARD OF GOVERNORS	**BOARD OF GOVERNORS – ACTION SHEET** DATE: April 16, 2026 Agenda #: 4.2.4 *Working together, North Island College builds healthy and thriving communities, one student at a time.*
Agenda Item:	Update on Program Suspension Process for Credentials Suspended on February 5, 2026
Action Required:	For Information
Draft Motion/ Recommendation:	Not Applicable

Background/History/Executive summary:

At the February 5th, 2026 meeting, the Board approved the suspension of fifteen programs. Suspension is defined as an existing credentialed program where the intake of new students is temporarily suspended and removed from the Academic calendar for a period of up to two years. As a result, the VPA and AVP initiated the procedures of Policy #3-20 Suspension, Relocation or Cancellation of Academic Credentialled Programs. The procedures outline that "the suspension recommendation package must be completed for review and approval by the VPA or AVP." The following provides a summary overview of the suspension recommendation package, which includes a completion (teach-out) plan and a work and resource plan for the suspension period.

Completion (teach-out) plan:

Led by the Registrar's office and collaborating with Deans, Director and faculty, a comprehensive completion (teach-out) plan has been activated. The completion (teach-out plan) began in early March and will be finalized at the end of June. Elements of the work will be ongoing to ensure that we support students through to the end of the current programs.

Appendix A provides a detailed overview of the completion (teach-out) plan.

Work and resource plan:

Deans and Directors will work with their respective departments to complete the suspension work plan, which involves an iterative three-phase process that is designed to support the decision to either revise or recommend the cancellation of the program. Phase 1 was initiated in March and is due to the VPA/AVP by April 9. Phase 2 of this process is due by March 25 with phase 3 due on June 30. Each phase involves a review by the department and sign off by the respective Dean or Director. The final decision on either to revise or recommend the cancellation of the program will be confirmed by the VPA/AVP.

Policy analysis/strategic priority:

Board Governance Authority Matrix – Academic

Attachments:

Appendix A: Completion (teach-out) Plan

Action: For Information

Appendix A: Completion (teach-out) Plan

Strategies for Supporting Active Students in Programs Suspended Effective Fall 2026

In developing North Island College's approach to ensuring successful program completion for as many students as possible in a program affected by program suspensions, the Registrar and relevant Deans/Directors applied a set of guiding principles designed to maintain program integrity, uphold student commitments, and optimize institutional resources. The following strategic considerations informed the completion planning process:

- Courses are shared between suspended and active programs. Students can complete these requirements within normal timelines rather than on an accelerated schedule.

- Completion of courses that are unique to one or more suspended programs and are not offered within any active programs are prioritized for final delivery where appropriate.

- The term in which the student was admitted ensures completion timelines and supports are tailored to students at different stages of program progression.

- Whether the program is limited-entry or cohort-based, recognizing that these structures impact course sequencing.

- Appropriate process for registration (online through self-service or supported by an admission officer, cohort-based/limited entry or unlimited entry) to ensure students receive appropriate guidance.

- Program length (certificate, diploma, degree). Establish standard completion windows based on credential length, with suspended programs receiving the credential length plus an additional year.
    - Certificate: up to two years
    - Diploma: up to three years
    - Degree: up to five years

Implementation and Operational Plan for Program Suspensions

North Island College has implemented a set of actions to support students through the suspension and completion (teach-out) period.

1. Individualized completion pathways - Completed: March 13, 2026

A tracking spreadsheet has been developed to track the "degree audit progression" for all active students in each suspended program. This data was summarized to provide the decanal area with the number of required seats for each course.

Educational advisors will also be able to use these spreadsheets when working with an individual student. Individual completion plans or strategies were only done for students in non-cohort-based programs. Students in cohort-based certificate programs, where the students complete in one academic year, do not require an individualized completion plan.

2. Course offering schedule for teach-out period - Completed: March 6, 2026

Using the degree-audit data, the decanal area established the course schedule required to support program completion during the 2026-2027 academic year. The decanal area will continue to update the timetable to ensure alignment with the student needs throughout the teach-out period.

3. Alternative program options/transfer pathways - Completion Date: June 26, 2026

Alternate pathways have been identified and documented for each applicable suspended program in the strategy document shared with decanal areas. In addition, all affected students will have the option to transfer into University Studies Pathway, or any other active NIC program without additional application or program transfer fees.

