

NORTH ISLAND COLLEGE



WINTER 2020

CONTINUING EDUCATION PROGRAMS, COURSES AND LECTURES



NEW PROGRAMMING BEGINS JANUARY 6, 2020

Embrace the Possibilities

A complete guide to professional and personal development courses and programs at NIC's Campbell River, Comox Valley, Port Alberni and Port Hardy campuses

www.nic.bc.ca/continuing-education

PRESIDENT'S MESSAGE

Welcome to North Island College's Winter 2020 Continuing Education Guide, which highlights NIC's short-term education and training opportunities this winter.

This guide offers nearly 200 easily accessible courses and programs through NIC's Continuing Education and Training Department in Port Alberni, Campbell River, Port Hardy, and the Comox Valley.

NIC employees developed the courses and programs in this guide with the support of our many community partners. I would like to thank them, and you, for trusting NIC to meet your educational needs.

This guide contains courses and programs to support your career, develop skills, spark your creativity, maintain first aid or industry certifications and connect with others in your home communities.

You will also find important information and key dates for some of Canada's most vibrant ElderCollege communities, as well as NIC's Joy of Lifelong Learning program, which offers students, 55 years of age and up, access to more than 80 university level arts, sciences, creative writing and fine art courses at reduced rates.

Thank you for learning with NIC this winter.



John Bowman
President, North Island College

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PROFESSIONAL & CAREER TRAINING PROGRAMS

Business & Computer Courses

Beginner's Bookkeeping (BKK-010)

Gain an understanding of the accounting equations, debits and credits, record keeping, bank reconciliation, maintaining a general ledger, using a columnar journal and preparing simple financial statements.

PA Campus | Jan 27 – Mar 23, Mon, 6:30 – 9:30 pm | \$305/8

CR Campus | Jan 22 – Mar 11, Wed, 6 – 9 pm | \$305/8

CV Campus | Jan 20 – Mar 16, Mon, 6:30 – 9:30 pm | \$305/8

Excel Level 1 (CPA-011)

This course introduces the latest version of Microsoft Excel, one of several widely used electronic spreadsheet and graphing applications.

CR Campus | Jan 21 – Feb 11, Tue, 6 – 9 pm | \$205/4

CV Campus | Jan 23 – Feb 13, Thu, 6:30 – 9:30 pm | \$205/4

Excel Level 2 (CPA-021)

Advance your Excel skills in this Level 2 course where you will learn to create and manipulate charts, analyzing methods, organizing, linking and sharing workbooks and much more.

Prerequisites: CPA 011 or previous Excel experience

CR Campus | Feb 20 – Mar 12, Tue, 6 – 9 pm | \$205/4

Sage 50-1 (CPA-015)

Set-up and use all six modules in Sage 50 -1 accounting software (formerly Simply Accounting) with emphasis on the general ledger, accounts payable, receivable and payroll modules.

CR Campus | Apr 1 – 29, Wed, 6 – 9 pm | \$329/5

PA Campus | May 4 – Jun 8, Mon, 6:30 – 9:30 pm | \$329/5

Introduction to AutoCAD (GENI-4910)

In this practical 8 week course, students will learn to become comfortable using AutoCAD and its basic functionality.

This general course will allow students to understand how to utilize AutoCAD for a variety of different types of projects.

This course will not appear on a transcript.

CR Campus | Feb 5 – Mar 25, Wed, 6 – 9 pm | \$276/8

NOTE: Please bring a USB drive to all computer courses.

NEW! Developing a Supply Chain (SCN-010)

This course covers the importance of the Supply Chain to business. The classes cover topics important to the success of operations and therefore the profitability and sustainability of the business. Students will learn the basics of Supply Chain Management. Textbooks and materials will all be supplied by the instructor.

CV Campus | Jan 30 – Apr 2, 2020, Thu, 6:30 – 9:30 pm | \$650/9

Instructor Training

Provincial Instructor Diploma

This winter, North Island College, working in collaboration with Vancouver Community College, is pleased, once again, to offer components of the Provincial Instructors Diploma program at a campus close to where you live. Save time and money getting your education! Prepare for rewarding employment as an adult educator. Students in this program build knowledge and skills to design, develop, manage and evaluate the instruction of adults in post-secondary education, business, industry and non-traditional adult learning environments. The program also provides instructors with an accredited development program leading to diplomas and degrees at VCC and other institutions.

To apply to the program or to register please contact the School of Instructor Education at Vancouver Community College.

Phone: 604-871-7000 extension 7488 Email: sie@vcc.ca

The following module is available:

PIDP 3100: Foundations of Adult Education
January 24, 25, 26, and February 7, 8, 9, 2020.

Tuition is approximately \$547.25 per module, plus textbooks.



Professional & Career Training

NEW! Activity Assistant coming to NIC's Port Alberni Campus Fall 2020

Expand your opportunities in the health care field and make a difference in the lives of seniors by helping them engage in an active lifestyle. You will learn to plan and implement supervised activities for older adults with cognitive and physical impairments and gain hands-on experience and make employer connections with supervised practicum experience.

Activity Assistant Info Session (GENI-5120)

Learn more about this exciting program coming to NIC's Port Alberni campus.

Wed, Mar 11, 6 – 7 pm | FREE (pre-register)

This information session is free, but you must pre-register.
Use course code: GENI-5120

Visit our website at: www.nic.bc.ca/activity-assistant



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The information in the program was valuable in expanding my knowledge and skillset and a great reminder of why I became involved in this industry. I got a job as an activity assistant during the course and have been doing that since. I'd highly recommend it for care aids and other support workers as I believe we can all make a difference.

– Denise Collins,
Activity Assistant grad

Animal Care Aide Info Session (2020 Intake) (GENI-8020)

This strongly recommended information session will give prospective students the opportunity to meet the instructor and learn more about the 2020-2021 program.

