

**NORTH ISLAND COLLEGE**

**STATEMENT OF FINANCIAL INFORMATION**

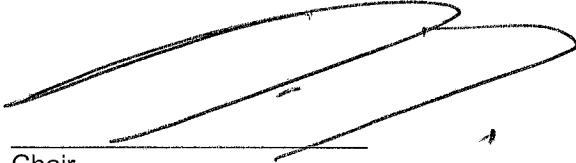
**FOR THE YEAR ENDED MARCH 31, 2017**

Financial Information Regulation (FIR) Schedule 1

**NORTH ISLAND COLLEGE  
APPROVAL OF FINANCIAL INFORMATION  
FIR SCHEDULE 1, SECTION 9(1)  
FOR THE YEAR ENDED MARCH 31, 2017**

The undersigned represents the Board of Governors of North Island College and approves all statements and schedules included in this Statement of Financial Information, produced under the Financial Information Act.

On behalf of North Island College:



Chair  
Board of Governors

Sept 28, 2017  
Date

**NORTH ISLAND COLLEGE  
MANAGEMENT REPORT  
FIR SCHEDULE 1, SECTION 9(3)  
FOR THE YEAR ENDED MARCH 31, 2017**

The Financial Statements contained in this Statement of Financial Information under the *Financial Information Act* have been prepared by management in accordance with generally accepted accounting principles and the integrity and objectivity of these statements are management's responsibility. Management is also responsible for all the statements and schedules, and for ensuring that this information is consistent, where appropriate, with the information contained in the financial statements.

Management is also responsible for implementing and maintaining a system of internal controls to provide reasonable assurance that reliable financial information is produced.


The Board of Governors is responsible for ensuring that management fulfills its responsibilities for financial reporting and internal control and exercises this responsibility. The Board meets with management and the external auditors once a year or as needed.

The external auditors, KPMG, conduct an independent examination, in accordance with generally accepted auditing standards, and express their opinion on the financial statements. Their examination does not relate to the other schedules and statements required by the Financial Information Act. Their examination includes a review and evaluation of North Island College's system of internal control and appropriate tests and procedures to provide reasonable assurance that the financial statements are presented fairly. The external auditors have full and free access to the Board of Governors.

On behalf of North Island College:



Colin Fowler  
Vice President, Finance & Facilities



Derek Lamb  
Chair, Board of Governors

Sept. 28/17  
Date

Sept 28 / 2017  
Date

**NORTH ISLAND COLLEGE  
SCHEDULE OF DEBTS  
FIR SCHEDULE 1, SECTION 4  
FOR THE YEAR ENDED MARCH 31, 2017**

The outstanding amount of debt secured by debt instruments is NIL.

**NORTH ISLAND COLLEGE  
SCHEDULE OF GUARANTEE AND INDEMNITY AGREEMENTS  
FIR SCHEDULE 1, SECTION 5  
FOR THE YEAR ENDED MARCH 31, 2017**

North Island College has given the following indemnities under the Guarantees and Indemnities Regulation:

	<b>Issue Date</b>	<b>Indemnity Number</b>	<b>Indemnatee</b>	<b>Description</b>
1.	12/15/2015	20164774	Aboriginal Community-Based Delivery Partnership Program	Aboriginal Ecotourism Training Program
2.	07/25/2007	080263	BC Health Authorities	Work Experience / Practicum Placements
3.	05/02/2016	20175364	BC Salmon Farmers Association (BCSFA)	Marine Environmental Research Program
4.	04/04/2006	070002	Bow Valley College	License for Skills Course
5.	10/13/2010	110962	Canadian Red Cross Society	First Aid Courses
6.	06/10/2016	20175534	Canadian Internet Registration Authority	Project-NIC BotCamps and NICBotLab
7.	12/05/1997	980115	City of Port Alberni	Parking Lot Lease
8.	02/16/2016	20164996	City of Port Alberni	2016-2018 Lease 4751 Tebo Avenue
9.	08/26/2016	20175906	Comox Valley Regional District Sports & Aquatic Centers	Sports and Aquatic Center use.
10.	08/17/2011	120618	Follett Higher Education Group	Online Access to Text Rental Website
11.	09/18/2013	20140898	Minister of Children and Family Development	Practicum Experience for students in Health and Human Services at NIC.
12.	11/01/2016	20176184	Minister of Indian Affairs and Northern Development	DIAND initiatives
13.	02/08/2017	20176579	Minister of Jobs, Tourism and Skills Training	Advanced Aquaculture training programs

