
**MINUTES OF THE REGULAR MEETING OF THE
NORTH ISLAND COLLEGE BOARD OF GOVERNORS
HELD IN THE STAN HAGEN THEATRE, COMOX VALLEY CAMPUS
THURSDAY, MAY 28, 2020**

**BOARD MEMBERS
PRESENT**

J. Atherton, Community Member, Comox Valley Region
J. Bowman, President
M. Erickson, Faculty Representative
R. Everson, Community Member, Comox Valley Region
S. Frank, Community Member, Comox Valley Region
B. Harsell, Chair, Education Council
D. Hoogland, Support Staff Representative
A. McCubbin, Community Member, Comox Valley Region
B. Minaker, Community Member, Comox Valley Region
E. Mosley, Community Member, Port Alberni Region, Vice Chair
J. Murphy, Community Member, Comox Valley Region, Chair
J. Sawatzky, Student Representative
P. Trasolini, Community Member, Comox Valley Region
V. Puetz, Community Member, Campbell River Region

BOARD MEMBER ABSENT

D. Bellrose, Student Representative
R. Hunt, Community Member, Mount Waddington Region

ALSO PRESENT

T. Bellavia, Associate Vice President, Access and Regions
F. Blaiklock, Director, Student Affairs
K. Crewe, Director, Human Resources and Organizational
Development
L. Domae, Executive Vice President, Academic and Chief Operating
Officer
C. Fowler, Vice President, Finance and Facilities
R. Heidt, Vice President, Strategic Initiatives
M. Herringer, Executive Director, International Education
K. Kuhnert, Associate Vice President, Student Services and Registrar
R. Reid, Executive Assistant, Board of Governors

Members of NIC Faculty Association, CUPE (support staff union)
and North Island Students Union

1. CALL TO ORDER

J. Murphy called the meeting to order at 1:03 p.m.

1.1 Acknowledgement of First Nations Traditional Territory

J. Murphy acknowledged that the meeting is being held in the unceded traditional territory of the K'omoks First Nations.

1.2 Adoption of Agenda

Moved D. HOOGLAND / Seconded S. FRANK: THAT THE BOARD OF GOVERNORS OF NORTH ISLAND COLLEGE ADOPT THE REGULAR AGENDA OF MAY 28, 2020 AS PRESENTED.

Motion carried

2. PRESENTATION

2.1 College Website Design and Marketing Research

R. Heidt presented information on the Strategic Initiatives Division's ongoing work on the College's website design and marketing research in relation to a review done by the Academica Group.

3. CONSENT AGENDA

- 3.1 Minutes of the Regular Meeting of April 23, 2020
- 3.2 Executive Committee Report, May 14, 2020
- 3.3 Finance and Audit Committee Report, May 19, 2020
- 3.4 Governance and Human Resources Committee Report, April 29, 2020
- 3.5 President's Letters, April 30 and May 6, 2020
- 3.6 College Highlights Report
- 3.7 Board Objectives, 2020
- 3.8 Correspondence and Information (Agenda item #6)

Referring to the College Highlights Report, E. Mosley commended faculty for their work in adjusting delivery of courses to online formats during the pandemic.

Moved D. HOOGLAND / Seconded P. TRASOLINI: THAT THE BOARD OF GOVERNORS OF NORTH ISLAND COLLEGE RECEIVES AND APPROVES THE ITEMS INCLUDED IN THE CONSENT AGENDA OF MAY 28, 2020.

Motion carried

4. BOARD BUSINESS

4.1 Annual Report: Implementation of the Sexual Violence and Misconduct Policy

The Board received the annual report on the implementation of the Sexual Violence and Misconduct Policy #3-34 covering the period May 1, 2019 to April 30, 2020.

4.2 Sexualized Violence Prevention and Response Policy (Review and Amendment)

F. Blaiklock provided a timeline of the review and resulting amendments to Policy #3-34 (formerly Sexual Violence and Misconduct Policy). Following a legal review of the original policy, a review committee was formed which included students, faculty, administration and human resources staff. F. Blaiklock noted the following improvements to the revised policy:

- Procedures are clearer with appendices on how to get support;
- Policy language is clearer and more trauma-informed;
- Policy includes robust alternate resolution.

F. Blaiklock explained that the term "sexualized violence" encompasses misconduct. The revised policy will be communicated to the College community upon approval by the Board.

Moved V. PUETZ / Seconded J. ATHERTON: THAT THE BOARD OF GOVERNORS OF NORTH ISLAND COLLEGE APPROVE AND ADOPT THE REVISED SEXUALIZED VIOLENCE PREVENTION AND RESPONSE POLICY 3-34 AS PRESENTED ON MAY 28, 2020.