CV Campus | Mar 4, Wed, 6:30 – 8 pm | FREE (pre-register)

Visit our website at: www.nic.bc.ca/animal-care



Animal Care Aide Certificate (ANH-PT)

Learn the practical skills and knowledge for employment in veterinary clinics, animal recovery centres, animal shelters and kennels. The certificate consists of six courses, and includes hands-on sessions in specialized facilities and work experience. Students will learn about the anatomy and physiology of animals, communicating on the job, laboratory procedures, medical nursing, surgical procedures, radiology, complimentary medicine and veterinary office procedures. Classes run on Monday and Thursday evenings beginning in October 2020 for the 2020-2021 cohort.

CV Campus | approx. \$2,625

For full program details, including detailed course descriptions, pre-requisites, and much more, check out our website at: www.nic.bc.ca/animal-care



Craft Brewing and Malting Program

This program will prepare students for a career in the exciting and growing Craft Brewing Industry or to start their own craft brewery. This part-time, evening and weekend program will be held at NIC's Comox Valley campus starting in May 2020. To learn more, email Julian.Benedict@nic.bc.ca or call 250-334-5000 ext 4601.

Cruise Line Training (CRL-010)

Gain the knowledge and skills required to access amazing entry level positions within the Cruise Line Service Industry. Learn about various departments, services and career options. Obtain the skills required to provide exceptional service to all passengers. Meet industry professionals, marine recruitment specialists, and participate in onboard job shadowing opportunities. Get on your way to an exciting & adventurous career, where you get PAID to Travel the World! Includes facilitated online, classroom and field experience.
NOTE: Please call 250-724-8705 to have your name added to an interest list.
Visit our website at: www.nic.bc.ca/cruise-line



Hospital Unit Clerk Info Session (GENI-5110)
Prospective students will have the opportunity to meet the instructor and learn more about the program. Participants must preregister and there is no cost.
CR Campus | Apr 7, Tue, 6:30 – 8 pm | FREE (pre-register)
Visit our website at: www.nic.bc.ca/hospital-clerk

Hospital Unit Clerk, Part-Time (HUC-PT)

Develop the practical skills and knowledge needed as a unit clerk, from medical terminology and transcription to hospital organization and administrative support. Workplace practicums give you first-hand experience and applied training in the field. Employment opportunities exist throughout the health care industry, from hospitals to medical offices and care facilities.
Note: Texts are included in the course fee, travel for field trips not included.
CR Campus | Sept 9 – May 31, Mon, Wed & Thu, 6:30 – 9:30 pm | approx. \$5,281
Visit our website at: www.nic.bc.ca/hospital-clerk



NEW! Market Gardener Program (MGD-FT)

Presented by a number of experienced organic farmers and horticulturalists, this program is designed to familiarize students with the main theories, concepts and practices of organic market garden agriculture. The program includes modules in greenhouse propagation, soil and plant science, weed and pest control and irrigation technologies. Participants will also develop business management skills, marketing skills as well as crop planning, and budgeting.

CV Campus | Apr 6 - Oct 30, 2020, Mon-Fri, 9 am - 4 pm | approx. \$7,250 + textbooks

PA Campus | Apr 6 - Oct 30, 2020, Mon-Fri, 9 am - 4 pm | approx. \$7,250 + textbooks

Funding may be available, inquire with Continuing Education Department.

Visit our website at: www.nic.bc.ca/market-gardener



Wildfire Crew Member Training (WFO-BC)

Be ready for the next wildfire season. Training will commence in Spring 2020 for Wildfire Training. To be added to our interest list, call 250-923-9750 for the Campbell River region and 250-724-8705 for the Port Alberni region or sign-up to our online interest list.

Visit our website at: www.nic.bc.ca/wildfire



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It's a good job for people who enjoy the adrenaline rush, for those who like to travel and who enjoy working as part of a team. It's the kind of work that if you like it, you'll love it.

- Henry Grierson,
wildfire crew training instructor

Metal Jewellery Design

Metal Jewellery Design Info Session (GENI-1212)

This free information session will give prospective students the opportunity to meet instructors and learn about the Metal Jewellery Design Certificate as well as the evening, weekend and summer jewellery workshops available.

CR Campus | May 7, Thu, 6:30-8 pm | FREE (pre-register)

Metal Jewellery Design Certificate (MJD-FT)

Gain the technical skills and industry knowledge needed to conceptualize and create jewellery for artistic expression or as a source of income. In this full-time, 8-month program, explore a wide range of topics and apply professional techniques in jewellery making through extensive hands-on studio practice as well as demonstrations and lectures from skilled jewellery makers.

CR Campus | Sept 2020 - Apr 2021, Mon-Thu, 9 am-3 pm | approx. \$6,505

Visit our website at: www.nic.bc.ca/metal-jewellery



Pendant by Marjorie Van Orden. Hollowform Ring by Tina Zheng. Necklace by Elizabeth Messer.
Metal Jewellery Design Certificate Graduates 2019

Metal Jewellery Workshops

www.nic.bc.ca/metal-jewellery

Learn jewellery-making techniques and create unique pieces in upcoming workshops at NIC's Metal Jewellery Studio at the Campbell River campus.

Most equipment and supplies are included, but check our online supplies list for each course.

- ▶ **Silver Jewellery Express I** (GENI-1204)
CR Campus | Jan 18 - 19, Sat & Sun, 9 am - 3:30 pm | \$220/2
- ▶ **Torch Techniques** (GENI-1255)
CR Campus | Feb 1 - 2, Sat & Sun, 10 am - 4:00 pm | \$215/2
- ▶ **Silver Wire Work Essentials** (GENI-1216)
CR Campus | Feb 8, Sat, 9 am - 3:30 pm | \$139
- ▶ **Silver Jewellery Express 2** (GENI-1207)
CR Campus | Feb 22-23, Sat & Sun, 9 am - 3:30 pm | \$231/2
- ▶ **Silver Chandelier Earrings** (GENI-1251)
CR Campus | Feb 29, Sat, 9 am - 4 pm | \$159
- ▶ **Viking Knit Bracelet** (GENI-1217)
CR Campus | Mar 7, Sat, 9 am - 3:30 pm | \$135
- ▶ **Stone Setting II** (GENI-1228)
CR Campus | Mar 14 - 15, Sat & Sun, 9:30 am - 4:30 pm | \$195/2
- ▶ **Silver Bracelet with Riveted Pearl** (GENI-1250)
CR Campus | Apr 4, Sat, 9 am - 4 pm | \$149



INDUSTRY TRAINING PROGRAMS

Vehicle Inspector (MVI-010)

This course prepares trade-qualified mechanics for the Authorized Vehicle Inspector (AVI) certification. Upon completion, students will be able to perform inspections on private and commercial vehicles according to specifications and responsibilities described in the Vehicle Inspection Manual and the Motor Vehicle Act Regulations. AVIs help maintain road safety and ensure compliant and safe vehicles are operating on BC roadways.

