

2021-2027

Erasmus+ Programme
Inter-institutional agreement
Key Action 1
Learning mobility for higher education students and staff

between EU Member States and third countries associated to the Programme and third countries not associated to the Programme

The institutions<sup>1</sup> named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. This agreement is valid for the Erasmus+ call years 20[22]-20[27] in:

- KA131
- KA171

The institutions commit to sound and transparent management of funds allocated to them through Erasmus+ and to respect the quality requirements of the Programme, outlined in the <u>Erasmus Charter for Higher Education</u><sup>2</sup> and in this agreement.

The institutions agree on exchanging their mobility-related data according to the <u>principles of GDPR</u><sup>3</sup> and in line with the technical standards of the <u>European Student Card Initiative</u><sup>4</sup>, when this becomes available for international mobility involving third countries not associated to the Programme.

Sending institutions located in EU/EEA countries have to ensure compliance with the provisions of art. 46 GDPR for all participants' personal data exchanged in the context of their mobility with institutions from non-EU/EEA countries without an adequacy decision, on the condition that enforceable data subject rights and effective legal remedies for data subjects are available in the respective third country. The participants should be informed in a transparent manner about the level of protection of their personal data, if this is different from the one where the sending institution is located.

<sup>&</sup>lt;sup>1</sup> Inter-institutional agreements can be bilateral or multilateral in the case of mobility consortia:

<sup>-</sup> Bilateral agreements are for cooperation between one higher education institution located in an EU Member State or third country associated to the Programme and another institution located in a third country not associated to the Programme

<sup>-</sup> Multilateral agreements are for cooperation between a mobility consortium of higher education institutions located in one single EU Member State or third country associated to the Programme and another institution located in a third country not associated to the Programme.

<sup>&</sup>lt;sup>2</sup> https://ec.europa.eu/programmes/erasmus-plus/resources/documents/applicants/higher-education-charter\_en

 $<sup>^3 \, \</sup>underline{\text{https://ec.europa.eu/info/law/law-topic/data-protection/reform/rules-business-and-organisations/principles-gdpr\_en} \\$ 

<sup>&</sup>lt;sup>4</sup> https://ec.europa.eu/education/education-in-the-eu/european-student-card-initiative en

# 1. Information about the higher education institutions

Name of the institution (and department where relevant)	Erasmus code or city <sup>5</sup>	Contact details <sup>6</sup> (email, phone)	Websites
Dimitrie Cantemir University of Targu Mures ROMANIA OID: E10148618	RO TARGU05	Director of International Relations Office Name: Prof. Dr. Habil. Mihai VODA e-mail: mmvoda@yahoo.com  Erasmus Office 3-5 Bodoni Sandor st., 540545, Targu Mures, Romania Tel. & fax: +40 365401125 e-mail: erasmus.cantemir@gmai.com	General: <a href="www.cantemir.ro">www.cantemir.ro</a> Faculty/faculties: <a href="https://cantemir.ro/facultati-si-programe/">https://cantemir.ro/facultati-si-programe/</a> Course catalogue: <a href="https://en.cantemir.ro/universitate/informatii-studenti/plan-de-invatamant/">https://en.cantemir.ro/universitate/informatii-studenti/plan-de-invatamant/</a>
North Island College, BC, Canada PIC number: 890097027 OID: E10279671	North Island College	North Island College Office of Global Education: Name: Mark Herringer, Executive Director, OGE email: mark.herringer@nic.bc.ca  Office of Global Education 2300 Ryan Road, Courtenay Tel. & fax: +40 268473473 e-mail: ogeprojects@nic.bc.ca; istudyabroad@nic.bc.ca  Name: Romana Pasca, Manager International Projects, Partnerships, and Global Education email: romana.pasca@nic.bc.ca	General: <a href="https://www.nic.bc.ca/">https://www.nic.bc.ca/</a> Faculty/faculties: <a href="https://www.nic.bc.ca/programs/">https://www.nic.bc.ca/programs/</a> Course catalogue: <a href="https://www.nic.bc.ca/courses/">https://www.nic.bc.ca/courses/</a>

<sup>&</sup>lt;sup>5</sup> Higher education institutions (HEIs) from Member States or third countries associated to the Programme should indicate their Erasmus code; HEIs from third countries not associated to the Programme should mention the city where they are located.

<sup>&</sup>lt;sup>6</sup> Contact details to reach the senior officer in charge of this agreement and of its possible updates.

