

**MINUTES OF THE MEETING OF THE NORTH ISLAND COLLEGE EDUCATION COUNCIL HELD
AT THE COMOX VALLEY CAMPUS ON FRIDAY, NOVEMBER 13, 2015**

APPROVED

PRESENT: Caitlin Hartnett, Faculty, Mt. Waddington (Chair)
Tony Bellavia, Administration
Mariah Carpenter, Student, Campbell River (via ITV)
Marie Ducharme, Faculty, Comox Valley
Tal Evans, Student, Comox Valley
Darren George, Faculty, Campbell River
Kathleen Haggith, Administration
Brad Harsell, Faculty, Campbell River
RaeAnn Hartman, Faculty, Comox Valley
Kathleen Kuhnert, Administration
Dennis Lightfoot, Faculty, Comox Valley
Brooke McIntosh, Support Staff, Campbell River
Mac Newton, Faculty, Comox Valley
Bill Morrison, Faculty, Ucluelet (via ITV)
Mary Pat Thompson, Faculty, Comox Valley
Vi Mundy, Board of Governors Representative (via ITV)
Kara Foreman, Recording Secretary (RS)

REGRETS: Lisa Domae, Administration
Peter Hoefgen, Student, Comox Valley
Ulysse Ishimwe, Student, Comox Valley
Shari Jakubiec, Support Staff, Comox Valley
Judith Marriott, Faculty, Comox Valley
John Bowman, President

1. Declaration of Quorum

C. Hartnett declared quorum at 12:31pm and called for a round of introductions.

2. Adoption of Agenda

Moved by T. Bellavia / Seconded by D. Lightfoot TO APPROVE THE AGENDA FOR NOVEMBER 13, 2015.

MOTION CARRIED

3. Review of Minutes of the Meeting

Moved by D. Lightfoot / Seconded by M. Newton TO APPROVE THE MINUTES OF THE MEETING OF OCTOBER 16, 2015.

Approved as presented.

MOTION CARRIED

4. Business Arising – None

5. Committee Reports

5.1 Education Council Chair Update/Information

C. Hartnett reviewed her report. There were no questions.

5.2 Planning and Standards Committee

Minutes of October 30th

Moved by K. Kuhnert / Seconded by M. Ducharme TO APPROVE REVISED POLICY 3-06 COMMUNITY CODE OF ACADEMIC, PERSONAL AND PROFESSIONAL CONDUCT (CODE OF CONDUCT) AND RESCIND POLICY 3-26 ACADEMIC HONESTY AND STANDARDS EFFECTIVELY JANUARY 1, 2016.

Discussion:

Q; Appendix B; Sanctions; 2nd Offence; Could this seminar be made available to all students prior to entering a program?

A; Yes, eventually.
There were some suggestions for clarifying language.

MOTION CARRIED.

5.3 *Fast Track Committee*
Minutes of October 2015

Documents for Review

- 5.3.1 Items 5.3.1 – 5.3.5 were taken as a bundle.**
Program Revision – Carpentry Apprenticeship
Moved by T. Bellavia / Seconded by K. Kuhnert TO APPROVE THE PROGRAM REVISION AND COURSE REVISIONS TO CARPENTRY APPRENTICESHIP LEVEL 1, 2, 3, AND 4.

MOTION CARRIED.

EFFECTIVE/START DATE: FA 2016

Rationale from form:

As mandated by the Industry Training Authority (ITA), effective January 1, 2016, there will be an increase to the duration of technical training for the Carpentry program from 6 weeks (180 hours) to 7 weeks (210 hours) across all levels.

Discussion:

None.

- 5.3.2 Course Revision – CRA 100 Carpentry Apprenticeship Level 1**

EFFECTIVE/START DATE: FA 2016

Rationale from form:

Based on feedback from industry, students and educators, ITA has announced that the total program hours, thus delivery period will be extended to provide students with adequate time to meet existing program learning objectives.

- 5.3.3 Course Revision – CRA 200 Carpentry Apprenticeship Level 2**

EFFECTIVE/START DATE: FA 2016

Rationale from form:

As above.

- 5.3.4 Course Revision – CRA 300 Carpentry Apprenticeship Level 3**

EFFECTIVE/START DATE: FA 2016

Rationale from form:

As above.

