



# Distance Learner Guide

September 2018 - April 2019

Your complete  
guide to distance  
courses at NIC



# Start Your Degree With Distance Courses at NIC

North Island College courses are offered in a variety of formats and scheduled to fit into your busy lifestyle so you don't have to be in a classroom to learn.

Combine the university transfer courses listed below to complete the first year of your English Flexible Pre-Major, Bachelor of Education or your Associate of Arts or Science degrees then transfer seamlessly to universities across BC.

## Upgrading Courses

Choose from a wide range of high school level courses in math, English, sciences and First Nations languages to meet the admission requirements for NIC programs in business, health, trades, university transfer and more.

## Mathematics Courses

MAT-115	Introduction to Statistics
MAT-162	Mathematics for Elementary Education I
MAT-163	Mathematics for Elementary Education II

## History Courses

HIS-111	Canadian History: Pre-Confederation
HIS-112	Canadian History: 1867 - Present
HIS-216	History of Modern Europe II



## Psychology Courses

PSY-130	Introductory Psychology I
PSY-131	Introductory Psychology II

## English Courses

ENG-108	Introduction to Creative Writing: Poetry & Drama
ENG-115	Essay Writing and Critical Analysis
ENG-117	Academic Writing
ENG-122	Reading Literature
ENG-160	Effective Organizational Writing

## French Courses

FRE-100	Motifs I
FRE-101	Motifs II
FRE-120	Motifs III
FRE-121	Motifs IV
FRE-145	Intermediate French I
FRE-146	Intermediate French II
FRE-265	Advanced French I
FRE-266	Advanced French II

## Spanish Courses

SPN-100	Introductory Spanish I
SPN-101	Introductory Spanish II
SPN-200	Intermediate Spanish I
SPN-201	Intermediate Spanish II

Distance courses allow you to balance your studies around other obligations while receiving personalized support from NIC instructors to maximize your learning potential.

— Deborah Forsyth,  
NIC Tourism instructor

## Tourism & Hospitality Courses

TMA-066	Food & Beverage Cost Control
TMA-067	Managing Food & Beverage Service
TMA-068	Supervisory Housekeeping
TMA-069	Bar & Beverage Management
TMA-100	Hospitality Financial Accounting I
TMA-120	Introduction to Hospitality Management
TMA-125	Hotel/Motel Security Management
TMA-130	Hospitality Industry Computer Systems
TMA-145	Managing Hospitality Human Resources
TMA-150	Hospitality Sales & Marketing
TMA-160	Convention Management & Service
TMA-165	Facilities Management
TMA-170	Front Office Procedures
TMA-175	Hospitality Supervision
TMA-215	Revenue Management
TMA-270	Quality Leadership and Management
TMA-275	Basic Financial Accounting for the Hospitality Industry
TMA-280	Managerial Accounting for the Hospitality Industry

## Business Courses

BUS-100	Financial Accounting Fundamentals
BUS-132	Mathematics of Finance
BUS-150	Administrative Principles
BUS-152	Entrepreneurship & Small Business Management
BUS-162	Basic Marketing Principles & Practices
BUS-170	Computer Applications for Business
ECO-110	Principles of Microeconomics
ECO-111	Principles of Macroeconomics



To build your personal study plan, contact an advisor at 1-800-715-0914



## Ellsay siblings balance pro-cycling with university studies

Nigel and Gillian Ellsay race across North America and Europe as part of the Rally Cycling training team. The Ellsays take NIC online university transfer courses to keep their career goals on track during the off season. We asked them what made it work for them.

### *What are you studying at NIC?*

**Gillian:** I take four courses on campus in the fall and two courses online in the winter semester. I've been taking online courses in the winter semester since I started at NIC. The library resources I need are online and teachers are accessible through email so it works great. This semester I'm taking history and English. I'm considering pursuing a Bachelor of Education but I'm also interested in journalism.

**Nigel:** I've only been taking fall semester courses because I race from February until mid-September. I am looking to eventually do a philosophy degree from UVic because I would like to go to law school post-cycling and I feel like that's the best prep program for me.