**NORTH ISLAND COLLEGE  
SCHEDULE OF GUARANTEE AND INDEMNITY AGREEMENTS  
FIR SCHEDULE 1, SECTION 5  
FOR THE YEAR ENDED MARCH 31, 2017**

14.	03/23/2017	20176850	Minister of Jobs, Tourism and Skills Training	Training programs to transition students Trades skills to Film and TV industry skills.
15.	03/31/2010	101444	Nebraska Book Company	WinPrism Software (Bookstore Retail)
16.	01/26/2010	101143	PeopleAdmin Inc.	Employment Application Software
17.	09/30/2014	20152749	Shell Energy North America	Sale and purchase of Natural Gas.
18.	01/08/2014	20141314	SirsiDynix	Library Catalogue software
19.	08/18/2016	20175860	Strathcona Regional District	Use of Strathcona Gardens Recreation Complex for courses

**NORTH ISLAND COLLEGE  
SCHEDULE OF EMPLOYEE REMUNERATION AND EXPENSES  
FIR SCHEDULE 1, SECTION 6  
FOR YEAR ENDED MARCH 31, 2017**

**A. Board of Governors**

<b>Name</b>	<b>Position</b>	<b>Remuneration</b>	<b>Expenses</b>
Bell, Bruce	Board Member	2,250	5,679
Calder, Bruce	Board Member	500	
Dickie, Leslie	Board Member	1,000	2,059
Everson, Robert	Board Member	2,500	142
Grant, Roy	Board Member	2,000	2,814
Hoefgen, Peter	Board Member	1,112	
Ishimwe, Ulysse	Board Member	1,137	
Johnson, Rhonda	Board Member	1,500	
Lamb, Derek	Board Chair	2,250	2,129
Mosley, Eric	Board Member	500	341
Mundi, Jagroop	Board Member	1,175	142
Mundy, Violet	Board Member	500	314
Murphy, Jane	Board Vice-Chair	2,000	1,475
Nelson, Kathleen	Board Member	500	219
Phelps, Gregory	Board Member	2,000	4,520
Whitehead, Justin	Board Member	1,000	501
		<b>21,924</b>	<b>20,335</b>

**B. Other Employees > \$75,000**

<b>Name</b>		<b>Remuneration</b>	<b>Expenses</b>
Ackland, Shirley	Inst, Appld Bus Tech	90,787	2,000
Almond, Janis	Fac, Students w/Disabil	88,950	4,820
Anderson, James	Inst, Human/Social Sciences	90,372	3,774
Batch, Cory	Inst, Electronics	90,787	10,603
Batho, Catherine	Inst, Early Child Education	87,535	1,535
Beggs, Janet	Counsellor, Student Services	89,887	3,585
Bellavia, Antonio	Acting VP, Access & Regions	124,233	9,034
Bendle, Norman	Inst, Eng Second Language	90,813	2,000
Bird, Laurie	Dept Chair, Health Care Asst	88,868	1,617
Black, Casey	Dir, Information Technology	97,361	273

**NORTH ISLAND COLLEGE  
SCHEDULE OF EMPLOYEE REMUNERATION AND EXPENSES  
FIR SCHEDULE 1, SECTION 6  
FOR YEAR ENDED MARCH 31, 2017**

