

MINUTES OF THE MEETING OF THE NORTH ISLAND COLLEGE EDUCATION COUNCIL HELD  
AT THE COMOX VALLEY CAMPUS ON FRIDAY, APRIL 21, 2017

**APPROVED**

---

**PRESENT:** Dennis Lightfoot, Faculty, Comox Valley (Chair)  
Tony Bellavia, Administration  
Marie Ducharme, Faculty, Comox Valley  
Brad Harsell, Faculty, Campbell River  
Judith Marriott, Faculty, Comox Valley  
Brooke McIntosh, Support Staff, Campbell River (ITV)  
Bill Morrison, Faculty, Ucluelet (ITV)  
Jerry Mundi, Student, Comox Valley  
Lou-ann Neel, Administration  
Mac Newton, Faculty, Comox Valley  
Gillian Northwood, Staff, Comox Valley  
Ben O'Connor, Student, Comox Valley  
Haley Sullivan, Student, Comox Valley  
Jane Murphy, Board of Governors Representative  
Kara Foreman, Recording Secretary (RS)

**REGRETS:** Alexia deGroot, Student, Comox Valley  
Kathleen Haggith, Administration  
RaeAnn Hartman, Faculty, Comox Valley  
Caitlin Hartnett, Faculty, Mt. Waddington (ITV)  
Kathleen Kuhnert, Administration  
Amy Rowes, Faculty, Campbell River (ITV)  
John Bowman, President

**1. Declaration of Quorum**

D. Lightfoot declared quorum at 12:31pm.

Round of introductions and welcome Jane Murphy, visiting BOG Representative

**2. Adoption of Agenda**

Moved by **J. Mundi** / Seconded by **B. Harsell** TO APPROVE THE AGENDA FOR APRIL 21, 2017.  
**MOTION CARRIED**

**3. Review of Minutes of the Meeting**

Moved by **M. Ducharme** / Seconded by **M. Newton** TO APPROVE THE MINUTES OF THE MEETING OF MARCH 10, 2017.

Approved as presented.

**MOTION CARRIED.**

**4. Business Arising - None**

**5. Committee Reports**

**5.1 Education Council Chair Update/Information**

D. Lightfoot reviewed his report. There were no questions.

**5.2 Planning and Standards Committee**

Minutes from March 21, 2017

Minutes from April 7, 2017

D. Lightfoot provided K. Kuhnert's update stating that the committee met twice to review 3 interrelated policies which are currently posted for community review. Deadline for feedback is today. It's expected that these policies will be brought forward to Education Council at the next meeting.

**5.3 Strategic Plan Committee**

Draft Strategic Plan

D. Lightfoot provided the current draft of the plan. The committee hopes to bring it to the May 26<sup>th</sup> SET meeting. Members were invited to send feedback to the chair as soon as possible.

T. Bellavia suggested connecting with Lou-Ann Neel (Acting Director of Aboriginal Education) to get her feedback and support on priority #4 Aboriginal Education and Indigenization. It was also recommended that #8 be clarified regarding whether aboriginal representation on EdCo will be mandatory or preferred.

**5.4 Fast Track Committee – None**

D. Lightfoot noted that there will be several items coming through Fast Track next month. The ITA is harmonizing curriculum nationally in a number of programs with an April 2017 effective date, so the Trades and Technical program area is revising several of their programs.

**5.5 Curriculum Committee**

**Minutes of Curriculum Meetings – March 17, 2017**

**Documents for Review**

**5.5.1 Program Revision – Health Care Assistant Certificate**

**Moved by G. Northwood / Seconded by T. Bellavia TO APPROVE THE PROGRAM REVISION.**

**EFFECTIVE/START DATE: FA 2017**

***Rationale from form:***

*The English admission requirement as written is not clear and can be misinterpreted by potential applicants. Currently it states that the student can complete English 11 and enter the program – the requirement is that the student achieves a C+ in English 11. The admission practice has been to require a C+. Point #2 changed secondary to feedback indicating that being specific about CAT4 added restrictions in terms of testing instruments.*

***Discussion:***

After discussion, it was agreed that it's not necessary to specify the assessment "placement at ENG 098." Assessment Services knows what the placement should be.

**Action Items:**

On both the program revision form and the calendar pages;

- Change admission requirement to "C+ in Provincial English 11, NIC ENG 052 or equivalent, or assessment testing"
- Remove #2

**MOTION CARRIED.**

**5.5.2 New Course – LIB 250 Wisdom of the Ancients**

**Moved by M. Newton / Seconded by H. Sullivan TO APPROVE THE NEW COURSE.**

**EFFECTIVE/START DATE: FA 2018**

***Rationale from form:***

*[This course] Establishes a Liberal Studies pathway for students considering that program for their major. Modeled on VIU's second-year Liberal Studies gateway course, it is designed to reinforce the long-standing relationship between the two institutions regarding Liberal Studies and to prepare NIC students for possible entry into VIU. It will also provide other NIC students with a demanding but rewarding elective that introduces them to some of the core texts of the ancient world.*

***Discussion:***

There was a lengthy discussion at the Curriculum meeting about the evaluation methods. Changes were made to ensure the methods were objectively measurable.

**MOTION CARRIED.**

**6. New Business – None**

**7. Correspondence/Information – None**

**8. Meeting Evaluation – Roundtable Discussion**

It was generally agreed that it was a good meeting.

**9. Next Meeting – May 12, 2017**

**10. ADJOURNED AT 1:03pm**