

MINUTES OF THE MEETING OF THE NORTH ISLAND COLLEGE EDUCATION COUNCIL HELD
VIA BLUEJEANS ON FRIDAY, OCTOBER 15, 2021

APPROVED

PRESENT: Wilma Gus, Faculty, Port Alberni *Chair*
Adnan Baig, Student
Aisling Brady, Faculty
Alix Carrel, Faculty, Comox Valley *Vice Chair*
Brooke McIntosh, Support Staff, Campbell River
Chris Scarlatti, Student
Jennifer Fallis-Starhunter, Faculty, Campbell River
Judith Marriott, Faculty, Comox Valley, *Chair, Planning & Standards*
Kathleen Haggith, Administration
Kelly Shopland, Administration
Megan Wilson, Faculty, Comox Valley, *Chair, Curriculum & Fast Track*
Michelle Badger, Administration
Natalie Deveaux, Faculty, Comox Valley
Neil Martin, Faculty, Comox Valley
Sigrid McKay, Student
Sunny Thakur, Student
Tony Bellavia, Administration
Kara Foreman, Recording Secretary (RS)

REGRETS: Lisa Domae, President (Ex-Officio)

1. Declaration of Quorum

W. Gus declared quorum at 12:32pm.
Territorial Acknowledgement (*Kelly Shopland*)
Introductions and new members' welcome

2. Adoption of Agenda

Moved by B. McIntosh / Seconded by C. Scarlatti TO ADOPT THE AGENDA FOR OCTOBER 15, 2021.

MOTION CARRIED.

3. Review of Minutes of the Meeting

Moved by C. Scarlatti / Seconded by A. Carrel TO APPROVE THE MINUTES OF THE MEETING OF SEPTEMBER 10, 2021.

Approved as presented.

MOTION CARRIED.

4. Business Arising – None

5. Committee Reports

5.1 Education Council

Chair Report (Verbal)
The chair reported on her activities since the last meeting and there were no questions.

5.2 Planning and Standards Committee

Chair Report (Verbal)
The chair reported that the committee didn't have a meeting in September and will not have one in October as there are no policies ready for committee. There are two policies pending which will hopefully be ready in November. She also noted that she has put out a recruitment request for additional committee members.

5.3 Curriculum Committee - Minutes of September 24, 2021

Chair Report (Verbal)
The chair reported that although the committee has some new members, it is missing student members and representation from Health and Early Childhood Education. It is not necessary to be an EdCo member to sit on these committees.

Discussion from the September meeting included the implementation of language related to the updated Evaluation of Student Performance policy (3-33) that removes the need for specific percentages on the Authorized Course Description (ACD), and adding new wording to the ACD template. (“There will be multiple, varied forms of assessment to ensure evaluation is congruent with course outcomes. No assessment will be worth more than 40% of the course grade.”) This will also be added to the Curriculog forms.

Math – Science

Items 5.3.1 & 5.3.2 were taken together

5.3.1 Course Revision – MAT 102 Calculus for the Biological and Social Sciences

5.3.2 Course Revision – MAT 151 Finite Mathematics

Moved by M. Wilson / Seconded by C. Scarlatti TO APPROVE THE COURSE REVISIONS.

EFFECTIVE/START DATE: FA 2022

Discussion:

Re adding “or equivalent” to the Prerequisites: Discussion at the meeting recommended that a general statement be provided on the website to ensure students are aware of their options.

It was also noted at the meeting that a framework is needed for all course descriptions that includes optimizing them for search engines as they are front facing and therefore should incorporate marketing elements.

No Revisions

MOTION CARRIED.

6. New Business - None

7. Correspondence/Information

7.1 (Verbal) Report from Senior Education Team (*T. Bellavia*)

- It was noted, regarding the changes to the Student Evaluation section on the ACDs, instructors are required to provide details of the course evaluation to students on the first day of class in the course outline, and this becomes the contract with the students.
- *Widening Our Doorways 2026* has been updated and emphasizes NIC’s desire to open its doors to as many learners as possible. It has been realigned with the new strategic plan, *Build 2026*, and the new *Working Together*, NIC’s Indigenization Plan. A final version will be sent out to the community soon.
- The micro-credential framework will be made available to new members for their information.

7.2 (Verbal) Report from Indigenous Education (*K. Shopland*)

- Marisa Bennett, new Manager of Indigenous & Regional Partnerships, is moving forward quickly with community consultations and reaching out to Nuu-Chah-Nulth nations to explore their education and training needs and support them in accessing funding. Meetings with current partner nations are ongoing on some programs that are underway and which should be coming forward to Curriculum Committee and EdCo in the following months.
- Another exciting partnership, still in the exploratory stages, is working with Komoks First Nation to develop a 3 credit course specifically on Komoks First Nation. This course could potentially be used as an elective or university transfer course in a variety of programs, or possibly a micro-credential.

7.3 Research Ethics Board appointment: Jennifer Evans

7.4 EdCo appointment: Michelle Badger, Administration

7.5 All Meetings schedule 2021-22

7.6 Curriculog Orientation (*B. Biggs*)

- This item was cancelled as B. Biggs was unavailable.

8. Meeting Evaluation – Roundtable Discussion

It was agreed that this was an efficient meeting.

9. Next Meeting – November 5, 2021

10. ADJOURNED AT 1:31pm