

MINUTES OF THE MEETING OF THE NORTH ISLAND COLLEGE EDUCATION COUNCIL HELD  
AT THE COMOX VALLEY CAMPUS ON FRIDAY, MARCH 10, 2017

**APPROVED**

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**PRESENT:** Dennis Lightfoot, Faculty, Comox Valley (Chair)  
Marie Ducharme, Faculty, Comox Valley  
Brad Harsell, Faculty, Campbell River  
RaeAnn Hartman, Faculty, Comox Valley  
Caitlin Hartnett, Faculty, Mt. Waddington (ITV)  
Kathleen Kuhnert, Administration  
Brooke McIntosh, Support Staff, Campbell River (ITV)  
Bill Morrison, Faculty, Ucluelet (ITV)  
Lou-ann Neel, Administration  
Gillian Northwood, Staff, Comox Valley  
Haley Sullivan, Student, Comox Valley  
John Bowman, President  
Kara Foreman, Recording Secretary (RS)

**REGRETS:** Tony Bellavia, Administration  
Alexia deGroot, Student, Comox Valley  
Kathleen Haggith, Administration  
Judith Marriott, Faculty, Comox Valley  
Jerry Mundi, Student, Comox Valley  
Mac Newton, Faculty, Comox Valley  
Ben O'Connor, Student, Comox Valley  
Amy Rowes, Faculty, Campbell River (ITV)

**1. Declaration of Quorum**

D. Lightfoot declared quorum at 12:55pm.

**2. Adoption of Agenda**

**Moved by M. Ducharme / Seconded by B. Harsell TO APPROVE THE AGENDA FOR MARCH 10, 2017.**

**MOTION CARRIED**

**3. Review of Minutes of the Meeting**

**Moved by B. Harsell/ Seconded by K. Kuhnert TO APPROVE THE MINUTES OF THE MEETING OF FEBRUARY 10, 2017.**

Approved as presented.

**MOTION CARRIED.**

**4. Business Arising**

4.1 Education Council Strategic Plan – Terms of Reference

D. Lightfoot reviewed the updated Terms of Reference.

**Moved by B. Harsell/ Seconded by R. Hartman TO APPROVE THE EDUCATION COUNCIL STRATEGIC PLAN TERMS OF REFERENCE WITH THE NOTED AMENDMENT.**

*Discussion:*

It was recommended that updates from this committee be included as a standing item on the meeting agenda.

**AMENDMENT:** It was agreed that the membership list be removed from the Terms of Reference as the membership will change over time and be reviewed annually.

**Action Item:**

(RS) Add this committee report to the meeting agenda template.

**MOTION CARRIED.**

**5. Committee Reports**

**5.1 Education Council Chair Update/Information**

D. Lightfoot reviewed his report. There were no questions.

## 5.2 *Planning and Standards Committee*

Minutes from February 24, 2017

K. Kuhnert stated that the committee is focusing on three policies which were approved by the Senior Leadership Team. The committee will do review them again on March 31<sup>st</sup> and if approved, they will be posted to the community for feedback.

## 5.3 *Fast Track Committee*

No meeting

## 5.4 *Curriculum Committee*

Minutes of Curriculum Meetings – February 17, 2017

### Documents for Review

#### 5.4.1 **New Program – Community Mental Health Worker Certificate**

**Moved by B. Harsell / Seconded by K. Kuhnert TO APPROVE THE NEW PROGRAM.**

**EFFECTIVE/START DATE: WI 2017**

#### *Rationale from form:*

*High need for community mental health education and support within multicultural settings. This entry level certificate provides graduates with the knowledge, skills, and aptitude to provide this education and support competently and safely.*

#### *Discussion:*

Recommendations for revisions as noted below.

Residency requirement and articulation; this is a community-based cohort program with a terminal credential.

#### **Action Items:**

- New Program Authorization – add “Worker” to program name
- Admission Requirements: change to “Human Services Certificate” (remove “Worker”)
- Completion Requirements: add “in each course”

**MOTION CARRIED.**

#### 5.4.2 **New Course – CMH 150 Concepts of Mental Health Practice I**

**Moved by B. Harsell / Seconded by G. Northwood TO APPROVE THE NEW COURSE.**

**EFFECTIVE/START DATE: WI 2017**

#### *Rationale from form:*

*This course is an option for admission to the Community Mental Health Worker Certificate program.*

#### *Discussion:*

Recommendations for revisions as noted below.

