

NICI Study Abroad Student Handbook Appendix 1

Exchange Students

Issues to consider before departure

- **ORIENTATION** Have you read the information provided by your host institution? Did you return all the forms required by them? Is there an orientation program provided? When? Where?
- **ENROLLMENT** Do you enroll in your study abroad classes at NIC? or when you arrive in at your host school?
- **RESPONSIBILITIES** Do you understand your responsibilities as an exchange student at your host institution and at NIC?
- **TRANSFER OF COURSES** Have you confirmed the courses you want to take will transfer back to NIC?
- **COURSE CHANGES** How do you get NIC approval to change a course after approved by your NIC advisor?
- **FAILING A CLASS** What are the implications if happens if you fail a class? How will it affect your graduation plans?
- **PASS/FAIL COURSES** Can you take a Pass/Fail course? How many?
- **INTERNSHIPS** What are the expectations of your internship? Who do you contact if you have questions?
- **PRE-REGISTRATION FOR YOUR RETURNING SEMESTER** How and when do you do this?
- **GRADUATION** Will you be eligible to graduate while you are abroad? If so please contact Student Services for advice.
- **TAX PLANNING** Print a copy of the [TL11A Tuition, Education, and Textbook Amounts Certificate - University Outside Canada](#) form and take it with you. You will need the University to complete the form to confirm your months of studies while away and then to include with your tax claim. NIC will issue you a [T2202A](#) form for the tuition paid at NIC for the study aboard period. Submit both forms with your tax return.