

MINUTES OF THE MEETING OF THE NORTH ISLAND COLLEGE EDUCATION COUNCIL HELD
AT THE COMOX VALLEY CAMPUS ON FRIDAY, OCTOBER 11, 2019

APPROVED

PRESENT: Brad Harsell, Faculty, Campbell River
Terri Bateman, Faculty, Comox Valley
Alix Carrel, Faculty, Comox Valley
Sara Child, Faculty, Port Hardy (Telephone & ITV)
Molina Dawson, Student, Comox Valley
Heidi Deagle, Faculty, Comox Valley
Jennifer Fallis-Starhunter, Faculty, Campbell River, Chair Curriculum
Diana Fearn, Support Staff, Comox Valley
Wilma Gus, Faculty, Port Alberni
Kathleen Haggith, Administration
Kelly Johnsen, Faculty, Port Alberni
Laura Kuehl, Student, Comox Valley
Judith Marriott, Faculty, Comox Valley, Chair Planning & Standards
Ali Mayboudi, Faculty, Comox Valley
Brooke McIntosh, Support Staff, Campbell River
Debbie Price, Student, Comox Valley
Chris Scarlatti, Student, Comox Valley
Kelly Shopland, Administration
Kara Foreman, Recording Secretary (RS)

REGRETS: Tony Bellavia, Administration
Kathleen Kuhnert, Administration
Nadine Simpson
John Bowman, President (Ex-Officio)

1. Declaration of Quorum

B. Harsell declared quorum at 12:33pm.

2. Adoption of Agenda

Moved by D. Price / Seconded by A. Carrel TO APPROVE THE AGENDA FOR OCTOBER 11, 2019.

MOTION CARRIED.

Round table of introductions

3. Review of Minutes of the Meeting

Moved by J. Marriott / Seconded by W. Gus TO ADOPT THE MINUTES OF THE MEETING OF SEPTEMBER 13.

Revisions noted:

5.3.14; Discussion 1; add the word “degree”

7.2; #3; add the word “this”

MOTION CARRIED.

4. Business Arising

4.1 Chair/Vice Chair elections

Brad Harsell was acclaimed as **EdCo Chair**.

Sara Child was acclaimed as **EdCo Vice Chair**

4.2 Election/Appointment of Standing Committee Chairs

Judith Marriott was elected as **Chair of Planning & Standards Committee**

Jennifer Falls Starhunter was elected as **Chair of Curriculum Committee**

4.3 Confirmation of Standing Committee members

Current membership was confirmed.

4.4 Call for new members of Standing Committees

Planning & Standards Committee

- Ali Mayboudi, Faculty
- Chris Scarlatti, Student
- Laura Kuehl, Student
- Molina Dawson, Student

Curriculum Committee

- Sara Child, Faculty
- Wilma Gus, Faculty
- Chris Scarlatti, Student

Fast Track Committees

- Brooke McIntosh, Support Staff
- Kelly Johnsen, Faculty

5. Committee Reports

5.1 Education Council Chair Update/Information

Highlights:

- Meeting with opposition MLAs on fact finding tour (Simon Gibson & Stephanie Cadieux)
 - Prioritizing flexible delivery times & methods
 - Increasing programs with work terms and coop placements
- Academic Governance Council (AGC)
 - [Eduroam](#) – wireless, global connectivity
 - Institutional program reviews – challenge of finding external reviewers
 - Curriculum software implementation experience – takes time to implement, multiple unexpected issues
 - Challenges with student engagement on the Board and EdCo; testament to NIC students
 - Survey on process for filling vacant spaces on these bodies (Brad compiling)
 - Exploring ways to increase collaboration among institutions
 - Next meeting on May 4, 2020 at Douglas College

5.2 Planning and Standards Committee

Minutes of 20 September 2019

J. Marriott stated that the committee has two policies under review. These will be brought to EdCo when they are ready.

5.3 Fast Track Committee

No meeting

5.4 Curriculum Committee

Minutes of electronic meeting September 2019

5.4.1 Program Revision – Carpentry Apprenticeship Harmonized

Moved by J. Fallis Starhunter / Seconded by T. Bateman TO APPROVE THE PROGRAM REVISION.

EFFECTIVE/START DATE: SP 2020

Discussion:

None.

MOTION CARRIED.

5.4.2 New Course – CRH 401 Carpentry Apprenticeship Harmonized Gap B

Moved by J. Fallis Starhunter / Seconded by A. Carrel TO APPROVE THE NEW COURSE.

EFFECTIVE/START DATE: SP 2020

Discussion:

As noted below.

Recommended Revisions:

Student Evaluations

- Add text: “A pass in this course is a 50% average across all evaluations.”

MOTION CARRIED.

5.4.3 Program Revision – Electrician Apprenticeship Harmonized

Moved by J. Fallis Starhunter / Seconded by T. Bateman TO APPROVE THE PROGRAM REVISION.

EFFECTIVE/START DATE: WI 2021

Discussion:

None.

MOTION CARRIED.

5.4.4 New Course – ELH 401 Electrician Apprenticeship Harmonized Gap Training C

Moved by J. Fallis Starhunter / Seconded by W. Gus TO APPROVE THE NEW COURSE.

EFFECTIVE/START DATE: WI 2021

Discussion:

As noted below.

Recommended Revisions:

Student Evaluations

- Add text: “A pass in this course is a 50% average across all evaluations.”

MOTION CARRIED.

6. New Business - None

7. Correspondence/Information

- 7.1 Request to Planning & Standards re territorial acknowledgments on course outlines
As the Director of Aboriginal Education, K. Shopland will be working with the faculty who brought this forward and taking the lead on moving it through the necessary processes.
- 7.2 Members’ Terms of Office 2019-21
- 7.3 All EdCo meetings schedule 2019-20
Note: Curriculum meeting scheduled for June 19th may be moved as CV grad is scheduled that day.
- 7.4 EdCo meetings schedule 2019-20

8. Meeting Evaluation – Roundtable Discussion

It was generally agreed that it was a good meeting.

9. Next Meeting – November 8, 2019

10. ADJOURNED AT 1:38pm