
**MINUTES OF THE REGULAR MEETING OF THE
NORTH ISLAND COLLEGE BOARD OF GOVERNORS
HELD VIA VIDEOCONFERENCE
THURSDAY, MARCH 25, 2021**

**BOARD MEMBERS
PRESENT**

J. Atherton, Community Member, Comox Valley Region, Vice Chair
M. Erickson, Faculty Representative
C. Fowler, Interim President
S. Frank, Community Member, Comox Valley Region
W. Gus, Chair, Education Council
D. Hoogland, Support Staff Representative
A. McCubbin, Community Member, Comox Valley Region
B. Minaker, Community Member, Comox Valley Region
E. Mosley, Community Member, Port Alberni Region, Chair
J. Murphy, Community Member, Comox Valley Region
V. Puetz, Community Member, Campbell River Region
C. Scarlatti, Student Representative
P. Trasolini, Community Member, Campbell River Region

BOARD MEMBER ABSENT

P. Chakraborty, Student Representative
R. Everson, Community Member, Comox Valley Region
R. Hunt, Community Member, Mount Waddington Region

ALSO PRESENT

T. Bellavia, Associate Vice President, Access and Regions
C. Fowler, Vice President, Finance and Facilities
R. Heidt, Vice President, Strategic Initiatives
M. Herringer, Executive Director, International Education

R. Reid, Executive Assistant, Board of Governors

IN THE GALLERY

Members of North Island Students Union (NISU), NIC Faculty Association (NICFA) and CUPE (support staff union)

1. CALL TO ORDER

E. Mosley called the meeting to order at 1:04 p.m.

1.1 Acknowledgement of First Nations Traditional Territory

E. Mosley acknowledged that the meeting is being held in the various unceded traditional territories of First Nations wherever participants to this virtual meeting are calling from.

1.2 Adoption of Agenda

Moved D. HOOGLAND / Seconded M. ERICKSON: THAT THE BOARD OF GOVERNORS OF NORTH ISLAND COLLEGE ADOPT THE REGULAR AGENDA OF MARCH 25, 2021 AS PRESENTED.

Motion carried

2. CONSENT AGENDA

- 2.1 Minutes of the Regular Meeting of January 21, 2021
- 2.2 Executive Committee Report, March 11, 2021
- 2.3 Governance and Human Resources Committee Report, February 25, 2021
- 2.4 Finance and Audit Committee Report, March 12, 2021
- 2.5 2021/2022 NISU Fee Letter
- 2.6 March 2021 College Highlights Report
- 2.7 Correspondence and Information (Agenda item #5)

Moved C. SCARLATTI / Seconded S. FRANK: THAT THE BOARD OF GOVERNORS OF NORTH ISLAND COLLEGE RECEIVES AND APPROVES THE ITEMS INCLUDED IN THE CONSENT AGENDA OF MARCH 25, 2021.

Motion carried

3. BOARD BUSINESS

3.1 Board of Governors Objectives, 2021

E. Mosley reported that during the Board's education and development session in the morning, the Board would expect a presentation of a College strategic plan at its April 29 meeting, followed by a special Board meeting to be scheduled in May. Board approval of the strategic plan will depend on those discussions and on the completion of necessary consultations.

3.2 Board Governance Training Opportunities

Two board governance training opportunities are available to the Board: the CICA annual conference and the Crown Agencies and Board Resourcing Office's Governing in the Public Interest, both offered virtually.

4. REPORTS ON STRATEGIC ACTIVITIES

4.1 Interim President

4.1.1 Interim President's Report, March 2021

C. Fowler highlighted his attendance at a BC Colleges Council of Presidents meeting with the Advanced Education and Skills Training Minister Anne Kang speaking to the Ministry's plan to conduct a post-secondary funding review.

C. Fowler referred to agenda item 5.2, BC Provincial Health Officer Letter: resumption of on-campus activities dated March 8, 2021 which will guide the College in building parameters around what it could use as planning assumptions going into Fall. He also reported that MLA for North Island Michele Babchuk has expressed interest in the College's Aboriginal Gathering Place at the Campbell River campus and committed to assist NIC with its funding applications. The Aboriginal Gathering Place is tentatively scheduled to open in November.

Regarding plans for on-campus activities in the Fall, T. Bellavia noted that the Senior Education Team and deans are planning on offering programs via three delivery modes: blended, digital and face-to-face.

