

Institutional Research & Planning

[Director, Wes Skulmoski](#)

- Enrolment & Non-Financial Reporting
- Government Reporting (FTE & IAPR)
- Strategic Planning Support
- Surveys
- Program Review

Facilities, Safety and Security

[Director, Bryan Yells](#)

- Campus & Centre Operations
- Environment & Sustainability
- Health & Safety

Finance

[Director, Sue Fleck](#)

- Payroll, Benefits Management & Remittances
- Accounts Receivable & Reconciliations
- Accounting
- Banking Services

Budgets and Forecasting

[Budget Analyst, Jane Burch](#)

[Budget Analyst, Heather Buchanan](#)

- Budget Development & Support
- Financial Reporting

Centre for Applied Research, Technology & Innovation

[Manager, Naomi Tabata](#)

- Community Research Development
- Research Project Management & Funding

Arts, Science & Management

[Dean, Neil Cruickshank](#)

- Adult Basic Education
- Business
- Digital Design and Development
- Fine Art
- Humanities, Social Sciences & English
- Office Administration
- Tourism and Hospitality Management
- University Dual Admission & Pathway Agreements
- Work Integrated Learning

Trades & Technical

[Dean, Cheryl O'Connell](#)

- Trades & Technical, including Foundation & Apprenticeship
- Aquaculture
- Automotive Service Technician
- Carpentry
- Coastal Forest Worker
- Culinary & Cook Training
- Electrical
- Hatchery Operations
- Heavy Mechanical
- Plumbing & Piping
- Welding & Metal Fabricator
- Electronics & Industrial Automation

Regions

- Mixelakwila Campus (Port Hardy) [Manager, Donna Merry](#)
- Port Alberni Campus [Associate Director, Marisa Bennett](#)
- Ucluelet Centre [Faculty, Bill Morrison](#)

Health & Human Services

[Dean, Kathleen Haggit](#)

- Early Childhood & Education
- Bachelor of Science in Nursing
- Practical Nursing
- Health Care Assistant
- Human Services
- DAL Instruction
- St. Joe's (Temporary)

Future Students & Community Engagement

[Executive Director, Diane Naugler](#)

- Community Engagement
- College Brand & Promotion
- NIC Foundation Exec Director
- Government Relations

Marketing & Future Students

[Associate Director, Erin Kenny](#)

- Recruitment
- Alumni Relations
- Brand & Marketing
- Digital Experience
- Youth & Community Outreach
- Print Shop Operations

Office of the Registrar

[Registrar, Michelle Badger](#)

- Assessment Services
- Advising
- Financial Aid
- Academic Standing & Progression
- Graduation

Enrolment Services & Admissions

[Associate Registrar, Darin Belham](#)

- Admissions (Domestic)
- Enrolment Services (Registration)
- Bookstore Services

Student Records & Systems

[Associate Registrar, Heather Howie](#)

- Student Information System (Colleague)
- Curriculum Management System
- Student Records
- Scheduling (Academic & Non-Credit Timetabling)
- Credentials & Graduation

People & Organization Development

[Manager, Sabrina Yeudall](#) (Faculty)

[Manager, Danean Gray](#) (Support Staff)

[HR Advisor, Sherri Wilson](#)

- People Strategy Development
- DEI Strategy Development
- Organization Design/Structure
- Policy Development
- Engagement Surveys/Initiatives
- Succession Planning

Recruitment & Employee Services

[HR Advisor, Melanie Charles](#)

- Recruitment
- Onboarding/Orientation
- Performance Development
- Evaluation & Management
- Employee Training

Student Affairs

[Director, Craig Whitton](#)

- Library and Learning Commons
- Accessible Learning Services
- Mental Health & Well-being Strategy (CARE?)
- Judicial Affairs/Student Complaints
- Academic Integrity

Student Life

[Associate Director, Meesbah Jiwall](#)

- Student Life & Outreach
- Student Well-being
- Student Housing
- Orientation
- Judicial Affairs / Student Complaints
- Sexualized Violence & Misconduct

Employee Relations

[Manager, Sabrina Yeudall](#) (Faculty)

[Manager, Danean Gray](#) (Support Staff)

- Issues Management
- Grievance/Arbitration
- Bargaining (Local & Provincial)
- Standing/Ad-hoc Committees
- Investigations/Complaints

HR Systems & Reporting

[HR Advisor, Becky Martens](#)

- Employee Appointment Processing
- HR Data & Colleague Management
- HR Reporting
- Leave Management

Wellness & Culture

[HR Advisor, Sherri Wilson](#)

- Health & Wellness Events & Initiatives
- Recognition & Culture-Building Initiatives
- Disability Management & Return to Work
- Employee Accommodations

Leadership Operations & Support

[Manager, Alana DeFinney](#)

- Leadership Team Operations
- Leadership Support Team Operations
- Project Management

Procurement & Purchasing

[Manager, Jason Wallace](#)

- Accounts Payable
- Purchasing
- Warehouse

Community & Public Affairs

[Associate Director, Vacancy](#)

- Public Relations
- Media Relations
- Internal & External Communications
- Advocacy
- Community Engagement
- NIC Foundation Operations

Childcare Liaison

Vice President, Students & Community Engagement
[Kathleen Kuhnert](#)

Vice President, Finance & College Services
[Colin Fowler](#)

Vice President, Academic
[Tony Bellavia](#)

President
[Lisa Domae](#)

Director, College Governance & Strategy
[Mel Allison](#)

Centre for Teaching & Learning Innovation

[Director, Liesel Knaack](#)

- Development of Teaching Practices
- Digital Teaching & Learning
- Learning Technologies & Tools
- Scholarly Practice & Innovation
- Program Review & Renewal
- Quality Assurance Process Audit

- Oversight of Strategic Plan implementation
- Institutional Governance
 - College & Institute Act
 - Board of Governors
 - Education Council
 - Research Ethics Board
 - NIC Foundation (governance)
- College Policy Framework
- Freedom of Information & Protection of Privacy
- Information & Records Management
- Enterprise Risk Management
- Institutional Accountability

Office of Global Engagement

[Executive Director, Mark Herringer](#)

- Student Recruitment & Support
- International Admissions & Advising
- Study Abroad & Global Classroom
- International Partnerships, Articulations & Projects
- International Cohort & Credential Delivery
- Internationalization & Engagement

NIC Administrative Organization