Prerequisites: Participants must hold a B.C. Trade Qualification or an Inter-provincial Red-Seal Certificate in at least one of the following: Automotive Service Technician, Heavy Duty Equipment Technician, Commercial Trailer Mechanic, or Motorcycle Mechanic. Apprentices who have reached Level 4 in any of the above trades may also participate in the course but will not receive their Inspector's Certificate until they become certified mechanics.

Note: Ask for an information sheet when registering

CR Campus | Mar 13 – 15, Fri, 1 – 7 pm; Sat & Sun, 8:30 am – 4:30 pm | \$609/3
May 22 – 24, Fri, 1 – 7 pm; Sat & Sun, 8:30 am – 4:30 pm | \$609/3

Coastal Log Scaling (LOG-FT)

This full-time program is comprised of classroom lectures, directed home study, and fieldwork with the majority of time being spent at log sort locations. The program prepares the participant for the Ministry of Forests Coastal Log Scaling Examination. Students are required to provide their own suitable gear for Scaling in a dryland sort environment. Sign up for our online interest list: www.nic.bc.ca/coastal-log

Prerequisites: Successful completion of Math Assessment for Log Scaling

Note: Call (250) 923-9750 to have your name added to an interest list.

CR Campus | TBD | \$7,000 approx + student fees
PA Campus | TBD | \$7,000 approx + student fees

Forklift Operator (FLO-010)

This course ensures students are able to demonstrate a minimum level of operational competence in order to meet or exceed all WorkSafe BC and CSA regulations and standards.

Prerequisites: Must be 16 years of age and have, or have had, a driver's license.

CR Campus | Jan 18, Sat, 8 am – 4:30 pm | \$275
Feb 22, Sat, 8 am – 4:30 pm | \$275
Mar 21, Sat, 8 am – 4:30 pm | \$275
Apr 25, Sat, 8 am – 4:30 pm | \$275
May 23, Sat, 8 am – 4:30 pm | \$275
Jun 20, Sat, 8 am – 4:30 pm | \$275
Jul 18, Sat, 8 am – 4:30 pm | \$275
PA Campus | Jan 18, Sat, 8 am–4:30 pm | \$275
Mar 7, Sat, 8 am–4:30 pm | \$275
Apr 25, Sat, 8 am–4:30 pm | \$275

Building Service Worker Level 1 & WHMIS (BSW-101)

Learn the skills required to work in the building service custodial field, including WHMIS, pathogens and sharps safety, hanta virus awareness, basic cleaning chemistry, office cleaning procedures and more. Note: Please bring a bagged lunch and beverage.

Prerequisites: Students must have basic English speaking, writing and reading skills.

CR Campus | Mar 20 – 22, Fri, 6 – 9 pm; Sat & Sun, 8 am – 5 pm | \$389/3
May 29 – 31, Fri, 6 – 9 pm; Sat & Sun, 8 am – 5 pm | \$389/3

PA Campus | Apr 24 – 26, Fri, 6 – 9 pm; Sat & Sun, 8 am – 5 pm | \$389/3

Building Service Worker Level 2 – Resilient Hard Floor Care (BSW-104)

This course provides instruction and hands on training for maintenance of all types of resilient and hard floor surfaces. It will cover work organization and planning, time expectations, equipment use, and more. It is recommended that BSW Level 1 be completed before Level 2. Note: Please bring a bagged lunch and beverage to weekend classes.

CR Campus | May 1 – 3, Fri, 6 – 9 pm; Sat & Sun, 8 am – 5 pm | \$389/3

Hospital Environmental Service Worker (BSW-010)

Gain job-ready skills to work in a healthcare or general janitorial setting. Learn typical duties carried out by healthcare cleaning staff and develop skills in worker safety, infection control, sharps handling, safe lifting, protocols for cleaning chemicals and patient interactions. Assessments, including a written and skills demonstration exam will be administered at the end of the course. Certificate of completion will be issued for participants who achieve 70% on all testing.

CR Campus | Apr 15 – 19, Wed – Sun, 8:30 am–4:30 pm | \$900/5



First Aid and Safety Training

www.nic.bc.ca/first-aid

Gain the skills to save a life at home or in the workplace with first aid certifications at North Island College. Choose from over 30 courses, from basic first aid, to emergency medical responder, to Red Cross instructor training. Full course descriptions are available online. Students are encouraged to review individual pre-requisites and other requirements before registering.

WORKPLACE FIRST AID TRAINING: Cost-effective solutions tailored to your business needs. Staying competitive in today's changing marketplace means continually updating skills. Our custom first aid training solutions are designed to bring out the best in your people and to provide them with quality training. Training is offered how, when, and where you need it. Find out how First Aid Services can help your business get ahead. Call **250-334-5005** today.

CPR Level C with AED (HRT-011)

Skills taught and practiced in this course include one and two rescuer CPR; adult, child, and infant CPR techniques; management of the obstructed airway, choking, barrier devices/pocket masks, and Automated External Defibrillation (AED).

