

LOGGING INTO NIC'S CONTINUING EDUCATION REGISTRATION SYSTEM
AS A **RETURNING** STUDENT:

You will need:

- (1) Your student ID: (for example) n9999999
- (2) Your password – to reset click <https://www3.nic.bc.ca/reset/>

LOG ON STEPS:

- Go to www.nic.bc.ca/
- Click on “Quick Links” (near top right-hand corner)
- Select “CE REGISTRATION” from dropdown menu
- Select “Sign-In” (near top right-hand corner)
- Enter your student ID, then @northislandcollege.ca

FOR EXAMPLE: “n0999999” becomes n0999999@northislandcollege.ca like this:



Sign in

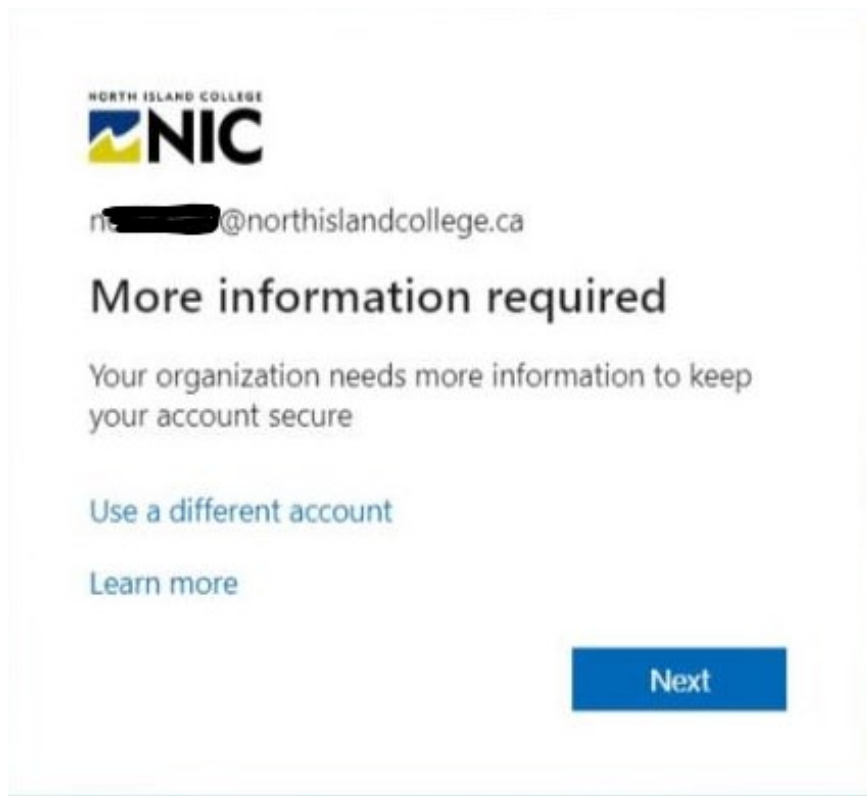
n0999999@northislandcollege.ca

[Can't access your account?](#)

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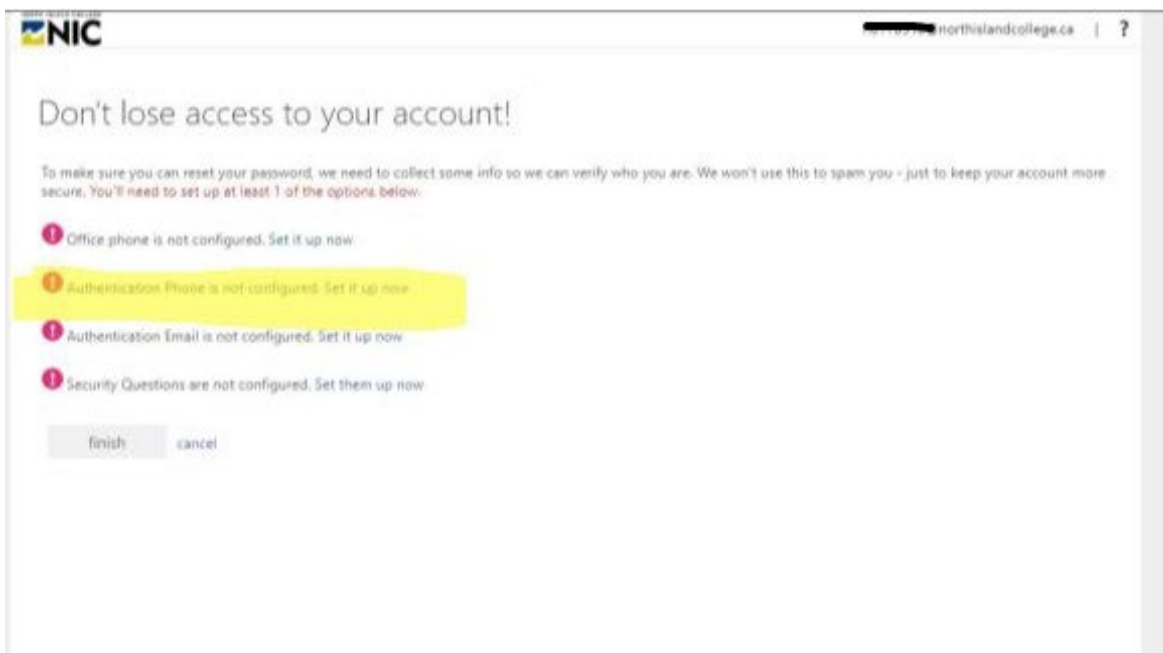
Next

- Press the “Next” button, then enter your password;
The system may then ask for more information:



– if so, **just** press the “Next” button to proceed...

You will then see this screen, asking you to set up 2-way authentication (just like at your bank):



Select the “Phone” option to enter in your mobile number, or option 3 for entering a private email address.

- If selecting a mobile number, (a) enter the country of “Canada” from the first dropdown menu (b) then enter your 10-digit number (c) then select the “Text me” button to send you a confirmation code (d) then enter the code you receive on your text and press the “verify” button.

Don't lose access to your account!

Please verify your authentication phone number below.

Authentication phone

Canada (+1)

[10-digit number]

text me call me

We've sent a text message containing a verification code to your phone.

[Verification code]

verify

back

- You will then be asked if you want to “Stay signed In?” Select “Yes” and you are in the registration system!
- Now you can scroll down to the *Catalog Advanced Search* and enter “CVEC” in the Course Code Number field, then press the blue “Search” button (scroll down if you don’t see it); then you will bring up all CVEC courses available to register in