#### **Action Items:**

- #15 change Community Support Worker Certificate to Human Services Certificate (all instances)
- #18 remove “and alternative learning” and add “will be included in each of the following content areas.”

**MOTION CARRIED.**

#### 5.4.2 **New Course – CMH 160 Cultural Dimensions of Community Wellness**

**Moved by B. Harsell / Seconded by K. Kuhnert TO APPROVE THE NEW COURSE.**

**EFFECTIVE/START DATE: WI 2017**

#### *Rationale from form:*

*This course is a component of the Community Mental Health Worker (CMHW) Certificate.*

It was noted that this course will run throughout the entire program and include a number of ceremonies. It is a necessary component of this type of program but may not fit the conventional academic assessment paradigm.

**Discussion:**

Concern was expressed about including the “Medicine Wheel” in a course that will be delivered in various communities. As it is not a pan-indigenous practice, replace with recommended text as noted below.

**Action Item:**

#18 change “Medicine Wheel” to “relevant traditional practices such as the Medicine Wheel.”

**MOTION CARRIED.**

- 5.4.2 **New Course – CMH 165 Concepts of Mental Health Practice II**  
**Moved by B. Harsell / Seconded by G. Northwood TO APPROVE THE NEW COURSE.**

**EFFECTIVE/START DATE: WI 2017**

**Rationale from form:**

*This course is a component of the Community Mental Health Worker (CMHW) Certificate.*

**Discussion:**

None.

**MOTION CARRIED.**

- 5.4.2 **New Course – CMH 170 Recovery in Mental Health**  
**Moved by B. Harsell / Seconded by M. Ducharme TO APPROVE THE NEW COURSE.**

**EFFECTIVE/START DATE: WI 2017**

**Rationale from form:**

*This course is a component of the Community Mental Health Worker (CMHW) Certificate.*

**Discussion:**

None.

**MOTION CARRIED.**

- 5.4.2 **New Course – CMH 175 Therapeutic Relationships in Mental Health**  
**Moved by B. Harsell / Seconded by G. Northwood TO APPROVE THE NEW COURSE.**

**EFFECTIVE/START DATE: WI 2017**

**Rationale from form:**

*This course is a component of the Community Mental Health Worker (CMHW) Certificate.*

**Discussion:**

None.

**MOTION CARRIED.**

- 5.4.2 **New Course – CMH 180 Clinical Practice I for CMHW’s**  
**Moved by B. Harsell / Seconded by H. Sullivan TO APPROVE THE NEW COURSE.**

**EFFECTIVE/START DATE: WI 2017**

**Rationale from form:**

*This course is a component of the Community Mental Health Worker (CMHW) Certificate.*

**Discussion:**

Concern was expressed about the increasing competition for meaningful practicums; it was noted that this is an ongoing challenge but as this is a community-based program delivered initially to outlying communities, the community would provide practicum opportunities. It was also noted that these positions are now part of Island Health.

**Action Item:**

#16 clarification of Non-Violence Crisis Intervention (NVCi); is this the certificate or just a completion of the modules. Developer confirmed it is the Certification. Revision was made.

**MOTION CARRIED.**

**5.4.2 New Course – CMH 185 Clinical Practice II for CMHW’s  
Moved by B. Harsell / Seconded by M. Ducharme TO APPROVE THE NEW  
COURSE.**

**EFFECTIVE/START DATE: WI 2017**

***Rationale from form:***

*This course is a component of the Community Mental Health Worker (CMHW) Certificate.*

***Discussion:***

None.

**MOTION CARRIED.**

**6. New Business - None**

**7. Correspondence/Information**

**7.1 Memorandum – Bachelor of Science in Nursing**

R. Hartman stated the department is excited about using the CASPer online assessment tool for their selective entry process. It has huge rigor, predictive capability and accessibility for potential students. It allows students to apply to multiple institutions with one assessment test. It evaluates the same categories the department has been using; ethics, leadership, feedback and critical thinking.

**8. Meeting Evaluation – Roundtable Discussion**

It was generally agreed that it was a good meeting.

**9. Next Meeting – April 21, 2017**

**10. ADJOURNED AT 2:05pm**