To support students in Fine Arts programs who are unable or choose not to complete their original credential within the defined teach-out timelines, NIC will establish a Fine Arts Studies pathway. This pathway will allow students to continue taking Fine Arts and related courses for an additional 1 to 1½ years or for as long as courses continue to be offered during the suspension work plan process. The pathway ensures that students remain engaged in their area of study, retain access to advising and institutional supports, and continue progressing toward a credential, either at NIC or through transfer.

For students in suspended credentialled programs requiring courses that NIC can no longer offer during the completion period, NIC will develop individualized completion agreements with other post-secondary institutions.

4. <u>Communication plan for affected students and applicants</u>

Letter #1: Sent out on February 6, 2026. There were two letters developed, one for current active students and a second for new applicants for the suspended programs.

Letter #2: Sent out between March 18 to 20, 2026. This is a student-specific letter for active students in non-cohort-based programs.

Educational Advising support: Students will begin meeting with Educational Advisors in April to support their planning. Advisors have been preparing for these meetings and have access to individualized student letters to ensure consistent and accurate guidance.

Ongoing Commitment to Student Completion

NIC remains committed to supporting all affected students through clear pathways, proactive advising, and coordinated academic planning that enables them to complete their credentials within the completion timelines. The completion plans ensure that students have reasonable, supported options to complete their studies or transition to alternative pathways. We will continue to track student progress, monitor emerging barriers, and respond to evolving needs to ensure every student is supported throughout the teach-out period.

Report to Board of Governors from Education Council Chair

April 16, 2026, Mixalakwila campus

Report Prepared by: Education Council Chair, Aisling Brady

EDUCATION COUNCIL BUSINESS

Education Council met on:

- March 13, 2026

Education Council has changed the timing of elections, as per the revised Election Rules and Regulations by Registrar, Michelle Badger. Our main election was held during the month of February. We elected two faculty to council, and there is still one outstanding position for support staff.

Internal elections occurred for standing committee chair positions: Jennifer Fallis-Starhunter was re-elected to Curriculum & Fast Track Committees Chair; Tony Trudel was newly elected to Planning & Standards Committee Chair. Judith Marriott is our outgoing Planning & Standards Committee Chair, who has been in this role for several years – her dedication to policy work and time on council was commended.

CURRICULUM

No curriculum items were brought to Education Council at the last meeting.

POLICIES

No policies were brought to Education Council at the last meeting.

NIC Board of Governor's 2025/2026 Workplan

NORTH ISLAND COLLEGE

MISSION Working together, NIC builds healthy and thriving communities, one student at a time.

VISION By 2026, NIC will deliver BC's best individualized education and training experience.

Thursday Oct 2 2025

PORT ALBERNI

BOARD DEVELOPMENT & EDUCATION
- Topic TBD

BOARD BUSINESS
- ***Officer Elections***
- Standing Committee Reports
- New Appointed Member Oaths

ORGANIZATIONAL PERFORMANCE
- Fiscal Year 24/25 Enrolment Report

FIDUCIARY
- ***Statement of Financial Information (SOFI)***
- Q1 Financial Statements

CAMPUS/CENTRE DEVELOPMENT
- ***5-Year Capital Plan Priorities***

Thursday/ Friday Oct 23/31 2025

COMOX VALLEY

BOARD DEVELOPMENT & EDUCATION
- Topic TBD

BOARD BUSINESS
- ***Committee Appointments***
- New Elected Member Oaths

Thursday Dec 4 2025

CANCELLED

Thursday Feb 5 2026

COMOX VALLEY

BOARD DEVELOPMENT & EDUCATION
- Topic TBD

BOARD BUSINESS
- Standing Committee Reports
- ***Bylaws 4 & 6: Tuition and Fees***
- Risk Register Review
- Triennial Bylaw & Policy Review

ORGANIZATIONAL PERFORMANCE
- *BUILD 2026* Dashboard Review
- Fiscal Year Enrolment Report

FIDUCIARY
- Q3 Financial Statements

TBC Mar TBC 2026

N/A

Thursday Apr 16 2026

MIXALAKWILA

BOARD DEVELOPMENT & EDUCATION
- Topic TBD

BOARD BUSINESS
- Standing Committee Reports
- ***Board Workplan 2026/27***
- ***Mandate Letter, if received***
- ***Annual Report on President's objectives/goals 2025/26***
- ***President's objectives/goals 2026/27***