A number of factors have to be considered in deciding how programs will be delivered in order to also guide the College's recruitment processes.

4.2 Executive Vice President, Academic and COO

4.2.1 New Course Tuition Approval: BIO 113 - Introduction to the Marine Environment

T. Bellavia provided information on the new course tuition:

- This university transfer course is a co-delivery model developed with feedback from community;
- Approved at the March meeting of the Education Council;
- Cost of tuition is based on costing and the co-delivery model with the international tuition based on the International Education fee structure;
- Possible cost recovery will depend on the number of enrolment for each session.

Moved C. SCARLATTI / Seconded D. HOOGLAND: THAT THE BOARD OF GOVERNORS OF NORTH ISLAND COLLEGE APPROVES THE FOLLOWING DOMESTIC TUITION, EFFECTIVE IMMEDIATELY.

Course Name	Course Code	Costing Unit	Cost/Unit	Total Course Cost
Introduction to the Marine Environment	BIO 113	Credit	\$149.30	\$447.90

Motion carried

Moved A. MCCUBBIN / Seconded J. ATHERTON: THAT THE BOARD OF GOVERNORS OF NORTH ISLAND COLLEGE APPROVES THE FOLLOWING INTERNATIONAL TUITION, EFFECTIVE IMMEDIATELY:

Course/Program Name	Course Code	Costing Unit	Cost/Unit	Total Course Cost
Introduction to the Marine Environment	BIO 113	Credit	\$468.18	\$1,404.54

Motion carried

4.3 Vice President, Finance and Facilities

4.3.1 Draft Budget, FY 2021-2022

C. Fowler presented the draft budget, the final version of which will be presented for approval at the Board's April 29 meeting. He added that although the numbers will change based on grant funding that are expected to arrive in the coming weeks, the projected deficit of \$1.7M will remain largely the same.

4.3.2 FY 20/21 Projections

C. Fowler highlighted that the College had initially projected a deficit of about \$3M in May 2020; the current projection is a \$1.4M deficit which is in line with the deficit approval received from the Ministry.

J. Murphy acknowledged the work of College staff and faculty at keeping the deficit lower than what was earlier projected as well as keeping domestic enrolment numbers at par with pre-pandemic numbers, adding that achieving those speaks of how well the College responds to challenges.

Regarding safety protocols for on-campus activities expected to resume in Fall, C. Fowler reported that overarching safety measures are already in place as well as other safety measures built into each program delivery to ensure that students and faculty are safe.

4.4 Vice President, Strategic Initiatives

4.4.1 Strategic Initiatives Division/NIC Foundation Report

R. Heidt highlighted the following from his report:

- NIC researcher Emaline Montgomery’s sea cucumber research and NIC’s kelp research led by CARTI researcher Allison Byrne both garnered national media attention;
- The legacy gift donated by Dr. Allan Pritchard has increased to \$332,000;
- The cooperation of NISU’s executive in supporting the College’s COVID-19 Student Hope Campaign.

R. Heidt encouraged Board Members to match donations for the COVID-19 Student Hope Campaign.

4.5 Chair, Education Council (EdCo)

4.5.1 Education Council Report

W. Gus presented her report, highlighting the work of EdCo and its committees in reviewing and approving various course and program revisions. She added that EdCo passed a motion acknowledging endorsing faculty’s need for flexibility related to the methods by which learning outcomes are achieved to best meet students’ shifting learning needs during the pandemic.

E. Mosley shared the Board’s appreciation of faculty, staff and students particularly with regards to work required in having the ability to shift program delivery to blended or digital or face-to-face whenever health orders get amended.

5. INFORMATION

The Board received the following information items:

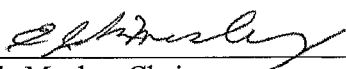
- 5.1 AEST Deficit Approval FY 2020/21 and 2021/22 dated February 4, 2021
- 5.2 BC Provincial Health Officer Letter: resumption of on-campus activities dated March 8, 2021
- 5.3 Board of Governors Bursary Report, March 3, 2021
- 5.4 Board Planning and Meeting Schedule 2021
- 5.5 Commonly used acronyms
- 5.6 Link to Board [policies](#) and [bylaws](#)

6. NEXT MEETING DATE


6.1 Regular meeting – Thursday, April 29, 2021

7. ADJOURNMENT

The regular meeting adjourned at 2:15 p.m.



Eric Mosley, Chair



Rachel Reid, Executive Assistant