Motion carried

5. REPORTS

Citing additional information received by the Board prior to distribution of the agenda and the work that the Executive Committee is expected to do in light of it, J. Murphy suggested that the following items be postponed for discussion at a future meeting:

- 5.1.1. President's Performance Objectives, 2020/2021;
- 5.1.3 Performance Assessment and Reporting Summary;
- 5.1.4 Priorities and Planning Alignment Template.

Moved M. ERICKSON / Seconded E. MOSLEY: THAT THE NORTH ISLAND COLLEGE BOARD OF GOVERNORS POSTPONE DISCUSSION OF AGENDA ITEMS 5.1.1 PRESIDENT'S PERFORMANCE OBJECTIVES, 2020/2021, 5.1.3 PERFORMANCE ASSESSMENT AND REPORTING SUMMARY AND 5.1.4 PRIORITIES AND PLANNING ALIGNMENT TEMPLATE OF THE MAY 28, 2020 MEETING TO A FUTURE MEETING.

Motion carried

5.1 President

5.1.2 Draft College Plan20-25

J. Bowman reviewed the draft College Plan20-25.

On questions from the Board, J. Bowman explained that Plan20-25 is designed to be a high level strategic plan where various College groups, including the Board, will implement their annual plans in alignment with the Plan20-25 priorities and goals. College departments will develop and annually report their respective progress vis-à-vis Plan20-25.

5.2 Vice President, Strategic Initiatives

5.2.1 Strategic Initiatives Division/NIC Foundation Update

R. Heidt reported that the Office of Advancement is in the planning stages of a fundraising campaign to support students amid the pandemic crisis. He also highlighted partnership efforts with the Industrial Automation faculty and students in the production of personal protective equipment (PPE), face shields and ear savers. D. Hoogland suggested communicating such initiative to the community in order to raise awareness of College efforts in light of the pandemic as well as attracting prospective students to NIC programs like Industrial Automation.

5.3 Executive Vice President, Academics and COO

5.3.1 Instructional Programming Plan for September

L. Domae reported that, in April, the Ministry of Advanced Education, Skills and Training (AEST) directed all post-secondary institutions to prepare for alternate modes of delivery for the Fall term including both digital/online modes of delivery and blended models for Trades and Health and Human Services programs. NIC faculty has been working since then to develop those alternate modes of program delivery. Certain programs that can not be delivered digitally would have to be delayed to either the Winter or Fall 2021 terms. She also informed the Board that registration for the Fall term starts on June 1.

On a question from the Board regarding the College's readiness to accept more students than anticipated for the Fall term, L. Domae assured the Board that the College has the capacity to enroll more students than are currently expected in the Fall. She also reported a slight increase in students from outside the College's service region registering for the Spring intersession.

5.4 Chair, Education Council

5.4.1 Education Council Report

B. Harsell reported that the Education Council (EdCo) cancelled only one meeting in March when the pandemic crisis hit but has now been continuing to meet via videoconference, including the various committees within EdCo. He expressed support for the necessary changes to program delivery but also relayed concern from faculty about flexibility and meeting learning outcomes.

6. INFORMATION

The Board received the following information items:

- 6.1 AEST Minister Mark's letter to all PSI Board Chairs on COVID Leadership, May 7, 2020
- 6.2 Order-in-Council April 27, 2020 – J. Atherton, A. McCubbin, V. Puetz and P. Trasolini reappointments
- 6.3 Commonly used acronyms
- 6.4 Link to Board Policies and Bylaws
- 6.5 Deloitte Paper: Planning for the impacts of COVID-19 on Higher Education in Canada

7. NEXT MEETING DATE

- 7.1 Regular meeting – Thursday, June 25, 2020, TBC
- 7.2 In-camera meeting – Thursday, June 25, 2020, TBC

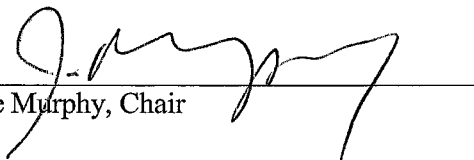
8. ADJOURNMENT

Moved V. PUETZ / Seconded B. MINAKER: THAT THE BOARD OF GOVERNORS OF NORTH ISLAND COLLEGE ADJOURN ITS REGULAR MEETING OF MAY 28, 2020.

Motion carried

Time: 2:47 pm.

Jane Murphy, Chair



Rachel Reid, Executive Assistant