CR Campus | Feb 29, Sat, 8:30 am – 3:30 pm | \$70
Aug 15, Sat, 8:30 am – 3:30 pm | \$70
PA Campus | May 30, Sat, 8:30 am – 2:30 pm | \$70

Emergency Child Care First Aid With CPR Level B (FAC-010)

This course is designed for parents and caregivers of children up to 8 years old. Topics include: recognition of home hazards, accident prevention, and safety education.

PA Campus | Feb 8, Sat, 8 am – 5 pm | \$105
May 2, Sat, 8 am – 5 pm | \$105
Jun 20, Sat, 8 am – 5 pm | \$105
Aug 15, Sat, 8 am – 5 pm | \$105
CR Campus | Feb 1, Sat, 8 am – 5 pm | \$105
Apr 25, Sat, 8 am – 5 pm | \$105
Jun 13, Sat, 8 am – 5 pm | \$105
Aug 8, Sat, 8 am – 5 pm | \$105
CV Campus | Mar 8, Sun, 8 am – 5 pm | \$105
May 24, Sun, 8 am – 5 pm | \$105
Aug 9, Sun, 8 am – 5 pm | \$105

CPR Level Basic Life Support (CPR BLS) (FAC-019)

CPR Level Basic Life Support (CPR BLS) is training in the recognition of, and initial intervention or treatment given by pre-hospital or in-facility responders to, a patient suffering from cardiac arrest or respiratory arrest.

PA Campus | Aug 5, Sat, 8:30 am – 3:30 pm | \$115

Emergency First Aid with CPR Level C (FAC-020)

This emergency first aid course covers the basic skills necessary to deal with time priority emergencies. It includes initial assessment, respiratory distress, CPR, AED, bleeding, unconsciousness, shock, poisons, and secondary assessment.

CR Campus | Jan 11, Sat, 8:30 am – 4:30 pm | \$100
Mar 28, Sat, 8:30 am – 4:30 pm | \$100
May 12, Tue, 8:30 am – 4:30 pm | \$100
Jul 6, Tue, 8:30 am – 4:30 pm | \$100
CV Campus | Feb 22, Sun, 8:30 am – 4:30 pm | \$100
Apr 19, Sun, 8:30 am – 4:30 pm | \$100
Jul 12, Sun, 8:30 am – 4:30 pm | \$100
PA Campus | Feb 29, Sat, 8:30 am – 4:30 pm | \$100
Apr 25, Sat, 8:30 am – 4:30 pm | \$100
Jul 20, Sat, 8:30 am – 4:30 pm | \$100



Red Cross Standard First Aid with CPR Level C (FAC-021)

Gain the comprehensive skills and knowledge necessary to deal with life-threatening situations and to give assistance to people in physical distress.

CR Campus | Jan 27 – 28, Mon – Tue, 8:30 am – 4:30 pm | \$170/2
Mar 30 – 31, Mon – Tue, 8:30 am – 4:30 pm | \$170/2
Jun 9 – 10, Tue – Wed, 8:30 am – 4:30 pm | \$170/2
Aug 11 – 12, Tue – Wed, 8:30 am – 4:30 pm | \$170/2

CV Campus | Feb 13 – 14, Thu – Fri, 8:30 am – 4:30 pm | \$170/2
Apr 7 – 8, Tue – Wed, 8:30 am – 4:30 pm | \$170/2
Jul 14 – 15, Tue – Wed, 8:30 am – 4:30 pm | \$170/2

PA Campus | Jan 25 – 26, Sat & Sun, 8:30 am – 4:30 pm | \$170/2
Apr 4 – 5, Sat & Sun, 8:30 am – 4:30 pm | \$170/2
Jun 6 – 7, Sat & Sun, 8:30 am – 4:30 pm | \$170/2

Red Cross Emergency Medical Responder – EMR (AET-020)

The EMR course provides the knowledge and skills necessary in an emergency to help sustain life, reduce pain, and minimize the consequences of injury or sudden illness in a pre-hospital setting and includes CPR level BLS and AED.

Minimum of 16 years of age.

CV Campus | Mar 16 – 27, Mon – Fri, 8 am – 5 pm | \$995
Jun 1 – 12, Mon – Fri, 8 am – 5 pm | \$995

Red Cross Instructor First Aid & CPR Course (FAC-024)

This course is for individuals wishing to become certified as a Red Cross First Aid & CPR–Basic Level program instructors (CPRIT, FAIT).

CV Campus | Jan 19 – 22, Sun – Wed, 8 am–5 pm | \$750/4

Red Cross First Aid Instructor Transfer (Option #2) (FAC-025)

The Red Cross First-Aid Instructor Transfer (Option #2) course is for Red Cross Water Safety Instructors or educators (elementary or secondary level) who want to become certified as a Red Cross First-Aid Instructor.

CV Campus | Jan 21 – 22, Tue – Wed, 8 am–5 pm | \$610

NEW! Psychological First Aid (FAC-055)

This program teaches participants how to help others experiencing loss, grief and stress, and also self-care. Learners will come away with coping strategies to prevent, identify and deal with stressful events, and they will better understand what supports are available to them and how they can access or help others to access specialized support.

CR Campus | Jan 18, Sat, 8:30 am – 4:30 pm | \$110
Mar 20, Fri, 8:30 am – 4:30 pm | \$110
May 21, Thu, 8:30 am – 4:30 pm | \$110
Jul 9, Thu, 8:30 am – 4:30 pm | \$110

NEW! Mental Health First Aid (FAC-052)

Mental Health First Aid helps the participants recognize the symptoms of mental health problems or crises. The course will provide tools and support for initial response in a crisis situation.

CV Campus | Feb 29 – Mar 1, Sat – Sun, 8:30 am – 4:30 pm | \$250

Marine Basic First Aid & CPR C (FAC-082)

This Marine Basic First Aid course meets defined Transport Canada Marine Safety Training Standards and provides individuals with a basic training level of First Aid and CPR required by the Marine Industry.