**B. Other Employees > \$75,000 (continued)**

<b>Name</b>		<b>Remuneration</b>	<b>Expenses</b>
Bowman, John	President	172,683	16,439
Burton, Pamela	Inst, Nursing	90,675	163
Cameron, Debra	Inst, Adult Basic Education	78,131	2,414
Carrel, Alix	Inst, Human/Social Sciences	90,787	
Catchpole, Michael	Inst, Human/Social Sciences	90,385	3,349
Charette, Nick	Inst, Plumbing/Electrical/Piping	90,128	1,080
Chow, Yiling	Inst, Human/Social Sciences	88,746	1,534
Coss, Debra	Inst, Practical Nursing	90,675	727
Crewe, Ken	Dir, Human Resources	119,984	4,841
Cumming, Caryl	Inst, English	90,675	
Davis, Ronald	Inst, Business Admin	80,626	
Diemer, Jason	Inst, Math/Science	90,787	
Doncaster, Sheila	Inst, Students w/Diasbil	89,887	3,296
Ducharme, Marie	Coord, Assessment Services	89,887	7,326
Elias, Harley	Inst, Business Admin	90,675	932
Erickson, Murray	Inst, Business Admin	89,887	
Faust, Sandra	Inst, Adult Basic Ed	90,787	2,539
Fleck, Susan	Director, Finance	81,448	2,017
Fowler, Colin	VP Finance	119,950	3,583
Fraser, Joanna	Inst, Nursing	88,987	9,541
Gallant, Lynette	Librarian, Public Services	88,987	3,940
Gardiner-Hynds, Richelle	Inst, ABT, Dept Chair	75,144	1,006
George, Darren	Inst, Math/Science	90,787	
Gereluk, Theresa	Inst, Early Child Care Ed	90,675	6,663
Germaine, Daren	Ins, Heavy Duty/Commercial	83,775	
Gibson, Kimberley	Inst, Business Admin	90,675	1,881
Gingras, Jeannette	Inst, Appld Bus Tech	82,757	106
Graham, David	Dir, Facilities Management	101,163	5,651
Guenther, Mary Anne	Coord, Library Services	89,669	
Haggith, Kathleen	Dean, Health/Human Services	108,275	6,605
Hardin, Erik	Inst, Carpentry Apprentice	90,715	2,739
Harris, Wendy	Inst, Students w/Diasbil	90,675	2,426
Harrison, Donna	Inst, Math/Science	90,675	236
Harsell, Bradley	Inst, Industrial Automation	90,603	6,980
Hartman, RaeAnn	Inst, Nursing	76,794	3,192



**NORTH ISLAND COLLEGE  
 SCHEDULE OF EMPLOYEE REMUNERATION AND EXPENSES  
 FIR SCHEDULE 1, SECTION 6  
 FOR YEAR ENDED MARCH 31, 2017**