FIDUCIARY
- ***Budget 2026/27***

STUDENT ASSOC. FEES
- ***Direct institution to collect fees***

Thursday Jun 18 2026

COMOX VALLEY

BOARD DEVELOPMENT & EDUCATION
- Topic TBD

BOARD BUSINESS
- Standing Committee Reports
- ***2025/26 Institutional Accountability Plan & Report***

ORGANIZATIONAL PERFORMANCE
- ***BUILD 2026 Updates and Dashboard Review***
- ***2025/26 Full-time Equivalent Enrolment Report***

FIDUCIARY
- ***2025/26 Audited Financial Statements***

ONGOING AS REQUIRED

ORGANIZATIONAL PERFORMANCE
- ***Strategic Plan Approval/Updates***

PROGRAMMING
- ***Credential Approval***
- ***Program Cancellation***

FIDUCIARY
- ***New Programming Tuition and Fees***

CAMPUS/CENTRE DEVELOPMENT
- ***Lease Approval***
- ***Land Sale***

EMPLOYEES
- ***Collective Agreement Ratification***

Items in this font and italicized require Board approval

DRAFT

College & Community 2025/2026 Upcoming Events

MISSION Working together, NIC builds healthy and thriving communities, one student at a time.

VISION By 2026, NIC will deliver BC's best individualized education and training experience.

	September 2025	October 2025	November 2025	Dec 2025/Jan 2026	February 2026	Mar/Apr 2026	May/Jun 2026
Board Committee Meetings to be held virtually and/or in the Komoux Hall Boardroom (venue and dates are subject to change)							
Executive	**Sep 15 (Monday)** 10:30am	**Oct 9** 10:30am	**Nov 24 (Monday)** 1:00pm	**Jan 22** 10:30am		**Apr 2** 10:30am	**Jun 4** 10:30am
Governance & Board Development	**Sep 15 (Monday)** 9:00am	**Oct 9** 9:00am	**Nov 24 (Monday)** 2:30pm	**Jan 22** 9:00am		**Apr 2** 9:00am	**Jun 4** 9:00am
Finance & Audit	**Sep 22 (Monday)** 3:00pm		**Nov 21** 3:00pm	**Jan 23** 3:00pm		**Apr 2 (Thursday)** 3:00pm	**Jun 5** 3:00pm
Community Engagement Events (optional)							
				Dec 4 **Campbell River** Campbell River Holiday Lunch			
NIC College Engagement Events (optional)							
	Sep 2 **Comox Valley** Student Orientation	**Oct 2** **Port Alberni** Port Alberni Community Engagement Lunch	**Nov 5** **Online** College Conversation	**Jan 20** **Online** College Conversation	**Feb TBD** **Online** College Conversation	**Mar TBD** **Online** College Conversation	**May TBD** **Location TBA** Employee Recognition Event
	Sep 3 **Campbell River** Student Orientation	**Oct 3** **Tofino** West Coast Community Engagement Lunch				**Mar** (dates TBC) **All Campuses** NISU/LT Student Celebration Lunches	**Jun 12 TBC** **Port Alberni** Convocation
	Sep 4 **Port Alberni** Student Orientation	**Oct 21** **Campbell River** Campbell River Community Engagement Lunch					**Jun 17** **Campbell River** Convocation
	Sep 5 **Online** College Conversation	**Oct 30** **Mixalakwila** Mixalakwila/Port Hardy Community Engagement Lunch					**Jun 16** **Comox Valley** Convocation

DRAFT

Please note - dates subject to change

COLLEGE HIGHLIGHTS REPORT
APRIL 2026

CONTINUING EDUCATION AND TRAINING

Comox Valley Campus

Renee Reedel, Continuing Education Program Officer

Activity Assistant Certificate Program Certificate
Students seeking to expand their professional training for rewarding careers in Long Term Care took full advantage of our January 2026 intake. We continue to attract students from Vancouver Island, the BC Interior, Northern BC and beyond. Employment in this field remains very robust, with many participants being offered conditional employment positions even before the program is finished. Our Spring semester is already starting to fill with a start date of May 6, 2026.