CR Campus | Jan 22 – 23, Wed & Thu, 8 am – 5 pm | \$170/2
Mar 4 – 5, Wed & Thu, 8 am – 5 pm | \$170/2

CV Campus | Feb 18 – 19, Tue & Wed, 8 am – 5 pm | \$170/2
Apr 27 – 28, Mon & Tue, 8 am – 5 pm | \$170/2

PA Campus | Jan 18 – 19, Sat & Sun, 8 am – 5 pm | \$170/2
Mar 7 – 8, Sat & Sun, 8 am – 5 pm | \$170/2
May 9 – 10, Sat & Sun, 8 am – 5 pm | \$170/2

Ucluelet | Feb 22 – 23, Sat & Sun, 8 am – 5 pm | \$190/2
Apr 18 – 19, Sat & Sun, 8 am – 5 pm | \$190/2

Marine Advanced First Aid & CPR C (FAC-084)

This Marine Basic First Aid course meets defined Transport Canada Marine Safety Training Standards and provides individuals with a basic training level of First Aid and CPR required by the Marine Industry.

CV Campus | Mar 2 – 6, Mon – Fri, 8 am – 5 pm | \$625

Occupational First Aid Level 1 (OFA-010)

Learn CPR, choking and hemorrhage control and minor wound care according to WSBC Regulations, Pt. 3 (3.14–3.21). This WorkSafeBC course is recognized by local industry as an effective entry level WSBC First Aid course.

CR Campus | Feb 26, Wed, 8:30 am – 4:30 pm | \$95
Apr 29, Wed, 8:30 am – 4:30 pm | \$95
Jul 8, Wed, 8:30 am – 4:30 pm | \$95

CV Campus | Jan 14, Tue, 8:30 am – 4:30 pm | \$95
Mar 31, Tue, 8:30 am – 4:30 pm | \$95
Jun 15, Mon, 8:30 am – 4:30 pm | \$95
Aug 20, Thu, 8:30 am – 4:30 pm | \$95

PA Campus | Feb 20, Thu, 8:30 am – 4:30 pm | \$150
Apr 22, Wed, 8:30 am – 4:30 pm | \$150
Jun 3, Wed, 8:30 am – 4:30 pm | \$150
Aug 19, Wed, 8:30 am – 4:30 pm | \$150

Ucluelet | Nov 21, Fri, 8:30 am – 4:30 pm | \$150
Apr 23, Thu, 8:30 am – 4:30 pm | \$150

Occupational First Aid Level 3 (OFA-030)

This course meets WorkSafe BC requirements for First Aid Attendants in BC and according to WSBC Regulations Part 3 Guidelines (3.14–3.21). The content is wide ranging, including anatomy and physiology, injury and body response, resuscitation-oxygen therapy, wounds and bleeding and much more. Pre-reading and homework required—contact First Aid Dept at 250-334-5092 for course materials.

CV Campus | Jan 27 – Feb 7, Mon – Fri, 8 am – 5 pm | \$750
May 4 – 15, Mon – Fri, 8 am – 5 pm | \$750

Transportation Endorsement (OFA-015)

This course is for OFA 010 or OFA 020 certified first aid attendants that work in environments requiring Transportation Endorsement in addition to their Occupational First Aid Level 1 or 2, according to WSBC Regulations Part 3 Guidelines (3.14 to 3.21). Students will be required to complete an NIC Waiver form at the first class. Certificate is by WSBC and is valid for three years.

CV Campus | Jan 15, Wed, 8:30 am – 4:30 pm | \$115

First Aid Training Mixelakwila Campus, Port Hardy

Gain the skills to save a life at home or in the workplace with first aid certifications at North Island College. Courses at our Mixelakwila Campus in Port Hardy are offered on an as needed basis. If you are interested in first aid training in Port Hardy please contact the **Administrative Assistant** at **250-949-7912** to have your name added to the interest list.

CONTRACT FIRST AID TRAINING: Cost-effective solutions tailored to your business needs. Staying competitive in today's changing marketplace means continually updating skills. Our custom first aid training solutions are designed to bring out the best in your people and to provide them with quality training. Training is offered how, when, and where you need it. Find out how First Aid Services can help your business get ahead. **Call 250-334-5005 today.**

Mixelakwila (Port Hardy) campus is expanding in the community. If you are interested in presenting a course or need training in a specific area, we want to hear from you. Please call **Donna Merry** at **250-949-7912** ext **2872**.

Online First Aid & Safety Continuous Entry Courses

NEW! Psychological First Aid – Self-Care (Online) | (FAC-056)

This online program assists learners from youth to seniors in developing a personal understanding of the effects of stress, loss, grief and trauma, with an emphasis on self-care and personal protection.

Online | Continuous Entry | \$45

NEW! Psychological First Aid – Caring for Others (Online) | (FAC-057)

This online program assists learners from youth to seniors in developing a personal understanding of the effects of stress, loss, grief and trauma, with an emphasis on caring for others.

Online | Continuous Entry | \$45

NEW! Cannabis in the Workplace: Training for Workers (Online) | (FAC-045)

This online course aims to give employees the best possible understanding of the differences between medical and recreational cannabis, their responsibilities when using medical cannabis in the workplace, and employer responsibilities. This course explains the laws relating to human rights legislation and the duty to accommodate employees who have medical authorization to use cannabis.

Online | Continuous Entry | \$30

NEW! Cannabis in the Workplace: Management Training (Online) | (FAC-046)

This online course provides participants with information about cannabis in the workplace, focusing on the issue of impairment and providing practical guidance to help develop and apply appropriate and effective policies and procedures. This course has been designed for business owners, organizational leaders, and those with management responsibilities.

Online | Continuous Entry | \$30

NEW! Medical Terminology (Online) | (FAC-017)

This online course provides an introduction to the professional language used by those who are directly and indirectly involved with the art of healing. The course will also introduce those not currently involved in the health care environment with an introduction to the language of medicine. In addition, the program will provide participants with the basics of human anatomy and physiology.

Online | Continuous Entry | \$265

NEW! Bloodborne Pathogens (Online) | (FAC-016)

This online course is designed for individuals who may be exposed to blood and body fluids or items contaminated with blood during the performance of their work and who wish to gain a basic understanding of blood-borne pathogens.

