



Distant Student Book Orders

Arrange for purchase of required textbooks by emailing:

Instructional Materials Centre

imc@nic.bc.ca

Please provide:

- Subject line – Student Book Order
- First and Last Name
- Telephone number and best time to contact you
- Your Student ID number
- The course and section number for which texts are required (*refer to your registration form for course, section number and student ID information needed for ordering*)
- If applicable attach copy of your financial aid, sponsorship funding document.

You will be contacted by our Warehouse staff to finalize your order. Credit Card is required for payment; we cannot process debit cards over the phone.

We regret we cannot ship titles until payment is received.

**For your convenience, pick-up at College locations may be arranged at any NIC Campus.
Campbell River, Comox Valley, Port Alberni, Port Hardy, Ucluelet**

*Any other shipping arrangement, shipping charges will apply.