First Aid
First Aid activities include completing a very successful 3 weeks of consecutive training out of Port Hardy with a new interest list for more courses in the works. Marine Advanced First Aid classes continue to fill up in Cambell River and Comox as well. The community of Sointula also has an upcoming contract for Emergency First Aid at the end of May.

Cambell River Campus

Lorraine Hagan, Continuing Education Program Officer

Stronger BC Future Skills Grant Program
The 3rd cohort of Marine Essentials FSG students wrapped up on March 26th after another well-delivered course enjoyed by all.

Other successful programs recently delivered include a BC Wildfire Essentials and Building Service Worker.

Metal Jewellery
Metal Jewellery Studio, a seven-week micro-credential, added a 4th level which wrapped up on April 10th. Interest remains high with student inquiries coming in for the next academic year.

Other News
Demand for industry credentials, such as Commercial Vehicle Worker and Forklift Operator training, as well as FoodSafe, and Marine First Aid continues to be strong at this time.

Many requests for contract training for both Marine and other customized training have been received, with a recent marine training contract in Port McNeil taking place in March, and a 10-month long project starting in mid-April with a local First Nation to deliver a variety of skills training including study/life skills, digital/clerical skills, and hospitality training.

In addition, a three-month long Carpentry Level 2 training program started on March 3rd at Kingcome Inlet and will conclude at the end of May.

The last cohort of Hospital Unit Clerk students have just written exams and started their practicums on March 30th.

Port Alberni Campus

Leanne Moore, Continuing Education Program Officer

Fundamentals of Sustainable and Innovative Manufacturing Microcredential

The Fundamentals of Sustainable and Innovative Manufacturing Microcredential program is in full swing in partnership with Alberni Valley Makerspace, which was awarded a Rural Diversification and Infrastructure Program (REDIP) grant. Students are thriving in this hybrid model that blends fast-paced production environments, where they conceptualize, plan, and execute their own projects using newly introduced tools and software. This hands-on approach fosters critical thinking and problem-solving skills while providing direct experience with advanced technologies, such as 3D printing, laser cutting, and engraving. Students will also learn to repurpose materials like plastics, using the resources available at the Alberni Valley Makerspace to promote sustainable design and innovation.

The first intake of the program ran in the fall of 2025, with a full cohort of 8 students who completed the program. The spring intake is set to start on April 7th with a full cohort of 8 students. Another program will be offered in the fall of 2026.

Boat Repair and Engine Maintenance Workshop

NIC's CET and Indigenous Education's partnership with Ha'oom Fisheries Society to develop and deliver a hands-on course designed for boat owners is also in full swing with a few of the sessions having completed. This workshop provides a practical understanding of small fishing vessel systems and an introduction to emergency preparedness and is delivered through a combination of classroom instruction and hands-on application. Participants have been learning skills for basic maintenance and repair and troubleshooting key onboard systems with safety in mind.
This hands-on training has taken place in Gold River, Ahousaht, Port Alberni, and Tofino, with dates scheduled for Campbell River.

Marine Training Contracts

We have secured a contract for June with Coastal Restoration Society (CRS), in Port Alberni. The training will include Small Vessel Operator (SVOP), Small Domestic Vessel Basic Safety (SDV-BS), Restricted Radio Operator Certificate (ROC-M), and Marine Basic First Aid for 12 students. This training is funded by the Canada Retraining and Opportunities Initiative (CROI) awarded to Synergy Foundation.

Green Building Foundations/ Manufacturing & Deconstruction
Through the Synergy Foundation and the Canada Retraining and Opportunities Initiative, CET is delivering Manufacturing and Deconstruction & Green Building Foundation programs. Currently, there are 15 students attending the 5-week Green Building Foundations & Manufacturing program that began March 9th, 2026. The training initiative is designed to equip participants with safety certification and introduce skills for careers in the construction and manufacturing industries. IGV Housing, a new manufacturing plant in Port Alberni, has extended job offers to the students who complete the program.

Recruitment has begun for the 6-week Building Deconstruction and Construction Training Program that is scheduled to start in May. This program is designed to prepare participants for careers in building deconstruction, salvage, and skilled labor roles within the construction industry. The program includes safety certification, participants will learn to handle hazardous materials, build scaffolding, perform general labor, and use construction tools and equipment. In addition to deconstruction, construction skills will cover key topics including safe work practices, proper use of personal protective equipment (PPE), tool handling and maintenance, understanding carpentry materials and systems, and building an entry-level project.

