

MINUTES OF THE MEETING OF THE NORTH ISLAND COLLEGE EDUCATION COUNCIL HELD
AT THE COMOX VALLEY CAMPUS ON FRIDAY, SEPTEMBER 11, 2020

APPROVED

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- PRESENT:** Brad Harsell, Faculty, Campbell River, *Chair*
Terri Bateman, Faculty, Comox Valley
Tony Bellavia, Administration
Alix Carrel, Faculty, Comox Valley
Sara Child, Faculty, Port Hardy
Diana Fearn, Support Staff, Comox Valley
Wilma Gus, Faculty, Port Alberni
Kathleen Haggith, Administration
Kelly Johnsen, Faculty, Port Alberni
Laura Kuehl, Student, Comox Valley
Kathleen Kuhnert, Administration
Judith Marriott, Faculty, Comox Valley, *Chair, Planning & Standards*
Ali Mayboudi, Faculty, Comox Valley
Brooke McIntosh, Support Staff, Campbell River
Chris Scarlatti, Student, Comox Valley
Kelly Shopland, Administration
Nadine Simpson, Faculty, Comox Valley
Megan Wilson, Faculty, Comox Valley, *Chair, Curriculum*
Kara Foreman, Recording Secretary (RS)
- GUESTS:** Jennifer Fallis Starhunter
Lisa Domae
- REGRETS:** Molina Dawson, Student, Comox Valley
Heidi Deagle, Faculty, Comox Valley
John Bowman, President (Ex-Officio)
Patricia Trasolini, BOG Representative

1. Declaration of Quorum

B. Harsell declared quorum at 12:32pm.

2. Adoption of Agenda

Moved by K. Kuhnert / Seconded by J. Marriott TO ADOPT THE AGENDA FOR SEPTEMBER 11, 2020.

MOTION CARRIED.

Acknowledgement:

On behalf of Ed Council and the college community, T. Bellavia and L. Domae expressed appreciation for Brad's contribution as EdCo chair and wished him well. Due to Covid-related faculty layoffs, this will be Brad's last EdCo meeting this year.

3. Review of Minutes of the Meeting

Moved by J. Marriott / Seconded by K. Kuhnert TO APPROVE THE MINUTES OF THE MEETING OF JUNE 12, 2020.

Approved with amendments: remove reference to ITV and phone in the attendee list.

MOTION CARRIED.

4. Business Arising - None

5. Committee Reports

5.1 Planning and Standards Committee

No meeting and no policies for review.

5.2 Fast Track Committee

Minutes of June 2020

Trades (Cheryl O'Connell)

5.2.1 New Course – ATH 200 Automotive Service Technician Apprenticeship Harmonized Level 2

Moved by M. Wilson / Seconded by C. Scarlatti TO APPROVE THE NEW COURSE.

EFFECTIVE/START DATE: FA 2020

MOTION CARRIED.

5.3 Curriculum Committee

Minutes of June 19, 2020

Department of Accessible Learning (Kathy O'Donnell & Liz Gerard)

5.3.1 Program Revision – Workplace Professionalism

Moved by M. Wilson / Seconded by C. Scarlatti TO APPROVE THE PROGRAM REVISION.

EFFECTIVE/START DATE: FA 2021

MOTION CARRIED.

Items 5.3.2 – 5.3.4 were taken together

5.3.2 New Course – AED 071 Sexuality Education (Fall 2020)

5.3.3 New Course – AED 072 Working with the Environment (Fall 2021)

5.3.4 New Course – AED 073 Sign Language 1 (Fall 2020)

Moved by M. Wilson / Seconded by C. Scarlatti TO APPROVE THE NEW COURSES WITH AMENDMENTS AS NOTED BELOW.

EFFECTIVE/START DATE: FA 2020 & 2021

Requested Revisions (RS)

5.3.2 – AED 071

Course Content

- Bullet 1; remove “who”

Learning Outcomes

- #15; change “getting pregnant” to “an unplanned pregnancy”

5.3.3 – AED 072

Learning Outcomes

- #5; get clarification on protection from what

MOTION CARRIED.

