

POSITION TITLE:	Robotics Day Camp Leader - NIC Youth Academy
POSITION TYPE:	Contract
REPORTS TO:	Youth & Community Outreach Liaison, Department of Marketing & Future Students
DATES OF WORK:	10 weeks, June 17 – August 27, 2024
HOURS	35 hours per week, Monday to Friday
RATE	\$25/hr
LOCATION:	Comox Valley Campus, Courtenay BC. *Some travel included*

SUMMARY

Working with youth is a rewarding way to have a positive impact within the community this summer!. Youth Academy is looking for enthusiastic individuals to lead Lego Robotics camps this summer in the NICBot Camp program.

The Robotics Day Camp Leader is responsible for development and delivery of fun, interactive and age-appropriate robotics camp activities for ages 7-13. The camp leader must be advanced in building, coding, and programming Lego Mindstorm EV3 and SPIKE Prime robotics. The camp leader will be responsible for the supervision, safety and well being of youth while providing an inclusive, fun, and positive summer learning experience. This position includes travel away from the Comox Valley including Campbell River and Port Alberni. The position is supported by the Youth & Community Outreach Liaison (YCOL). Two weeks of paid training and orientation are included in the 10-week position.

The camp leader must be local to the Comox Valley or willing to re-locate and have their own reliable transportation. Hotel, milage and food per-diems are covered when travelling off campus for summer camp related duties.

DUTIES & RESPONSIBILITIES

- Develops appropriate curriculum and activities for youth ages 7-13 with a broad range of abilities.
- Identifies supplies needed to facilitate scheduled activities for the week and work along side the YCOL to ensure correct supplies are obtained.
- Facilitates appropriately planned fun, interactive, and engaging activities between camp hours of 9am-3pm.
- Interacts with youth in an enthusiastic, approachable manner.
- Provides excellent communication and client services to youth and their supporting adults.
- Appropriately prepares the group for the following days activities.
- Actively promotes diversity, inclusion, and equity in the camp environment.
- Effectively leads the NICBot Camp Assistant and volunteers, and appropriately delegates tasks and responsibilities.
- Responsible for relaying student and parental concerns to the YCOL.
- Responds accordingly to conflict and emergency scenarios.
- Assists with administrative tasks related to the management of camp rosters and form collection.
- Upholds all COVID19 health and safety guidelines set forth by NIC and the Provincial Health Office.

REQUIRED EDUCATION & EXPERIENCE

- Minimum 2 years post secondary education in Computer Science, Engineering, Mathematics, or related post-secondary program, or
- At least 2 years advanced experience working with Lego Robotics or VEX Robotics.
- At least 1 year previous experience working with youth in a paid or volunteer position.
- A clear Criminal Record Check with vulnerable sector check is a requirement in order to accept a position.
 - All serious applicants are encouraged to complete a criminal record check prior to applying if they do not have a current check to share with North Island College. Criminal record checks are the applicant's expense.
- Current Standard or Emergency First Aid with CPR-C certificate is a requirement.
 - First aid is required before the first day of placement. All serious applicants are encouraged to book their first aid course if they do not have a current valid first aid ticket that meets the minimum requirement listed above.
- A valid driver's license with minimum of N certification met
- A personal vehicle
- Canadian citizenship

REQUIRED KNOWLEDGE, SKILLS & ABILITIES

- Demonstrated ability to identify and develop appropriate educational curriculum for youth ages 7-13.
- Advanced coding and programming skills.
- Experienced in facilitating STEM related lessons, games, and camp related activities for youth.
- Effective communication, conflict resolution, problem solving abilities.
- Strong interpersonal skills.
- Proven leadership capabilities.
- Must have excellent proficiency in Microsoft 360 including Word, Excel, Outlook
- Ability to maintain a high level of energy throughout the day.
- Considerable abilities to take initiative, think on one's feet and improvise.
- Commitment to maintaining, a high degree of confidentiality, professionalism, and cultural awareness/sensitivity.

To apply:

Email a cover letter, resume and at least 2 references to youthacademy@nic.bc.ca.

This position remains open until filled.

We recommend all applicants review the summer schedules available at nic.bc.ca/youth-academy to familiarize with the camps offered and the schedule structure.