## 2. Mobility numbers per academic year

The partners agree to update the mobility data, whenever possible, by no later than the end of January in the preceding academic year formally via an amendment of the inter-institutional agreement.

## Number of student and staff mobility periods

FROM			Subject Subject area		Number of mobility periods			
[Erasmus [Erasmus code or city city of the of the sending receiving institution]	ISCED (optional)  (optional)	cycle [short cycle, 1st, 2nd or 3rd]	Student Mobility for studies	Student Mobility for studies [Specify here total number	Student Mobility for Trainee ships	Student Mobility for Traineeships (optional)*  [Specify here total		
			(optional)	[Specify here total number of students]	of months]	(optio nal)* [Specify here total number of students]	number of months]	
RO TARGU05	North Island College	1015	Travel, Tourism and leisure/ Business administration/Resources trades/Social Work and Humanities/Applied Research/Continuing Education	s.c., 1 <sup>st</sup> , 2 <sup>nd</sup>	6	18	6	18
North Island College	RO TARGU05	1015	Travel, Tourism and leisure/ Business administration/Resources trades/Social work and Humanities/Research/Continuing Education	s.c., 1 <sup>st</sup>	6	18	6	18

 $<sup>^7\,\</sup>underline{\text{https://circabc.europa.eu/sd/a/286ebac6-aa7c-4ada-a42b-ff2cf3a442bf/ISCED-F\%202013\%20-\%20Detailed\%20field\%20descriptions.pdf}$ 

FROM	то	Subj	Subject	Study		Number of m	obility periods	
[Erasmus code or city of the sending institution]	[Erasmus code or city of the receiving institution]	ect area ISCED CODE <sup>8</sup> (optio nal)	area NAME (optional)	cycle [short cycle, 1st, 2nd or 3rd] (optional)	Staff Mobility for Teaching [Specify here total number of staff]	Staff Mobility for Teaching [Specify here total number of days]	Staff Mobility for Training (optional)*  [Specify here total number of staff]	Staff Mobility for Training (optional)*  [Specify here total number of days]
RO TARGU05	North Island College	1015	Travel, Tourism and leisure/ Business administration /Resources trades/Social Work and Humanities/Ap plied Research/Cont inuing Education	s.c., 1 <sup>st</sup> , 2 <sup>nd</sup>	6	42	6	42
North Island College	RO TARGU05	1015	Travel, Tourism and leisure/ Business administration /Resources trades/Social Work and Humanities/Ap plied Research/Cont	s.c., 1 <sup>st</sup> , 2 <sup>nd</sup>	6	42	6	42

 $<sup>^{8}\,</sup>https://circabc.europa.eu/sd/a/286ebac6-aa7c-4ada-a42b-ff2cf3a442bf/ISCED-F\%202013\%20-\%20Detailed\%20field\%20descriptions.pdf$ 

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### **Optional** additional information

e.g. blended mobility, traineeships, staff training etc.

## 3. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended <u>language skills</u> at the start of the mobility period (see also section 5 "Preparation and Support").

Receiving institution	Subject area	Language of	Language of	Recommended level		
	(Optional)	instruction 1	instruction 2	Student Mobility	Staff Mobility	
[Erasmus code or city]	(Орскопат)			[Minimum recommended level in at least one of the languages: B1]	[Minimum recommended level in at least one of the languages for teaching: B2]	
RO TARGU05		Romanian	English	B1 – Romanian or English	B2 – Romanian or English	
North Island College		English	English	IELTS 6.5 B2 - English	B2 - English	

For more details on the language of instruction recommendations, see the course catalogue of each institution. The links to the course catalogue are provided in the first section.

<sup>&</sup>lt;sup>9</sup> For an easier and consistent understanding of language requirements, it is recommended to use the Common European Framework of Reference for Languages (CEFR): <a href="http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr">http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr</a>

#### 4. Partnership arrangements: fees and organisational support funds

In accordance with the Erasmus Charter for Higher Education, partners commit to charge no additional fees to students:

- In connection with the organisation or administration of their Erasmus+ mobility period. Any violation to this rule by the partners shall be brought to the attention of the National Agency and may lead to the termination of the participation in the project linked to this inter-institutional agreement, if no corrective measures are taken.
- For tuition, registration, examinations or access to laboratory and library facilities. Nevertheless, they may be charged small fees on the same basis as local students for costs such as insurance, student unions and the use of miscellaneous material.