Online | Continuous Entry | \$35

Online First Aid & Safety 30 Day Courses

NEW! Fire Safety – Online (WSF-050)

The online Fire Safety teaches participants about the legislated fire safety responsibilities of the employer and the worker, describes safe work practices related to fire prevention, and provides practical information about emergency response in situations involving fire. Course Fee: \$25

NEW! Lockout/Tagout – Online (WSF-017)

The term “Lockout/Tagout” refers to specific practices and procedures to safeguard workers from the unexpected energizing or start-up of machinery and equipment, or the release of hazardous energy during service or maintenance activities.

Course Fee: \$25

Orientation to WHMIS – Online (WSF-019)

This is a comprehensive program that covers all major topics relevant to new hires, including material safety and training. Course Fee: \$45

Confined Space Pre-Entry – Online (WSF-024)

This detailed and interactive online course provides a basic understanding of confined spaces in the workplace, legislation that governs them, and the hazards associated with entering them. Course Fee: \$75

Transport of Dangerous Goods – Online (MVO-071)

This course provides shippers, handlers and drivers with a clear understanding of the basic transportation of dangerous goods, which meet the requirements of federal and provincial legislation. Course Fee: \$75

FoodSafe

With classes scheduled year-round throughout the region, NIC is proud to offer FoodSafe training endorsed by the BC Centre for Disease Control, the BC Regional Health Authorities, the BC Restaurant and Food Services Association, and WorkSafeBC. Full course descriptions are available online.

FoodSafe Level I (TFS-010)

Obtain the necessary certification to work in the food service industry. This foundational course is available year-round, throughout the region. NIC is proud to offer FoodSafe training that is endorsed by the BC Centre for Disease Control, the BC Regional Health Authorities, the BC Restaurant and Food Services Association, and WorkSafeBC.

Note: Bring a packed lunch, beverage and government-issued picture ID to class.

Courses held on Saturdays, 8:30 am – 4:30 pm | \$99

CV Campus | Jan 11 • Feb 8 • Mar 7 • Apr 4 • May 9 • Jun 13 • Jul 11 • Aug 15

PA Campus | Jan 18 • Feb 22 • Mar 21 • Apr 18 • May 23 • Jun 20 • Jul 18 • Aug 15

CR Campus | Jan 18 • Feb 22 • Mar 21 • Apr 25 • May 30 • Jun 20 • Jul 18 • Aug 22

Marine Training

nic.bc.ca/marine-training

North Island College is pleased to offer an expanding range of Marine Training programs and courses. We are Transport Canada approved, and have highly qualified, professional mariners teaching our programs. We also offer a wide range of contract marine training options. To learn more, please contact us at: 250-923-9724.

Domestic Vessel Safety (DVS) | (MED-032)

In addition to topics covered by the Basic Safety (SDV-BS) course, this Transport Canada approved course enables you to learn safety-related skills associated with small boat operation and ensuring the safety of passengers. These skills include assisting passengers to survive an emergency, maintenance of safety equipment, and safety record keeping.

Note: Bring a towel and bathing suit for pool exercises.

CR Campus | 8:30 am – 4 pm | \$690/4

- Jan 20 – 23, Mon – Thu
- Feb 4 – 7, Mon – Thu
- Mar 13 – 16, Fri – Mon
- Apr 6 – 9, Mon – Thu
- Apr 20 – 23, Mon – Thu
- May 11 – 14, Mon – Thu

UC Campus | Feb 29 – Mar 3, Sat – Tue, 8:30 am – 4 pm | \$690/4

Small Non-Pleasure Domestic Vessel Basic Safety (SDV-BS) | (MED-003)

Gain the knowledge and skills required to operate small, non-pleasure vessels operating within 25 miles of shore (formerly MED A3). The goal of the course is to assist you in responding to marine emergencies in the coastal area.

CR Campus | 8:30 – 4:30 pm | \$209

Fri, Jan 17 • Fri, Feb 7 • Fri, Mar 6 • Mon, Mar 30 • Fri, Apr 24 • Fri, May 8

UC Campus | Mar 4, Wed, 8:30 am – 4 pm, \$209

Small Vessel Operator Proficiency Training Course (NAU-005)

Gain the knowledge and skills required to operate small commercial vessels, other than tugs and fishing vessels, up to five gross tonnage engaged on a near coastal, class 2 or a sheltered waters voyage, and for fishing vessels up to 15 gross tonnage or 12 meters overall length engaged on a near coastal, class 2 (including an inland voyage on Lake Superior or Lake Huron) or a sheltered waters voyage.

CR Campus | Jan 13 – 16, Mon – Thu, 8:30 am – 4 pm, \$569/4

Feb 3 – 6, Mon – Thu, 8:30 am – 4 pm, \$569/4

Mar 9 – 12, Mon – Thu, 8:30 am – 4 pm, \$569/4

Mar 26 – 29, Thu – Sun, 8:30 am – 4 pm, \$569/4

Apr 14 – 17, Tue – Fri, 8:30 am – 4 pm, \$569/4

May 4 – 7, Mon – Thu, 8:30 am – 4 pm, \$569/4

UC Campus | Feb 24 – 27, Mon – Thu, 8:30 am – 4 pm, \$569/4

Chartwork and Pilotage 2 (NAU-032)

This course prepares mariners for writing their Transport Canada Chartwork and Pilotage Level 2 exam, as required for Master 150Ton Domestic, Fishing Master 3rd Class, Chief Mate 500T Domestic and Watchkeeping Mate certifications.

CR Campus | Apr 14 – May 26, Mon – Fri, 8:30 am – 4:30 pm | \$2,795/30

Master, Limited/ Fishing Master IV (NAU-014)

This course is for those working towards their Master, Limited or Fishing Master, IV Class certification. Students will receive training that prepares them for writing two core Transport Canada exams, Navigation Safety Level 1 and Chartwork & Pilotage Level 1.

