



2024 Winter ANCA Certificate Program Guide

HIGHLIGHTS

The Animal Care Aide Certificate Program is offered by the School of Continuing Education at North Island College and is designed to provide participants with knowledge and basic skills in the health care of animals. Graduates may seek employment in animal care facilities, including veterinary hospitals, animal recovery centers, animal shelters, pet stores, kennels and specialty animal businesses.

THE WINTER 2024 PROGRAM IS DELIVERED COMPLETELY IN-PERSON, ON-CAMPUS AT NORTH ISLAND COLLEGE, COMOX VALLEY CAMPUS.

When is the Animal Care Aide Program next offered?

This part-time program is offered from early January 2024 to July 2024 completely on-campus. Classes are scheduled on Tuesday and Friday evenings from 6:30-9:30 pm (PST). Successful completion of all courses are required to earn the certificate. Online applications are now being accepted for this program.

How much does the Program cost?

Students can expect to pay the following costs to complete this program:

Tuition fees are approximately \$2,800 (textbook included), plus application & Student Society Fees.

Textbook: Elsevier's Veterinary Assistant Textbook (3rd Ed).

(This textbook is provided in physical paper form, and will be available shortly before class. Do not purchase this textbook).

Note: Program tuition subject to change.

Mandatory Program Components include:

- Six courses (scheduled on Tuesday and Friday evenings).
- Work Experience (done at local animal care hospitals and clinics).

Program Goals:

The overall goal is to provide the skills, knowledge and basic training to those caring for animals in health care facilities. This program is intended for those with no previous formal training who wish to seek employment in an entry level position, or for staff and volunteers working in animal care facilities who wish upgrading in their chosen field. The emphasis is on small animal care in a hospital/clinic setting, however, this program provides valuable training for working in other settings.

Program Objectives:

- To respond to the industry demand for additional trained animal care professionals.
- To provide a formal training program for entry-level competency in the small animal health care field.
- To provide professional development opportunities for employees and volunteers working in animal care facilities.
- To provide relevant work experience opportunities for students in the program in animal care facilities in the community.
- To certify participants to a level of recognized competency.
- To provide a certificate that recognizes the completion of the training program.

This is a recognized requirement for trained people at the entry level in the broad field of animal care.

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ACADEMIC ADMISSION REQUIREMENTS

Prospective students must meet the following academic requirements:

1. C in one of Applications or Principles of Math 11, Introduction to Math 11, A&W 11, Workplace Math 11, Foundations of Math 11, Trades Math 11, Consumer Math 11, or NIC MAT 053 or NIC MAT 055 or NIC Animal Care Aide Math Assessment; and
2. C in Provincial English 11 or NIC ENG 052; or
3. Placement testing.

Official transcripts must be submitted to provide proof of academic requirements. Transcripts are only considered official when they bear the seal and signature of the institution or agency from which they were sent. Post-secondary transcripts must be in a sealed envelope from the sending institution.

Submit official transcripts directly to:

Admissions

Comox Valley Campus

North Island College

2300 Ryan Road

Courtenay BC V9N 8N6 Tel: 1-800-715-0914

Other paperwork and application questions can be emailed to: Admissions-CV@nic.bc.ca

Program Questions?

Contact Julian Benedict, Program Coordinator, North Island College Continuing Education

Email: julian.benedict@nic.bc.ca Tel: 250-504-0777

Note: *It is the student's responsibility to be certain that all components of the application are complete. **Incomplete applications will not be considered.** Students are encouraged to complete the admission requirements as soon as possible as acceptance into the program is assessed by the completion date of these requirements.*

WHERE TO APPLY:

*Applications can be done online at: www.nic.bc.ca/animal-care
(just click on the yellow "Apply Now" button).*

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TO BE SUCCESSFUL

Program participants will have a strong desire to work closely with animals and people to provide caring and knowledgeable aid and treatment. Animal Care Aides work alongside the Veterinarian and Animal Health Technologist in Veterinary hospitals and clinics.

CURRICULUM AND PROGRAM REQUIREMENTS

ANH 100 Domestic Animal Anatomy and Physiology 33 hours

This course will provide information on the structure and function of the major body parts of dogs and cats. Topics include basic terminology, identification of animal body systems, and understanding structure and functions related to each body system.

ANH 101 Introduction to Radiology 9 hours

This course introduces students to the basic principles of radiology. Topics include components and function of the x-ray machine, the formation of x-ray beams, and radiation safety. Students learn to assist the Animal Health Technician or Veterinarian in producing a radiograph and image through digital, automatic processor, or dip tank technology.

ANH 102 Basic Laboratory Procedures 18 hours

This course covers the use and care of basic equipment such as microscopes, centrifuges, and in-house serum analysers. You will learn how to prepare simple lab tests and learn about parasitology.

ANH 103 Hospital Care 54 hours

This course introduces students to a wide range of issues and topics including: vaccines, immunology, bandaging, nutrition, common diseases, dental care, sanitation, grieving, euthanasia, restraint & handling, administration of medications, breeds & behaviours. Participants examine current animal welfare issues from a veterinary perspective.

ANH 104 Basic Surgical Procedures 18 hours

Students will learn basic surgical care involving animals including anesthesia, common surgeries, sterile techniques, and post-operative care. Identification and care of surgical instruments will be introduced within a lab component.

ANH 112 Client Interaction 18 hours

This course is designed to help students learn how to effectively work in the reception area by keeping proper records and logs, admitting/discharging, booking appointments, and managing hospital inventory.

ANH 110 Work Experience for Animal Care Aide 20 hours

A mandatory work experience component is completed through a series of online assignments that your instructor has created to specifically address what you will experience in the workplace.

ATTENDANCE

In exceptional circumstances, the student must provide the instructor documented evidence of sufficiently serious reason for non-attendance (illness, accident, bereavement). It is the responsibility of the student to cover the missed content. If you do not meet the attendance requirements, you will not qualify to receive the program certificate.

UPON COMPLETION OF THE PROGRAM

Successful students will be granted a North Island College Animal Care Aide Certificate upon completion of the program.

Animal Care Aide Program 2024 WINTER COURSE SCHEDULE

All courses are held in-person, on-campus (Comox Valley North Island College, Courtenay, BC)
from 6:30-9:30 pm on Tuesdays and Fridays beginning in early January 2024.

(The winter program runs from January 9, 2024 to July 17, 2024).

ANH-100 Domestic Animal Anatomy & Physiology (11 in-person classes)
Tue & Fri, Jan 9, 2024 – Feb 13, 2024

ANH 101 Introduction to Radiology (3 in-person classes)
Tue & Fri, Feb 16, 2024 – Feb 23, 2024

ANH 102 Basic Laboratory Procedures (6 in-person classes)
Tue & Fri, Feb 27, 2024 – Mar 15, 2024

ANH 103 Hospital Care (18 in-person classes)
Tue & Fri, Mar 19, 2024 – May 21, 2024

ANH 104 Basic Surgical Procedures (6 in-person classes)
Tue & Fri, May 24, 2024 - June 11, 2024

ANH 112 – Client Interaction (6 in-person classes)
Tue & Fri, June 14, 2024 - July 2, 2024

ANH 110 – In-Person Work Experience – Students will be placed in various clinics and hospitals in and around the Comox Valley for the practicums between July 3, 2024 - July 17, 2024.