**B. Other Employees > \$75,000 (continued)**

<b>Name</b>		<b>Remuneration</b>	<b>Expenses</b>
Hartnett, Caitlin	Inst, Adult Basic Ed	81,944	18,681
Heidt, Randall	VP, Strategic Initiatives	128,260	21,147
Hinman-Smith, Daniel	Inst, Human/Social Sciences	90,787	7,967
Holden, Ross	Inst, Welding/Trades	88,987	
Hughes, Robert	Inst, Plumbing/Heating	90,675	2,076
Hunter, William	Inst, Math/Sciences	90,187	2,190
Jay, Linda	Inst, Business Admin	89,207	750
Kantor, Shelagh	Inst, Nursing	88,987	223
Keittah, Wilma	Inst, Adult Basic Ed/Abo Ed	80,052	3,341
Khan, Alexandra	Manager, Marketing	97,361	5,279
Kuhnert, Kathleen	Dir, Student Serv/Registrar	106,475	10,062
Lawrence, Jeff	Inst, Human/Social Sciences	90,787	
Lightfoot, Dennis	Inst, Math/Sciences	90,787	3,315
Lu, Frank	Inst, Business Admin	90,787	600
MacFadgen, Lynne	Dir, Cont.Ed & Ind.Training	100,562	9,406
Madarasz, Christian	Inst, Appld Bus Tech	82,779	2,000
Mason, Karen	Inst, Nursing	90,787	
Mayboudi, Ali	Inst, Business Admin	76,995	1,099
McCaffrey, Noreen	Inst, Adult Basic Ed	89,887	2,846
McConnell, Bill	Inst, Human/Social Sciences	86,708	2,538
McIntosh, Harvey	Inst, Human/Social Sciences	106,977	3,734
McIntosh, Stephen	Inst, Joinery/Cabinetry	91,741	141
Meiers, Janice	Inst, Nursing	90,787	4,375
Michaud, Laurie	Inst, Nursing	90,375	778
Milligan, Sandra	Inst, Math/Sciences	91,418	1,783
Morrison, William	Inst, Math/Sciences	90,787	1,160
Mutis, Cathy	Asst Dir, Global Engagement	89,512	20,880
Naugler, Diane	Dean, Business & Applied	95,905	11,716
Newton, Sean	Inst, Adult Basic Ed	90,787	6,677
Nicklin, Janice	Inst, Adult Basic Ed	84,058	2,000
Oberik, Lynne	Inst, Nursing	90,675	5,777
O'Connell, Cheryl	Dean, Trades & Technical	108,163	15,850
Parkinson, William	Dept Chair, Business Admin	96,704	284
Pather, Thevigahn	Ex. Dir, Global Engagement	119,984	94,140
Pelletier, Norma	Inst, Business Admin	90,787	
Perron, Linda	Inst, Fine Arts	88,302	

**NORTH ISLAND COLLEGE  
 SCHEDULE OF EMPLOYEE REMUNERATION AND EXPENSES  
 FIR SCHEDULE 1, SECTION 6  
 FOR YEAR ENDED MARCH 31, 2017**

**B. Other Employees > \$75,000 (continued)**

<b>Name</b>		<b>Remuneration</b>	<b>Expenses</b>
Peters, Catherine	Inst, Students w/Disabil	80,097	1,755
Peterson, Ivan	Inst, Welding	92,467	241
Pinel, David	Inst, Tourism	90,714	
Pollack, Walter	Inst, Electrical Apprentice	90,584	3,098
Porter, Cheryl	Inst, Adult Basic Ed	78,647	
Pruyser, Mary Ann	Inst, Adult Basic Ed	90,675	
Roelants van Baronaigien, Ja	Practice Placement Co-ord.	82,687	500
Russell, Martha	Ins, Nursing	75,726	2,173
Sale, Karen	Inst, Students w/Disabil	90,605	1,624
Sampson, Susanne	Inst, Fine Arts	90,623	2,000
Schofield, Gordon	Inst, Heavy Duty/Comm Transp	90,675	
Shantz, Susan	Inst, Human Services	76,255	2,868
Simpson, Nadine	Inst, Adult Basic Ed	84,267	2,838
Stuart, Leslie	Dept. Chair, Nursing	80,060	6,715
Tabata, Naomi	Mgr, Applied Research/Tech.	80,396	6,482
Thomas, Andrew	Mgr, Reg Oper/Facil Mgmt	79,174	
Thompson, Mary Pat	Inst, Human Services	79,361	
Tulloch, Laurie	Inst, Early Child Care Ed	81,879	3,443
Twynam, Nancy	Asst Dir, Std Affairs/Std Serv	95,561	8,411
Udy, Christopher	Dir, Trades & Tech Programs	95,561	2,568
Walters, Kevin	Dir, IT - Infr & Educ Tech	97,249	5,110
Wang, Sherrie	Inst, Math/Sciences	88,987	3,500
Waters, Terry	Inst, Welding/Trades	89,995	
Watts, Lesley-Anne	Inst, English	85,795	180
Willers, Michael	Dept.Chair, Math/Sciences	89,966	282
Wolfe, Naomi	Inst, Math/Sciences	89,887	2,631
Wrye, Jennifer	Inst, English Second Language	90,675	4,650
Zhao, Chunxiao	Inst, Human/Social Sciences	88,478	2,000
		<b>9,973,753</b>	<b>466,328</b>