This section is mandatory/applicable only for KA171. Repartition of the granted Organisational Support between the partners is strongly recommended, but not mandatory:

Partners agree on the following use and repartition of organisational support funds including a list of objectives that both partners consider a priority:

OS Use and Repartition	Priority Objectives
OS will be used to supplement staff training mobilities from NIC to DCU	DCU and NIC academic staff should publish joint scientific articles
	DCU and NIC academic staff should apply together for applied research projects

### 5. Outreach and Selection of participants: calendar, application procedure and requirements

- Partners commit to doing outreach to participants with fewer opportunities to encourage their participation in the Programme and, where needed, agree on a common strategy to meet indicative inclusion targets.
- Partners commit to running selection procedures for mobility activities that are fair, transparent, and documented, ensuring equal opportunities to participants eligible for mobility. The calls for applications must be public and an appeal procedure must be in place. Under no circumstances, shall applicants and selected participants incur any costs during application and selection procedures.
- In the case of student mobility, partners will ensure that other elements beyond academic merit are taken into account to
  ensure participation of students with fewer opportunities. Selection criteria and procedures must be clearly communicated
  in the call for applications.

Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code or city]	Term duration	Deadline <sup>10</sup>	
RO TARGU05	Winter Term: from 15, December to 15, June	Winter Term: 15, June	
	Spring Term: from 15, June to 15, December	Spring Term: 15, December	
North Island College	Winter Term: from January 4 to April 30	Winter Term: October 15	
	Spring Term: from September 1 to December 20	Spring Term: March 1	

The receiving institution will send its decision within 4 weeks and no later than 5 weeks.

The partners commit to have a fair, transparent, coherent and documented application and selection procedure outlined in their respective websites and regularly updated, together with the contact details of the relevant department:

<sup>&</sup>lt;sup>10</sup> Please specify the deadline for each semester and, if necessary, adapt to a trimester system.

Application procedure		
Receiving Institution [Erasmus code or city]	Contact details (email, phone)	Website for information
RO TARGU05	erasmus.cantemir@gmail.com phone: +40 365401125	https://en.cantemir.ro/relatii-internationale/erasmus/sosiri-erasmus/
North Island College	istudyabroad@nic.bc.ca phone: +125033450004047	https://www.nic.bc.ca/student-life-support-services/study-abroad/incoming-exchange/

## Selection criteria

Please sum up in this table the selection criteria. This is a non-exhaustive list – partners are invited to agree on the eventual list of selection criteria.

Requirement	Details	Website for information (optional)
Academic requirements	Number of ECTS credits (or equivalent) already completed / current level of completion of studies Subject area (ISCED code) EQF level	
CV		
Motivation letter		
Inclusion measures <sup>11</sup>	Targeted categories of participants with fewer opportunities (see Erasmus+ Programme Guide)  To further enhance the inclusion dimension of KA171, partners are encouraged to discuss indicative targets during selection process.	
Other		

<sup>&</sup>lt;sup>11</sup> You may find the implementation guidelines of the **Erasmus+ and European Solidarity Corps Inclusion and Diversity Strategy** here: https://ec.europa.eu/programmes/erasmus-plus/resources/implementation-guidelines-erasmus-and-european-solidarity-corps-inclusion-and-diversity\_en

#### 6. Preparation and support

The Higher Education Institution(s) in a Member State or associated third country commit(s) to:

- Ensure that students are aware of their rights and obligations as defined in the *Erasmus Student Charter* 12.
- Arrange travels or provide a pre-financing of the grant to **reduce the costs that participants need to cover upfront**, to the extent possible.

All involved Higher Education Institutions commit to the following preparation and support measures. Information and assistance can be provided by the contact points and information sources in the table below:

- The receiving institution will guide incoming mobile participants in finding **accommodation**, according to the requirements of the Erasmus Charter for Higher Education. It is considered best practice to use the individual grant to pay for the deposit of dormitories.
- Ensure that outgoing mobile participants are well prepared for their activities abroad, including blended mobility, by undertaking activities to achieve the necessary level of **linguistic proficiency** and develop their **intercultural competences**.
- Provide assistance related to obtaining **visas**, when required, for incoming and outgoing mobile participants, according to the requirements of the Erasmus Charter for Higher Education and, if needed, use project funds in the most inclusive way to cover related costs partially or in full.
- Provide assistance related to obtaining **insurance**, when required, for incoming and outgoing mobile participants, according to the requirements of the Erasmus Charter for Higher Education and use project funds in the most inclusive way to cover related costs partially or in full. The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided.
- The receiving institution will inform about the existence of relevant infrastructure and provide support to incoming participants with fewer opportunities.
- Provide **appropriate mentoring and support arrangements** for mobile participants, including for those pursuing blended mobility, as well as **integrate incoming mobile participants** into the wider student community and in the Institution's everyday life.
- Provide participants with their **grant as soon as possible upon arrival**, including if necessary a first payment using cash, check or similar to avoid delays linked to opening a bank account.
- The institutions commit to encourage participants to act as **ambassadors of the Erasmus+ Programme** and share their mobility experience, e.g. by providing information about the existence of Erasmus+ alumni networks, inviting former participants in promotion activities, etc.