### *How do you balance your training with your studies?*

**Gillian:** It's definitely a lot to balance during the winter semester because the training load is harder and you're moving around more. I'm on my bike 18-22 hours a week and try to carve out a couple hours each day for homework. I find it a lot easier in the fall. I ride 10-14 hours a week. I'm taking more courses but the hours aren't as long. During the week my focus is school but on the weekends I focus on riding.

**Nigel:** I've been pretty lucky. Every once in a while I skip a training session, for instance during midterms and finals, but I still average about 20 hours a week on my bike throughout the fall. We need a lot of sleep so it just means that I have no social life.

To read more on this story, visit [www.nic.bc.ca/university-transfer](http://www.nic.bc.ca/university-transfer), or email [questions@nic.bc.ca](mailto:questions@nic.bc.ca) to explore your options.



## Online courses help NIC students advance office admin careers

"I was able to complete my certification while working full time and being pregnant," said **Marie Jacobson**, NIC Computing Accountant Assistant and Administrative Assistant certificate alumna. "NIC equipped me with skills I use on a daily basis, giving me knowledge and credentials that allow my clients trust me with their confidential information."



## NIC business student named Ch'nook scholar

**Jessie Gervais** is one of BC's top Aboriginal business students, having been named a Ch'nook Scholar, by UBC's Sauder School of Business this year.

Gervais came to NIC as an accomplished ballet dancer, determined to enter a career in international relations. He completed his NIC Business Administration certificate online, before moving on to business, math and language courses.

"We see that same drive from so many of our students," said Diane Naugler, NIC's dean of business and applied sciences. "They come to NIC with valuable life experiences and clear ideas of where they want to go next, and we take great pride in helping them get there."

For more information, visit [www.nic.bc.ca/business](http://www.nic.bc.ca/business)

# North Island College Distance Education Programs

## ABORIGINAL LEADERSHIP CERTIFICATE



Gain practical tools and knowledge to work at management and administrator levels of Aboriginal organizations across Canada. Learn collaboratively as part of a cohort of experienced and emerging leaders.

## HOSPITALITY DISTANCE LEARNING



Earn internationally recognized credentials with NIC's wide range of professional development courses and certificates offered in partnership with the American Hotel and Lodging Education Institute.

## APPLIED BUSINESS TECHNOLOGY CERTIFICATE PROGRAMS



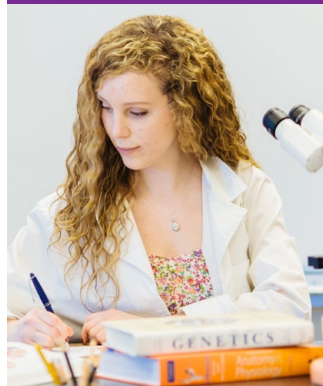
Launch your office career with ABT. Gain a wide range of business skills valued by employers with NIC's Office Assistant Certificate. Continue your education by specializing as an administrative, computing accounting assistant and advance into office management.

## ASSOCIATE OF ARTS DEGREE



Start your degree at NIC and receive two years (60 credits) of transfer credit toward any BC university. Learn strong critical thinking and research skills sought after by employers as you study humanities, social sciences, English, modern languages and more.

## ASSOCIATE OF SCIENCES DEGREE



Start your degree at NIC and receive two years (60 credits) of transfer credit toward any BC university. A wide range of science, technology, engineering and math courses are available to meet prerequisites of medical, optometry, dentistry and veterinary programs across Canada.

## BUSINESS ADMINISTRATION CERTIFICATE



Learn the fundamentals of accounting, marketing, economics, computer applications and business writing in a supportive environment.

## FLEXIBLE PRE-MAJOR



Transfer directly into the third year of a degree program by completing required first and second year courses in your major. Thanks to a special province-wide collaboration, students can transfer first and second year courses to an anthropology, biology, economics, English or sociology major at universities across BC.

## VIU EDUCATION PATHWAY



Start your teaching degree at NIC. Complete first and second-year English, math and science courses at NIC before transferring to Year 3 of VIU's Bachelor of Education.

## UNIVERSITY STUDIES COURSES



Choose a combination of English, humanities and social science, math and science courses to create a custom transfer plan and move seamlessly into the university or program of your choice.