**C. Other Employees < \$75,000**

Consolidated Remuneration / Expenses < \$75,000	<b>13,771,661</b>	<b>397,273</b>
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**NORTH ISLAND COLLEGE  
 SCHEDULE OF EMPLOYEE REMUNERATION AND EXPENSES  
 FIR SCHEDULE 1, SECTION 6  
 FOR YEAR ENDED MARCH 31, 2017**

**D. RECONCILIATION TO FINANCIAL STATEMENTS**

<b>Total Remuneration &amp; Expenses (per above)</b>	<b>Remuneration</b>	<b>Expenses</b>
A. Board of Governors	21,924	20,335
B. Employees > \$75,000	9,973,753	466,328
C. Employees < \$75,000	13,771,661	397,273
	<u><b>23,767,338</b></u>	<u><b>883,936</b></u>
 <b>Adjustments:</b>		
Board of Governors	(21,924)	
MSP & Life included in remuneration	(491,715)	
Taxable and non-taxable employee benefits	5,606,066	
Other timing/accrual differences	46,052	
<b>Adjusted Remuneration</b>	<u><u><b>28,905,816</b></u></u>	
 <b>Per Financial Statements</b>	 <u><u><b>28,905,816</b></u></u>	

**NORTH ISLAND COLLEGE  
STATEMENT OF SEVERANCE AGREEMENTS  
FIR SCHEDULE 1, SECTION 6(7)  
FOR THE YEAR ENDED MARCH 31, 2017**

There was one severance agreement made between North Island College and its non-unionized employees during fiscal year 2016-2017.

This agreement represents 4 weeks compensation\*

**\*"Compensation" means that the severance agreement was determined based on salary plus benefits.**

**NORTH ISLAND COLLEGE  
SCHEDULE OF PAYMENTS FOR GOODS OR SERVICES  
FIR SCHEDULE 1, SECTION 7  
FOR THE YEAR ENDED MARCH 31, 2017**

**A. Payments >\$25,000**

<b>Name</b>	<b>Payment</b>
1072638 BC Ltd	123,773
Action Door Service Inc	102,764
Air Liquide Canada Inc	34,065
AJ Forsyth Co Ltd	49,196
Ana's Hardy Clean	32,761
Archie Johnstone Plumbing & Heating	72,224
BC Electronic Library Network	71,970
BC Hydro	353,626
BC Stats	27,041
BCNET	149,908
Bee-Clean Building Maintenance	304,180
Bella Coola Valley Learning	28,968
Black Press Group Ltd	114,718
Blackboard Inc	30,226
Brennan Machinery Inc	30,126
Camosun College	42,932
Canam Consultants Ltd	46,740
Cantrust Consulting Inc	30,037
CDW Canada, Inc	224,282
Chase Moneris	116,794
Central City Machinery Co	91,438
Chernoff Thompson Architects	182,517
Cican	36,002
City of Courtenay	69,756
City of Port Alberni	129,712
Coast Quality Renovations	68,610
College Pension Plan	1,489,935
Comox Valley Regional District	57,514
Consulab Educatech Inc	54,644
Custom Gourmet	33,564
D R Faust Finishing	51,986
Dan-D Mini Excavating Ltd	55,570
Dell Canada Inc	218,416
DKI Services Ltd	54,107
Ellucian Inc	38,345
ESC Automation	62,172

**NORTH ISLAND COLLEGE  
SCHEDULE OF PAYMENTS FOR GOODS OR SERVICES  
FIR SCHEDULE 1, SECTION 7  
FOR THE YEAR ENDED MARCH 31, 2017**