<sup>&</sup>lt;sup>12</sup> The Erasmus Student Charter is available here: <a href="https://ec.europa.eu/programmes/erasmus-plus/resources/documents/applicants/student-charter\_en\_">https://ec.europa.eu/programmes/erasmus-plus/resources/documents/applicants/student-charter\_en\_</a>

The table serves as a template - the partners are free to adjust it, e.g. to add more measures, to replicate per partner HEI etc.

Preparatory & Support Measures	Institution [Erasmus code or city]	Contact details (email, phone)	Website for information & arrangements
Accommodation	RO TARGU05	erasmus.cantemir@gmail.com phone: +40 365401125	https://en.cantemir.ro/relatii-internationale/erasmus/sosiri- erasmus/
	North Island College	ogeprojects@nic.bc.ca	https://www.nic.bc.ca/student-life-support-services/study-abroad/
Language Support	RO TARGU05	erasmus.cantemir@gmail.com phone: +40 365401125	https://en.cantemir.ro/relatii-internationale/erasmus/sosirierasmus/
	North Island College	ogeprojects@nic.bc.ca istudyabroad@nic.bc.ca	https://www.nic.bc.ca/student-life-support-services/study-abroad/
Visa	RO TARGU05	erasmus.cantemir@gmail.com phone: +40 365401125	https://en.cantemir.ro/relatii- internationale/erasmus/sosiri-erasmus/
	North Island College	ogeprojects@nic.bc.ca istudyabroad@nic.bc.ca	https://www.nic.bc.ca/student-life-support-services/study-abroad/
Insurance	RO TARGU05	erasmus.cantemir@gmail.com phone: +40 365401125	https://en.cantemir.ro/relatii-internationale/erasmus/sosirierasmus/
	North Island College	ogeprojects@nic.bc.ca istudyabroad@nic.bc.ca	https://www.nic.bc.ca/student-life-support-services/study-abroad/
Inclusion of participants with fewer opportunities	RO TARGU05	erasmus.cantemir@gmail.com phone: +40 365401125	https://en.cantemir.ro/relatii-internationale/erasmus/sosiri- erasmus/
Terror opportunities	North Island College	ogeprojects@nic.bc.ca istudyabroad@nic.bc.ca	https://www.nic.bc.ca/student-life-support-services/study-abroad/
Mentoring	RO TARGU05	erasmus.cantemir@gmail.com phone: +40 365401125	https://en.cantemir.ro/relatii-internationale/erasmus/sosiri- erasmus/

	North Island College	ogeprojects@nic.bc.ca istudyabroad@nic.bc.ca	https://www.nic.bc.ca/student-life-support-services/study-abroad/
Grant payments	RO TARGU05	erasmus.cantemir@gmail.com phone: +40 365401125	https://en.cantemir.ro/relatii-internationale/erasmus/sosirierasmus/
	North Island College	ogeprojects@nic.bc.ca istudyabroad@nic.bc.ca	https://www.nic.bc.ca/student-life-support-services/study-abroad/
Alumni information	RO TARGU05	erasmus.cantemir@gmail.com phone: +40 365401125	https://en.cantemir.ro/relatii-internationale/erasmus/sosirierasmus/
	North Island College	ogeprojects@nic.bc.ca istudyabroad@nic.bc.ca	https://www.nic.bc.ca/student-life-support-services/study-abroad/

## Recognition

#### Institutions commit to:

• Ensure recognition for activities satisfactorily completed. [Please specify the recognition tools that will be used, e.g. the European Credit Transfer and Accumulation System.]

RO TARGU05 - Under the European Credit Transfer and Acumulation System, in order to accumulate credit units, the student must participate in the scheduled teaching activities and carry out individual training activities.

**North Island College** - the student must participate in the scheduled teaching activities and carry out individual training activities.

