



# MEMORANDUM OF UNDERSTANDING REGARDING BLOCK TRANSFER

between

**North Island College  
Courtenay, BC**  
and

**Royal Roads University  
Victoria, BC**

This memorandum of understanding constitutes an agreement between Royal Roads University (RRU) and North Island College (NIC). The participating units at the respective institutions are the School of Environment and Sustainability at RRU and the Faculty of Arts, Science and Technology at NIC.

## Objective of the Agreement

RRU agrees to facilitate the block transfer of students from NIC with appropriate prerequisite qualifications into the RRU programs within the School of Environment and Sustainability noted below. By this agreement, applicants from NIC who meet the requirements outlined below will be eligible for admission to RRU with full block transfer, provided all other entrance criteria are met (per the program admission requirements on the RRU website) and space remains available in the RRU program.

NIC Program:	School of Environment and Sustainability Programs		
	Bachelor of Science in Environmental Science	Bachelor of Science in Environmental Practice	Bachelor of Arts in Environmental Practice
Associate of Science Degree	Approved for block transfer. Must contain two university level biology courses (BIO 102, BIO 103) and two university level chemistry courses (CHE 110, CHE 111).	Approved for block transfer.	Approved for block transfer
Associate of Arts Degree	Not applicable	Approved for block transfer. Must contain at least 18 credits of science coursework	Approved for block transfer

As a partner to this agreement, NIC agrees:

- to make information about this agreement and the School of Environment and Sustainability degree options available to students;
- to provide opportunity for representatives of RRU to visit appropriate forums at NIC to disseminate information about the School of Environmental and Sustainability programs noted above in this agreement;
- to notify RRU with as much lead time as possible of any curriculum changes to the diploma(s) outlined above.

As a partner to the agreement, RRU agrees:

- to provide students from NIC, holding an approved diploma, academic acceptance into RRU's School of Environment and Sustainability programs approved in this agreement, provided all other entrance criteria are met (per the program specific admission requirements on the RRU website) and space remains available in the program;
- whenever possible, to count any undefined transfer credits towards the requirements for the School of Environment and Sustainability programs approved in this agreement to prevent students having to unnecessarily take additional courses to qualify for graduation;
- to notify NIC, with as much lead time as possible, of any curriculum changes to the School of Environment and Sustainability programs approved in this agreement;
- to notify NIC, with as much lead time as possible, about any anticipated or approved changes to admission requirements for the School of Environment and Sustainability programs approved in this agreement.

## Liaison

Implementation of this agreement will be through the Registrar's Office at each institution, in consultation with the appropriate authorities in the respective programs.

## Term of the Agreement

This agreement shall be in place for a period of five years commencing October 1, 2021. At the end of this time, the agreement will be subject to review and renewal by RRU. If there are impediments to renewal, RRU will notify the transfer partner of the impediments, with the goal of negotiating a new agreement.

RRU retains the right to limit the number of students admitted under this agreement.

On behalf of North Island College:



June 15, 2021

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Tony Bellavia, Vice President, Academic

Date

On behalf of Royal Roads University:



September 15, 2021

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Veronica Thompson, PhD, Vice President Academic and Provost

Date