Stronger BC Future Skills Grant Programs
The Future Skills Grant supported the delivery of three programs at the Port Alberni campus this school year which have now concluded. These included the Applied Human Resources Practitioner Microcredential, which had 15 participants, as well as the Building Service Worker Comprehensive and BC Wildfire Essentials programs, each of which had 10 participants.

Applied Rural & Indigenous Community Economic Development Micro-Credential Program
The Ministry of Post-Secondary Education & Future Skills awarded North Island College funding to develop a micro-credential program to train a skilled workforce, promote economic resilience and support the current and future needs of rural and Indigenous communities. To support meaningful consultation with partners across the province, a project extension was granted. Our revised timeline includes completing curriculum development and launching the first two courses in spring 2026, followed by the remaining program rollout in fall 2026.

The program is an NIC-led joint venture with six other participating public rural colleges. NIC has formed an advisory committee to engage with local communities, industry experts, and First Nations to build a program and curriculum plan that best aligns with the visions and needs of those communities.

ARTS, SCIENCE AND MANAGEMENT

Submitted by Neil Cruickshank, Dean, Arts, Science & Management

School District Dual Credit Expansion

An important update is that our local school districts (with the support of NIC) will be advancing a plan to expand and harmonize dual credit programming across the north Island – from Port Alberni to Campbell River (and all the SDs in-between). There is a desire to emulate, as much as possible, the South Island Partnership. We don't know how many courses will be required or which departments will be called upon to support this, but this is great news for the Faculty of Arts, Science & Management, nonetheless. We had representatives from the various SDs here a few weeks ago to initiate the planning process, and I intend to meet with them again soon.

For those unfamiliar, the South Island Partnership is an agreement between Camosun College and 'South Island' school districts that encourages collaboration between the districts, and Camosun, to offer enhanced dual credit opportunities across the South Island and, ultimately, "reduce barriers that prevent students from participating in the dual credit programming."

Engineering Teams Food and Farming Hackathon

At the recent Food and Farming Hackathon, NIC engineering teams finished one-two. This is a remarkable accomplishment. Congratulations to the students. And kudos to the faculty and staff (Anita, Dennis and Nicole) that supported this opportunity. The same group was responsible for 'engineering' an industry networking event, as well. It was at this event that NIC students were able to interact with prospective employers and local Engineers.

HEALTH AND HUMAN SERVICES

New Health Programming

Helen La Rusic, Program Specialist

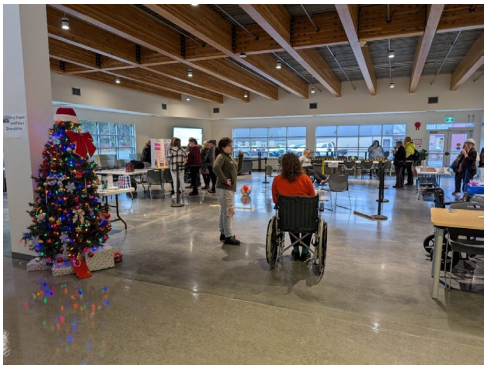
The Faculty of Health and Human Services is pleased to announce the expansion of nursing education opportunities across our regional campuses. Beginning in Winter 2027, HHS will offer the Access to Practical Nursing program at the Port Alberni campus, providing a pathway for 24 Health Care Assistants to advance their credentials and complete a Practical Nursing Diploma. These initiatives reflect our continued commitment to increasing access to healthcare education and supporting workforce development in our communities.

Diversity Showcase, Accessible Education and Training

Submitted by Liz Girard, Accessible Education and Training Chair

On December 3rd, 2025, Campbell River students in Accessible Education and Training hosted a **Diversity Showcase** that drew attendees from both NIC and the broader community. Students spent over two months preparing, developing six interactive activities to highlight their strengths and abilities while educating attendees about diversabilities.

Student facilitators expressed joy in being seen and heard, and shared feelings of pride in confidently engaging with the public as topic leaders. Visitors noted how much they learned from the students, were impressed by the students' preparation and confidence, and valued gaining insight into the experiences of people with diversabilities.