CR Campus | Feb 13 – Mar 5, Mon – Fri, 8:30 am – 4:30 pm | \$1,859/15

Restricted Operator Certificate–Maritime (ROC-M) | (NAU-016)

This seven-hour course will prepare you for the Department of Communications examination for the Restricted Operator Certificate (Maritime) (ROC-M).

CR Campus | Jan 18, Sat, 8:30 am – 4:30 pm | \$219
Feb 8, Sat, 8:30 am – 4:30 pm | \$219
Mar 7, Sat, 8:30 am – 4:30 pm | \$219
Mar 31, Tue, 8:30 am – 4:30 pm | \$219
Apr 18, Sat, 8:30 am – 4:30 pm | \$219
May 9, Sat, 8:30 am – 4:30 pm | \$219

UC Campus | Feb 28, Fri, 8:30 am – 4:30 pm | \$219

Restricted Operator Certificate–Maritime Commercial | (NAU-051)

Mariners serving on compulsorily-fitted commercial ships within the North American A1 sea areas require this course for compliance with the International Convention of Standards of Training, Certification and Watchkeeping for Seafarers, 1978, as amended in 1995 (STCW 95 Regulation IV/2).

Pre-requisites: Minimum 18 years of age

CR Campus | Jan 27 – 29, Mon – Wed, 8:30 am – 4:30 pm | \$469/3
Mar 17 – 19, Tue – Thu, 8:30 am – 4:30 pm | \$469/3
April 27 – 29, Mon – Wed, 8:30 am – 4:30 pm | \$469/3

Ship Construction & Stability Level 3 (SCS 3) | (NAU-023)

This course prepares students for Transport Canada examination on Ship Construction and Stability Level 3, as required towards Master 150 and 500 Gross Tonnage certification.

CR Campus | Check Fall 2020 guide for next offering | approx. \$2,295/21

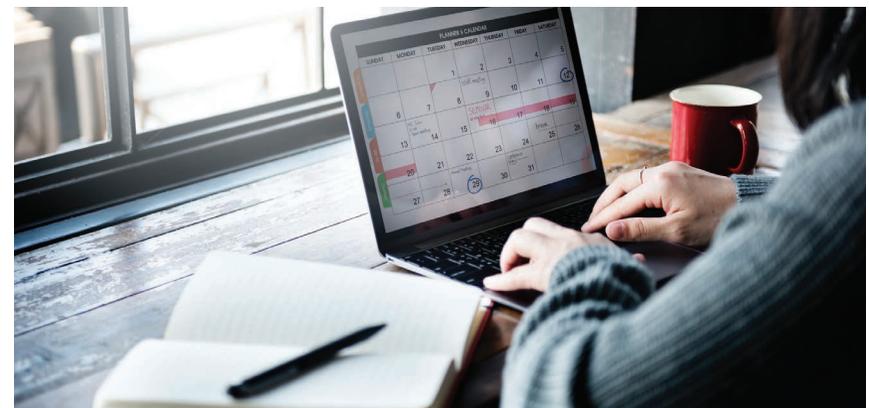
DISTANCE EDUCATION | ED2GO

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Select from hundreds of exciting and stimulating online courses, delivered by expert instructors with exceptional insight into their respective areas of knowledge. These 6-week courses are all priced competitively at \$169+ GST. Full course descriptions are available online.

Some of the many exciting topics include:

- ▶ Building Teams That Work
- ▶ Effective Business Writing
- ▶ Keys to Effective Communication
- ▶ Administrative Assistant Fundamentals
- ▶ Project Management Fundamentals
- ▶ Using Social Media in Business
- ▶ Creating Mobile Apps with HTML5
- ▶ Mac, iPhone, and iPad Programming
- ▶ Responsive Web Design
- ▶ Introduction to QuickBooks 2018
- ▶ Computer Skills for the Workplace
- ▶ Introduction to Windows 10
- ▶ Introduction to Microsoft PowerPoint 2016



ELDERCOLLEGE

Celebrating lifelong learning across North Island College's three campuses!

www.nic.bc.ca/eldercollege

At ElderCollege, the learning process is lively, intellectually and socially stimulating, and humorous. Run entirely by volunteers, courses and lectures are offered on a wide variety of subject areas including but not limited to Arts and Music, Brain Games, Eclectic, History and Social Sciences, Health and Wellness, Information Technology, Language and Literature, Math and Science, and so much more! Courses span from 1-8 weeks, all without exams, grades, or pressure. Indeed, everyone 50 or better (or 55 at Comox Valley ElderCollege) is encouraged to join and participate.

ElderCollege Information Sessions (all campuses)

Winter ElderCollege Info-Sessions:

CR Campus | Fri, Jan 10, 1:30 pm (Campbell River Campus)

Registration will commence Jan 13, 9 am

CV Campus | Sat, Jan 11, 10 am – 12 pm (Stan Hagen Theatre)

Registration will commence sometime during the week of Jan 20-24, 2019. (An email will be sent announcing the exact date and time later).

To learn more about the many exciting lectures and courses offered in your community, check out your local NIC campus ElderCollege webpage:

CR Campus: www.nic.bc.ca/eldercollege-cr

CV Campus: www.nic.bc.ca/eldercollege-cv

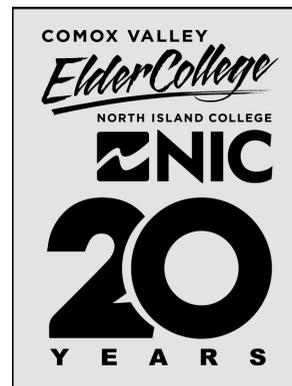
PA Campus: www.nic.bc.ca/eldercollege-pa

Check out the website for upcoming Eldercollege courses at the Port Alberni campus.

Joy of Lifelong Learning for 55 or better

Sign up for semester-long academic courses at reduced rates as a Joy of Lifelong Learning student. Students aged 55 and up can access exceptional NIC faculty, facilities and learning opportunities from a wide array of more than 80 interesting arts, science, creative writing and fine arts academic courses. For more information visit www.nic.bc.ca/lifelong-learning. Once you have decided which course(s) you want to attend visit your local campus registration office to register.

