



Release of Information / Proxy Form

North Island College is bound by the Freedom of Information and Protection of Privacy Act, SBC1992.c61 legislation. Please refer to Part 3 – Protection of Privacy; Division 2 – Use and Disclosure of Personal Information by Public Bodies: 33.1 (1) A public body may disclose personal information referred to in section 33 inside or outside Canada as follows: (b) if the individual the information is about has identified the information and consented, in the prescribed manner, to its disclosure inside or outside Canada as applicable. Once signed, this document may be emailed to: forms@nic.bc.ca

1. Student Information:

Student Name (print): _____ Student No: _____
 Address: _____ Telephone: _____
 City: _____ Province: _____ Postal Code: _____ Birthdate: _____
(mmm-dd-yyyy)

2. Release of Information:

_____ has my permission to access my student records, registration
PLEASE PRINT
 and any personal information necessary for, or pertaining to, my application and enrolment at North Island College.

Permission is in effect:

From: _____ To: _____
DATE (mmm-dd-yyyy) DATE (mmm-dd-yyyy)

3. Proxy:

_____ has my permission to conduct registration related business at
PLEASE PRINT
 North Island College on my behalf, which includes registration, tuition payment, transcript requests, payment of fines, and pick up of documents or books.

Permission is in effect:

From: _____ To: _____
DATE (mmm-dd-yyyy) DATE (mmm-dd-yyyy)

4. Student Authorization:

I hereby give authorization as identified above:

Student Signature: _____ Date: _____
DATE (mmm-dd-yyyy)

FOR OFFICE USE (only):

Date Received: _____ Received by: _____
(Signature in Full)