- 5.3.5 Course Revision – CRA 400 Carpentry Apprenticeship Level 4**

EFFECTIVE/START DATE: FA 2016

Rationale from form:

As above.

Moved by D. Lightfoot / Seconded by K. Kuhnert TO CREATE A TERMS OF REFERENCE FOR FAST TRACK COMMITTEE BEFORE DECEMBER 11, 2015 AND REPORT BACK TO EDUCATION COUNCIL.

Discussion:

There was discussion about reviewing current Fast Track processes to ensure curriculum submissions were reviewed with an appropriate level of rigor.

MOTION CARRIED.

5.4 *Curriculum Committee*

Minutes of Curriculum Meeting – October 23, 2015

Documents for Review

- 5.4.1 Program Revision – Bachelor of Science in Nursing**
Moved by K. Haggith / Seconded by T. Bellavia TO APPROVE THE PROGRAM REVISION
EFFECTIVE/START DATE: FA 2016

Rationale from form:

To provide clarity about the selective admission process.

Ensure clarity for student progression, readmission and completion.

Discussion:

There were suggestions for clarifying language.

Action Items:

Under Option A; add 10 year limitation to Chemistry, remove asterisk, remove Pt 6

MOTION CARRIED.

5.4.2 New Course – GEO 220 Introduction to Climate Change: Human and Ecological Dimensions

Moved by K. Haggith / Seconded by B. Harsell TO APPROVE THE NEW COURSE

EFFECTIVE/START DATE: FA 2016

Rationale from form:

Climate change is a topical environmental issue that will appeal to students with diverse disciplinary/program interests. Given the serious and global nature of the problem and potentially grave consequences if it is not addressed, an in-depth and critical understanding of the various facets of climate change is crucial knowledge for responsible global citizens. This course will also contribute toward indigenization of the curriculum by incorporating indigenous knowledge (e.g. Traditional Knowledge in the Arctic and Vancouver Island regions) and examining the impacts of climate change on the livelihoods and cultures of aboriginal communities.

Discussion:

It was noted that Assessment Services had not seen this CDW. It was agreed that it should go back to the developer to ensure that all stakeholders had been consulted.

Action Item:

(RS) Ask developer to provide feedback from consultations. The item can then be reviewed by Fast Track in order to meet the calendar deadline.

ITEM TABLED.

5.4.3 Course Revision – FIN 131 Introduction to 3-Dimensional Design

Moved by K. Haggith / Seconded by K. Kuhnert TO APPROVE THE COURSE REVISION

EFFECTIVE/START DATE: FA 2016

Rationale from form:

FIN 130 curriculum content is required material for this course.

Evaluation updated to comply with college policy.

Discussion:

It was noted that revisions to the Student Evaluations that were requested by Curriculum Committee were missed.

Action Item:

(RS) Change Student Evaluation to 70/30% and advise the department.

MOTION CARRIED.

5.4.4 Items 5.4.4 – 5.4.5 were taken as a bundle

Program Revision – Aquaculture Technician I Certificate

Moved by K. Haggith / Seconded by D. George TO APPROVE THE PROGRAM AND COURSE REVISION

EFFECTIVE/START DATE: FA 2016

Rationale from form:

Industry request.

Discussion:

It was noted that the effective date should be Spring 2016.

Action Item:

(RS) Change the effective date to Spr 2016

MOTION CARRIED.

5.4.5 Course Revision – AQT 130 Field School Seaweed and Invertebrates I

EFFECTIVE/START DATE: FA 2016

Rationale from form:

Industry requests to have students participate in a practicum. Addition of “finfish” in the description will allow students the option to participate in a practicum at the facility type of their choice. Student evaluation will be based on three separate evaluations demonstrating competency of practical skills.

Discussion:

As above.

MOTION CARRIED.

6.

New Business

6.1 Hosting AGC

C. Hartnett stated that NIC has offered to host the AGC meeting on May 9, 2016. Members were invited to send any questions or feedback to the Chair and Recording Secretary.

7.

Correspondence/Information – None

8.

Meeting Evaluation – Roundtable Discussion

It was generally agreed that it was a good meeting.

9.

Next Meeting – December 11, 2015

10.

ADJOURNED AT 1:41pm