Education Assistant and Community Support Worker Cohort

Submitted by Amanda Pope, Human Services Instructor

This year, students in the Comox Valley cohort of the Human Services – Education Assistant and Community Support Worker (EA/CSW) certificate program engaged in rich, applied learning experiences that bridged theory and practice in meaningful ways. In addition to their practicum placements, students benefited from a variety of hands-on opportunities and community partnerships that deepened their understanding of inclusive support strategies.

A key component of applied learning came through a variety of guest speakers from the local school district. Students participated in a presentation on the Low Arousal Approach to supporting behavior, an evidence-informed framework that has been adopted by the district. They were then

able to apply these principles in a hands-on workshop, practicing strategies to reduce escalation and support students in a calm, respectful manner.

Students also expanded their skills in communication support through a session led by a Speech-Language Pathologist, who introduced them to Augmentative and Alternative Communication (AAC). This learning was highly experiential, as students explored a range of AAC tools—from single-message devices to more complex communication apps. With the department's purchase of iPads equipped with AAC applications and devices such as the GoTalk20+, students further developed practical skills in using and customizing these tools, as well as supporting individuals to communicate effectively using AAC.

Collaboration was another highlight of the program this year. EA/CSW students partnered with the Accessible Education and Training (AET) department, where AET students joined classes to share their lived experiences of working with Education Assistants and Community Support Workers. This exchange provided valuable insight into person-centered practice and strengthened students' understanding of the impact of their role from the perspective of those they support.

Overall, the Comox Valley EA/CSW cohort experienced a year of dynamic, hands-on learning that emphasized practical skill development, collaboration, and responsiveness to real-world practice.

TRADES AND TECHNICAL PROGRAMS

Trades Update

Submitted by Agnes Sharkie, Admin Support Assistant

Despite some ups and downs with the weather in March, a new season was officially declared on the 20th. March didn't exactly go out like a lion but temperatures still dictated fleece was not ready to be banished to the back of the wardrobe. Now, hopefully the arrival of April promises warm breezes carrying the smell of new blossoms and fresh cut grass. Trees are springing back to life from the stark winter hibernation to welcome the stellar jays, robins and chickadees eager to nest within the shelter of their branches and gardens are teeming with new sprouts making their way up to greet the sun.

Trades and Technical students have been busy writing their SkilledTradesBC Standard Level and Red Seal Exams in Welding, Heavy Mechanical, Electrical, Carpentry, and Plumbing Apprenticeships with 12 more to come across all levels between April and the end of June. Automotive Service Technician programs in Campbell River and Port Alberni will be complete by the first week in April and the Furniture Design and Joinery students will complete mid-May. Electrical, Plumbing and Carpentry foundations will continue on until July and the Campbell River Welding Foundation cohort will have students writing their SLE on August13th. Heavy Mechanical Foundation will soldier on through to October.
Professional Cook Level 1 returned to the Port Alberni campus on January 26th with 11 students under Chef Jonathan Frazier. Jonathan is moving the students through a full restaurant experience through the operation of the teaching bistro, *Roger Street Bistro*. Service is now open to the public three days a week (Tuesday through Thursday), 11:30am – 1:00pm and will continue with this schedule through to the end of May.

The bistro is entirely student-run as part of their practical training. Students rotate through all key kitchen and front-of-house roles, including food preparation, line cooking, plating, expediting, and service. This rotation ensures they build a well-rounded skill set and understand the full scope of a working kitchen.

A key component of this experience is the daily changing menu. Students are responsible for preparing and executing fresh dishes each day, which helps simulate a real-world culinary environment where adaptability, organization, and teamwork are essential. This approach reinforces both their technical skills and their ability to respond to the dynamic nature of food service.

The Professional Cook students at the Campbell River campus have finished their Level 1 program. Before writing their Standard Level Exam on March 26th students were graded on the Practical component of their program and we are pleased to say all students were successful. Students are now carrying on to Level 2 training which means evening service in the Bistro will return on set dates with a full, but different, buffet each night. If you haven't contacted Melody White yet and you would like to attend what always proves to be an amazing experience, you may want to reach out sooner rather than later. Buffet dates are April 15th, 22nd, 29th, May 13th, June 3rd and June 10th.

Hands-On Students!
Updates from Paris Gaudet, Program Officer

Student Employment
Through NIC's student employment funding, two Welding Foundation students were hired as Shop Assistants at the Campbell River campus and one at the Port Alberni campus. In addition, two students from the Electrical Foundation program were employed as Shop Assistants at the Campbell River campus. These positions play an important role in supporting students' transition from classroom learning to applied, hands-on work in a real trades training environment.