- Ensure that student and staff mobility for education or training purposes is based on a learning agreement for students and a mobility agreement for staff validated in advance between the sending and receiving institutions or non-academic organisations and the mobile participants.
- Accept all activities indicated in the learning agreement, or according to the learning outcomes of the modules completed abroad, as automatically counting towards the degree, provided these have been satisfactorily completed by the mobile student.
- Partners commit to taking measures to ensure recognition of student and staff mobility upon their return, including:
  - o Providing incoming mobile students and their sending institutions with free-of-charge transcripts. The documents must be in English or in the language of the sending institution and containing a full, accurate and

timely record of the achievements at the end of the mobility period.

- o A Transcript of Records will be issued by the receiving institution no later than 4 weeks after the assessment period has finished at the receiving HEI.
- o Providing staff with a certificate for the activities completed. It is recommended to issue a certificate towards the end of the mobility period.

## 7. Grading systems of the institutions

It is recommended that receiving institutions provide the statistical distribution of grades or make the information available through <u>EGRACONS</u> according to the descriptions in the <u>ECTS users' guide</u><sup>13</sup>. The table will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.

Institution [Erasmus code or city]		EGRACONS [If a	Website for information		
RO TARGU05	1 full acad 1 semeste 3 months	25 hours total work lemic year = 60 credits er = 30 credits = 20 credits  Dution will be provided by student's Tra ROMANIAN grading system  10 = Excellent 9 = Very good From 7 to 8 = Good 6 = Satisfactory 5 = Sufficient From 1 to 4 = Fail	nscript of Records.  ECTS grade  A = Excellent  B = Very good  C = Good  D = Satisfactory  E = Sufficient  F = Fail		

<sup>&</sup>lt;sup>13</sup> The ECTS user's guide is available here: https://ec.europa.eu/education/resources-and-tools/document-library/ects-users-guide\_en

## North Island College

1 full academic year = 2 semesters (15 weeks \* 2)

1 semester (15 weeks) = 15 Canadian credits = 30 ECTS credits

Academic year starts: September 6; Academic year ends: April 30th;

Summer semester: May 10 to July 15 (these dates may vary)

Grading distribution will be provided by student's Transcript of Records.

Canadian Grading System		ECTS
Percentage	Letter Grade	
95 - 100	A+	A = Excellent
90 - 94	А	B = Very good
85 - 89	A-	
80 - 84	B+	C = Good
75 - 79	В	
70 - 74	B-	
65 - 69	C+	D = Satisfactory
60 - 64	С	
55 - 59	C-	
50 - 54	D	E = Sufficient
0 - 49	F	F = Fail

## 8. Any other information regarding the terms of the agreement (optional)

RO TARGU05 - Selection/preparation/integration of incoming students and staff will be carried out in accordance with the principles of the Erasmus University Charter. Additional information is provided at https://www.unitbv.ro/en/Partner Universities will send a detailed nomination list with the beneficiaries of the Erasmus mobility, by e-mail, to incoming@unitbv.ro, together with the required documents. The required documents will be sent by e-mail (pdf format). We could specify in due time, upon request, if special needs of students and staff with disabilities can be fulfilled.

**North Island College:** Similarly, to our partner RO TARGU05, North Island College has the infrastructure to welcome and accommodate students and staff with disabilities or special needs.

Selection/preparation/integration of incoming students and staff will be carried out in accordance with the principles of the Erasmus University Charter. Additional information is provided at <a href="https://www.nic.bc.ca/student-life-support-services/study-abroad/">https://www.nic.bc.ca/student-life-support-services/study-abroad/</a>

Partner Universities will send a detailed nomination list with the beneficiaries of the Erasmus mobility, by e-mail, to <a href="mailto:istudyabroad@nic.bc.ca">istudyabroad@nic.bc.ca</a>, together with the required documents. The required documents will be sent by e-mail (pdf format). We could specify in due time, upon request, if special needs of students and staff with disabilities can be fulfilled.

## 9. Termination of the agreement

In the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict".

#### **SIGNATURES OF THE INSTITUTIONS (legal representatives)**

Institution [Erasmus code or name and city]	Name, function	Date	Signature <sup>14</sup>	ROMAN,
Dimitrie Cantemir University of Targu Mures	Prof. Dr. Mircea SIMIONESCU, Rector	04, 11. 2022		WINIS CANTENNION OF THE PROPERTY OF THE PROPER
North Island College	Dr. Lisa Domae, President and CEO	November 7, 2022	a	

<sup>&</sup>lt;sup>14</sup> Scanned copies of signatures or digital signatures may be accepted depending on the national legislation