To learn more about this exciting program, contact the North Island College Registration office at 1-800-715-0914 or visit our website: www.nic.bc.ca/lifelong-learning.



The Comox Valley ElderCollege: 20 years of learning

Comox Valley residents Betty Emery and Elizabeth Smith first pitched the concept of ElderCollege to NIC in 1999 as a vehicle for continued learning in the community. Then-NIC president Dr. Lou Dryden embraced the idea and pledged support in the form of registration assistance and classroom availability.

The 20th anniversary was marked with a celebration event and the unveiling of a commemorative plaque in the foyer outside the Stan Hagen Theatre.

Campbell River ElderCollege: 15th Anniversary Celebration

Campbell River ElderCollege was founded in 2004 and marked its 15th anniversary with a celebration, featuring special guest BC Seniors Advocate Isobel Mackenzie.

ElderCollege has been a life changing initiative for its members and those in attendance reflected back on how it began:

“Considering the thought of lifelong learning a few of us retired administrators/teachers/other professionals got together to pursue the idea through ElderCollege. We approached the Comox Valley to see how they were organized ... after researching the idea further we proceeded with our own NIC ... the idea was well received and so it began ... “

– Tony Fantillo, Campbell River ElderCollege founding member.

PERSONAL ENRICHMENT (General Interest Courses)

Embrace something new this fall with an exciting and intellectually stimulating general interest course. North Island College offers a wide variety of courses at all three of its main campuses.

For full program details, including detailed course descriptions, pre-requisites, and much more, check out our website at: www.nic.bc.ca/continuing-education

Gardening

Permaculture: Design Your Property (GENI-7945)

Large or small, your property has the potential to provide you with an abundance of fresh food! Permaculture is a science-based ethical design system that teaches people how to layout their gardens in a way that cares for the planet.

CV Campus | Feb 6 – Mar 12, Wed, 6:30 – 9:30 pm, & Sat, 9 am – 1 pm | \$165



Introduction to Beekeeping (GENI-7915)

Beekeeping is the most detailed form of animal agriculture. This course is an introduction to the art and science of beekeeping and will teach you how to keep bees in an increasingly inhospitable world. It is suitable for all levels of beekeepers - including those just starting out, beekeepers who want a refresher or anybody that just wants some bee time. Course material includes: Hive equipment, site location and preparing for bees; the anatomy, biology and colony activities of amazing *Apis mellifera*; seasonal management - including how to handle a hive and read what the bees are telling you, swarm biology and control sustainable practices and overwintering; nutrition; pests and pathogens; queen rearing / nuc production and Products of the hive. The course also includes 4 field days, hands on in the teaching apiary, following the seasons of beekeeping, provide valuable time in the colonies and a real feel for a year with bees.

CV Campus | Feb 18 – Mar 27, Tue & Thu, 6:30 – 9:30 pm | \$299

Languages

Spanish Conversation for Beginners Level 1 (GENI-2470)

Learn the most commonly used expressions, greetings, and basic vocabulary for travellers as well as sentence construction and some grammar in this popular course that introduces the basic concepts of the Spanish language.

CV Campus | Jan 28 – Mar 5, Tue & Thu, 6:30–8:30 pm | \$220

Spanish Conversation for Beginners Level 2 (GENI-2471)

Students strengthen knowledge acquired in level 1 in this fun & interactive class. Learn to speak in a more detailed way about daily life, family, work, and hobbies. You will be able to carry on a simple conversation after this course.

CV Campus | Mar 10 – Apr 16, Tue & Thu, 6:30 – 8:30 pm | \$220

Painting and Artisanhip

NEW! Clay – Wheel-throwing Fundamentals & Beyond (GENI-1622)

This course is designed for those with some previous experience working with clay. We will cover the skills of basic wheel-throwing as an intro to intermediate and advanced skills required to move on to more complex forms, dependent on individual skill level.

CV Campus | Nov 7–Dec 12, Thu, 6:30–9:30 pm | \$299



Mastering Watercolours: Flowing With the Medium (GENI-525)

Once you've finished an introductory course in watercolours, where do you go next/from here? THIS course! You'll get lots of practice and review in watercolour techniques and when to use them. We'll go in-depth with ideas about how to plan your painting, while encouraging the freedom and looseness in your style that watercolours allow for.

CV Campus | Jan 11 – Feb 8, Sat, 9 am – 12:30 pm | \$179

Textures in Acrylics (GENI-1534)

This class provides students with the skills to apply textural styles to their paintings. Through implied texture and actual (real) texture students will use fluid acrylics and glazing medium, normal acrylics, and heavy bodied and high viscosity acrylics to achieve various affects. Working with natural elements such as trees and bark, flowers, fur and layered abstract backgrounds, students will enjoy a relaxed atmosphere where they can express and create in new ways.

CV Campus | Feb 2 – Mar 10, Thu, 6 – 9 pm | \$179

Paint a Portrait of Your Choice (GENI-1586)

This course starts with selecting portrait photographs of your favourite subject. You will create an initial sketch, complete a tone study and underpainting, then finish with getting perfect skin colours, defining facial features and the personality of your subject.

CV Campus | Feb 29 – Mar 14, Thu, 6:30–9:30 pm | \$99



NORTH ISLAND COLLEGE



Email us

For more detailed information about continuing education programs, courses and lectures in your area:

Campbell River: CETinfo-CR@nic.bc.ca

Comox Valley: CETinfo-CV@nic.bc.ca

Port Alberni: CETinfo-PA@nic.bc.ca

Registration for all campuses: 1-800-715-0914

Mixalakwa (Port Hardy) campus is expanding in the community. If you are interested in presenting a course or need training in a specific area, we want to hear from you. Please call **Donna Merry** at 250-949-7912 ext 2872.



NORTH ISLAND COLLEGE



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