The Shop Assistant roles provide students with valuable, paid employment directly aligned with their program of study. Supporting instructors and faculty in day-to-day shop operations allow students to strengthen their technical skills while gaining a deeper understanding of shop safety standards, tool and equipment maintenance, material handling, and workplace organization. This practical exposure reinforced core program competencies and helped students build confidence working in an active trades setting.

Student employment positions in the Trades contribute to student success by enhancing learning outcomes, supporting retention, and helping students graduate with meaningful work experience that strengthens their readiness for employment in the trades.

Work Experience Placements
Eight students in the Electrical Foundations program at the Campbell River campus participated in

one week of unpaid work experience in January 2026 with regional companies including Bridge Electrical Systems, Drewry Electrical, Osprey Electric, and Houle Electric. These placements provided value offering students meaningful early exposure to the workforce while enabling employers to play an active role in shaping and supporting the next generation of skilled trades professionals.

Work experience is a valuable asset to Foundation-level trades programs and plays an important role in supporting students as they explore, confirm, and prepare for their chosen career paths. For students who may be uncertain about a future in the trades, work experience provides clarity by exposing them to real-world working conditions, employer expectations, and day-to-day job demands that cannot be fully replicated in a classroom setting.

Through participation in work experience placements, students applied technical skills learned at the College in live job-site environments, reinforcing classroom knowledge through direct, hands-on practice. Students gained firsthand experience with workplace safety culture, job-site organization, task prioritization, and professional communication with supervisors, journeypersons, and coworkers. These experiences helped students better understand how technical training translates into productive work on-site and emphasize the importance of reliability, adaptability, and problem-solving in the field.

Work experience also supported and reinforces essential employability skills including punctuality, teamwork, accountability, and the ability to follow workplace protocols and instructions. Immersion in a professional environment allowed students to build confidence, increase self-awareness of their strengths and areas for improvement, and develop a clearer understanding of the performance and interpersonal expectations of the trades industry.

Industry partners benefited from these placements by gaining early access to emerging talent, contributing to workforce development, and supporting the training of potential future apprentices. Employers were able to mentor students, introduce them to current workplace practices and standards, and assess skills and work readiness in a real-world setting. These placements strengthened connections between the College and local employers, supporting industry engagement and helping ensure training remains aligned with evolving workforce needs.

Community Support

The Port Alberni Automotive students will reap the rewards from the local Golden Oldies Car Club and M&D Auto Parts thanks to their instructor, Dan Brochu. Not only will a representative from M&D Auto Parts be presenting each student with a gift of $50, but on April 2nd the top student will also receive a brand-new toolbox complete with a full set of tools. The Golden Oldies Club will be presenting the 2nd place student with a $1000 cheque. Impressive and valuable gifts to start new graduates on their way!

Dan's dedication to community engagement has not only benefited his students, but he has garnered support for the growth of the Port Alberni Automotive program with the possibility of equipment donations that would promote student success. We are so grateful for Dan's hard work and the generosity of the community.

OFFICE OF GLOBAL ENGAGEMENT

International Education and Global Engagement – Key Updates
Submitted by Romana Pasca, Director, International Education

International Recruitment
OGE welcomed 13 international students for the January intake and received over 230 applications for Fall 2026, indicating continued strong interest in North Island College programs despite ongoing delays in study permit processing.
To mitigate visa processing challenges, OGE is strengthening strategic recruitment partnerships with Canadian-based agents, focusing on regions with shorter processing timelines. In parallel, local recruitment efforts were expanded through engagement and direct outreach to international high school students from school district leadership in the Comox Valley, Campbell River, and Port Alberni.

International Indigenous Field School (May–June 2026): OGE is working in close collaboration with the Indigenous Education Office to develop NIC's first International Indigenous Field School. This initiative brings together Indigenous students from Hawaiʻi, Aotearoa New Zealand, Mexico, and Vancouver Island, Canada.
The field school is grounded in principles of respect, responsibility, and relationship-building, and emphasizes learning through shared experiences connected to Indigenous cultures and territories. The program supports understanding of Indigenous knowledge as living practice, encourages reflection on personal and collective responsibilities, and contributes to processes of healing and cultural revitalization, while acknowledging the diversity of Indigenous peoples and the ongoing impacts of colonialism.
This initiative represents a significant milestone for NIC and aligns with institutional commitments to Indigenous engagement and internationalization.