**A. Payments >\$25,000 (continued)**

<b>Name</b>	<b>Payment</b>
Flashpoint Climate Solutions Inc	25,354
Footprints Security Patrol Ltd	103,360
FortisBC-Natural Gas	88,378
Genus Management	75,939
Global Aquafoods Development Corp	33,863
Graphic Office Interiors	25,537
Hitec Screen Printing	32,933
Homewood Health Inc	29,387
Houle Electric Limited	123,826
Illume Consulting	26,911
Industrial Alliance	10,674
Innov8 Digital Solutions	34,812
Island Timber Frame	112,039
Kinetic Construction Ltd	386,695
Knappett Industries Ltd	98,187
KPMG LLP T4348	33,075
Login Brothers Canada	93,601
Long View Systems Corporation	64,341
Manulife Financial	1,689,799
McGraw-Hill Ryerson Ltd	74,288
McQueen Construction Ltd	127,634
Medical Services Plan of BC	417,825
Microserve V8205	172,461
Modern Aluminum & Vinyl Products Ltd	75,427
Monk Office Supply Ltd	245,659
Moore Wilson Architecture Inc	27,467
Municipal Pension Plan	670,570
MPS	33,365
Nelson Education Ltd	160,343
Neopost Canada Ltd	33,458
OnDeck Systems Inc	95,970
Oxford University Press	57,905
Peak Landscaping	40,416
Pearson Education Canada	226,074

**NORTH ISLAND COLLEGE  
SCHEDULE OF PAYMENTS FOR GOODS OR SERVICES  
FIR SCHEDULE 1, SECTION 7  
FOR THE YEAR ENDED MARCH 31, 2017**

**A. Payments >\$25,000 (continued)**

<b>Name</b>	<b>Payment</b>
PeopleAdmin Inc	27,926
Praxair Distribution	125,367
Purolator Inc	35,368
Queens Printer	114,166
Receiver General	1,229,324
Robbins Parking Service	61,030
Safety Net Security	31,663
School District #72	412,531.35
Servitech Training Ltd	43,890
Shell Energy North America (Canada) Inc	49,260
Slegg Limited Partnership	36,020
Sysco Victoria	50,999
TELUS Mobility	114,906
Travel Healthcare Insurance Solutions Inc	30,991
Trumpeter Landscaping	74,792
Tyco Integrated Fire And Security	146,127
University of Victoria	47,851.00
Workers Compensation	77,133
<b>Total Payments &gt; \$25,000</b>	<b><u>12,937,533</u></b>

**B. Consolidated Payments <\$25,000** 4,853,994

**C. Grants & Contributions**

Consolidated Payments for Grants & Contributions > \$25,000	213,149
Consolidated Payments for Grants & Contributions < \$25,000	-
	<b><u>18,004,676</u></b>

**NORTH ISLAND COLLEGE  
SCHEDULE OF PAYMENTS FOR GOODS OR SERVICES  
FIR SCHEDULE 1, SECTION 7  
FOR THE YEAR ENDED MARCH 31, 2017**

**D. RECONCILIATION TO FINANCIAL STATEMENTS**

<b>Total Payments (per above)</b>	
A. Payments > \$25,000	12,937,533
B. Payments < \$25,000	4,853,994
C. Grants & Contributions	213,149
	<u>18,004,676</u>
<b>Adjustments:</b>	
Capital purchases	(1,837,353)
Employee expenses - reported in FIR Sched 1 (6)	883,936
Other timing/accrual differences	(8,073)
<b>Adjusted Payments</b>	<u>17,043,186</u>
<b>Per Financial Statements - Schedule of Expenses</b>	43,159,019
Less:	
Salaries and wages	(23,299,750)
Board of Governors	(21,924)
Amortization of capital assets	(2,794,159)
	<u>17,043,186</u>
<b>Unreconciled Difference</b>	<u>0</u>