Items 5.3.5 & 5.3.18 were taken together

5.3.5 Course Revision – AED 015 Introduction to Sign Language

5.3.18 Course Revision – AED 061 Discovering Career Paths

Moved by M. Wilson / Seconded by N. Simpson TO APPROVE THE COURSE REVISIONS.

EFFECTIVE/START DATE: FA 2021

MOTION CARRIED.

Items 5.3.7 & 5.3.7 were taken together

5.3.6 Course Revision – AED 028 Relaxation and Stress Management

5.3.7 Course Revision – AED 029 Working Relationships

Moved by M. Wilson / Seconded by C. Scarlatti TO APPROVE THE COURSE REVISIONS.

EFFECTIVE/START DATE: FA 2020

MOTION CARRIED.

5.3.8 Course Revision – AED 031 Working with the Environment

Moved by M. Wilson / Seconded by C. Scarlatti TO APPROVE THE COURSE REVISION.

EFFECTIVE/START DATE: FA 2021

MOTION CARRIED.

Items 5.3.9 – 5.3.17 and 5.3.19 were taken together

- 5.3.9 Course Revision – AED 033 Emergency Preparation (**Fall 2020**)
- 5.3.10 Course Revision – AED 034 Interpersonal Skills (*Fall 2020*)
- 5.3.11 Course Revision – AED 035 Self Employment Skills (*Fall 2020*)
- 5.3.12 Course Revision – AED 043 Customer Service (*Fall 2020*)
- 5.3.13 Course Revision – AED 044 Workplace Organizational Skills (*Fall 2020*)
- 5.3.14 Course Revision – AED 045 Basics of Emergency First Aid (*Fall 2020*)
- 5.3.15 Course Revision – AED 050 Preparation for Foodsafe Certificate (*Fall 2020*)
- 5.3.16 Course Revision – AED 052 Anger Management (*Fall 2020*)
- 5.3.17 Course Revision – AED 060 Contemporary Issues (*Fall 2020*)
- 5.3.19 Course Revision – AED 062 Intro to Peer Support (**Fall 2021**)

Moved by M. Wilson / Seconded by C. Scarlatti TO APPROVE THE COURSE REVISIONS.

EFFECTIVE/START DATE: FA 2020 & 2021

MOTION CARRIED.

6. For Information Only

- 6.1 (Verbal) Report from Senior Education Team (T. Bellavia)
T. Bellavia expressed appreciation to all for their adaptation to the impacts of the pandemic. He reminded everyone to ensure they were familiar with the safety plans for their areas.
- 6.2 (Verbal) Report from Aboriginal Education (K. Shopland)
K. Shopland reminded everyone that September 30th is Orange Shirt Day. An email is forthcoming regarding related activities and resources. She noted two upcoming events through BC Campus that require registration: Pulling Together webinar for teachers and instructors hosted by Cory Wilson on Sept 17th and a Fall Indigenous Series on the Pulling Together Guides that begins Oct 1st and runs for a few weeks. Registration is Sept 18th. More information will follow next week.
She also noted that NIC's six Elders-in-Residence are back and working digitally, and enjoying participating in classes. Faculty may contact them to request their participation.
Re community based funding: Despite the challenges of digital delivery of community based programs, several partnerships are under development.
- 6.3 Two appointments to Research & Ethics Board were acknowledged: Heidi Deagle and Sara Child
- 6.4 B. Harsell thanked all EdCo members whose terms end on September 30th. He also acknowledged J. Fallis Starhunter for her service as Curriculum Committee Chair and wished her well during her maternity leave.

7. New Business

7.1 Election of interim EdCo chair (October – December 2020)

B. Harsell nominated Wilma Gus / Seconded by K. Haggith

Wilma was acclaimed as interim EdCo chair. Her term will end December 31st, 2020.

Elections for an ongoing chair are scheduled to be held at the October 16th EdCo meeting. That term will run January 1 to December 31, 2021.

8. Meeting Evaluation – Roundtable Discussion

It was agreed that it was a good meeting.

9. Next Meeting – October 16, 2020

10. ADJOURNED AT 1:46pm