Japan Field School (June 2026): Twelve domestic students will participate in a field school in Japan, combining urban and rural learning experiences. The program includes visits to Fukuoka, Wakayama, Osaka, Mio, and Tokyo, with a focus on cultural exchange, history, and local traditions. Students will engage in hands-on learning related to local fishing practices within Japan's Indigenous communities and explore Canada's historical connection to the town of Mio. The program is partially funded by the BC Scholarship Society, supporting accessible international experiential learning opportunities for NIC students.

Canadian International Development Scholarships (BCDI 2030) Electrical Training Program (October 2026): North Island College is a successful recipient of a Global Affairs Canada scholarship grant under the Canadian International Development Scholarships (BCDI 2030) program. This initiative provides fully funded scholarships for students from Cameroon to complete two semesters in NIC's Electrician Foundation program. Participating students come from the National Higher Polytechnic Institute of the University of Bamenda and the National Polytechnic University Institute Bamenda. The program also includes a six-week preparatory module focused on technical vocabulary, workplace safety, and industry readiness. Upon completion, students will receive the Electrician Foundation Harmonized Certificate and return to their home institutions to complete their studies, contributing to strengthened technical capacity and international development outcomes.

Note: Reports from Continuing Education and Training (CET) come out three times a year: March, June and September.

Commonly Used Acronyms

This is a partial list of acronyms commonly used at North Island College.

ABE	Adult Basic Education (formerly known as Adult Upgrading)
AEC	Aboriginal Education Council (now Indigenous Education Council)
	Ministry of Post-Secondary Education and Future Skills (new name 2023)
AGC	Academic Governance Council. This is the group of EdCo chairs from all BC colleges and institutes (BCIT and the Justice Institute), which meets twice a year to discuss areas of common concern.
ASD	Access for Students with Disabilities. Now renamed to DALS.
AVP	Associate Vice President
AST	Arts, Science and Technology (Faculty of)
BCNet	Not-for-profit, shared services organization providing computer support and services to post-secondary institutions
BOG	Board of Governors
CABRO	Crown Agencies and Board Resourcing Office
CARTI	Centre for Applied Research, Technology and Innovation
CEO	Chief Executive Officer
CET	Continuing Education and Training
CICan	Colleges and Institutes Canada
COO	Chief Operating Officer
CR	Campbell River
CUPE	Canadian Union of Public Employees
CV	Comox Valley
DAC	Deans Advisory Council
DACSO	Diploma, Associate degree, and Certificate Student Outcomes; conducts annual surveys of former students from British Columbia's post-secondary institutions
DALS	Department of Accessible Learning Services
DCC	Deferred Capital Contribution
DCWG	Department Chairs Working Group
EdCo	Education Council
ET	Education Team
VPA	Vice President, Academic
FASM	Faculty of Arts, Science & Management
FPSE	Federation of Post-Secondary Educators of BC
HHS	Health and Human Services (Faculty of)
IEC	Indigenous Education Council (formerly Aboriginal Education Council)

IRR	(Ministry of) Indigenous Relations and Reconciliation
ITA	Industry Training Authority BC (now Skilled Trades BC))
ITV	Interactive Television
IWC	Immigrant Welcome Centre
JEDC	(Ministry of) Jobs, Economic Development and Innovation
LT	Leadership Team
MYPP	Multi-Year Program Plan
NIC	North Island College
NICFA	North Island College Faculty Association (Union)
NISU	North Island Students' Union
OGE	Office of Global Engagement (formerly International Education)
OIC	Order-in-Council
PA	Port Alberni
PSEA	Post-Secondary Employers' Association
PSEC	Public Sector Employers' Council Secretariat
PSI	Post-Secondary Institution
QAPA	Quality Assurance Process Audit
SIF	Strategic Investment Fund
STBC	Skilled Trades BC (formerly Industry Trades Authority)
SVM	Sexual Violence and Misconduct (Policy)
TLC	Teaching and Learning Committee
TLI	Teaching & Learning Innovation
UCIPP	University, College and Institute Protection Program
UT	University Transfer