



**2016/2017 COMOX VALLEY CAMPUS PAY PARKING REPORT**

**PARKING SERVICES**

NIC maintains 520 parking spots at its Comox Valley campus. Parking use in the first year indicates that this provides an adequate supply of spots.

**PARKING RATES**

<b>Parking Pass</b>	<b>Price as of 1 Sep 16</b>	<b>Price as of 1 Aug 17</b>	<b>Reduction</b>
Annual	\$450	\$300	\$150
Semester	\$150	\$100	\$50
E-Wallet	50% discount on rates	66% discount on rates	
2 Hours	\$2	\$2	
3 Hours	\$3	\$3	
4 Hours	\$4	\$4	
5 Hours	\$5	\$5	
Full Day	\$6	\$6	
Week	\$15	\$15	
Evening	\$3	\$3	

**UTILIZATION OF PAY PARKING SERVICES**

From September, 2016 to March, 2017, parking services were used in the following way:

<b>Parking Service</b>	<b>Revenue</b>
Annual Parking Pass	\$23,355
Semester Parking	\$75,233
Kiosks/Meters/E-Wallet	\$117,075
Miscellaneous*	\$6,010
<b>TOTAL</b>	<b>\$221,673</b>

\*Miscellaneous includes 3<sup>rd</sup> party billings: e.g., space rentals

Parking services procured by students, faculty and community members through kiosks, meters and the E-Wallet are as follows:

<b>Type of Parking</b>	<b>Per Unit</b>	<b>No. of Transactions</b>
2 Hours	\$2	9,136
3 Hours	\$3	3,886
4 Hours	\$4	2,295
5 Hours	\$5	1,106
Full Day	\$6	2,731
Week	\$15	374
30 Day	\$60	64
Evening	\$3	4,563
E-Wallet		9,267

**2016/17 Financial Results (Cash Flow Statement from September 1, 2016 to March 31, 2017)**

<b>Revenue</b>	<b>\$221,673</b>	
<b>Total Expenses (Operating + Start-Up)</b>	<b>\$317,669</b>	
<b>Operating Expenses</b>		
Robbins Parking Fees	\$44,316	Administration and parking enforcement
Parking Lot Maintenance	\$18,321	Grading of Comox Valley parking lots, servicing etc.
Snow Removal	\$52,380	Comox Valley Campus only
Bike Shelter - Non Capital	\$7,575	Bike racks and other equipment - operating costs
<b>Operating Costs Sub-Total</b>	<b>\$122,593</b>	
<b>Start-up and One-time Costs</b>		
Signage, Lighting, Other	\$4,226	Signage related to parking, lighting, etc.
Lot A Expansion	\$44,539	Create more parking, replace pool parking
Pay Parking Kiosks	\$49,220	Amortized over 5 years, expensed in future periods
Bike Shelters	\$97,092	Amortized over 5 years, expensed in future periods
<b>Start-Up Costs Sub-Total</b>	<b>\$195,077</b>	

**ACTIONS AND INITIATIVES****A. Parking Rates**

On December 15, 2016, NIC lowered its semester parking pass to \$150 from \$160 to match VIU's economy lot pricing. This was first reported in the November Interim Report, which also stated NIC would review its annual rate at fiscal year end.

Now that the year is complete, and financial results are available, the long-term parking rates will be adjusted as follows:

1. The rate for annual parking will drop to \$300 from \$450, a reduction of \$150;
2. The rate for a semester pass will drop to \$100 from \$150, a \$50 per semester reduction;
3. The E-Wallet discount will increase to 66% percent of the posted rates from 50%.

**B. Annual Pass Re-Enrolment Rules for Employees**

The re-enrolment timeline was shortened to five weeks, effective May 1, 2017. Rate changes effective August 1, 2017 will further simplify the re-enrollment process.

**C. Designated Staff Parking**

Designated staff parking was removed when pay parking began to ease parking pressures. Now that additional parking spots have been added near the Village and in Lot A, designated staff parking will be reinstated for August 1, 2017. Within this allocation, a few spots for commuting instructors will be reserved. Usage and allocation of spaces will be monitored to ensure that there is enough parking for students.

**Parking Stalls**

The net number of parking spots at the Comox Valley campus increased by 27.

**D. Bike Shelters**

Bike shelters to accommodate 60 bikes will be available for the Fall 2017 semester. The large bike shelter (40 bikes) will include lockers and secure key access while two smaller, covered bike racks are located closer to buildings.

**E. BC Transit System**

NIC continues to advocate with BC Transit for a new bus exchange and improved service to better support NIC and the Comox Valley Hospital. After the hospital opens this Fall, we will continue discussions with BC Transit and Island Health to determine the need for and location of a new transit infrastructure.

**F. Ryan Road Crossing at Campus Main Entrance**

NIC continues to advocate the Ministry of Transportation for a controlled crosswalk at the Ryan Road Crossing. The Ministry of Transportation and Infrastructure has surveyed pedestrians at Ryan Road and has committed to sharing its results and recommendations when they are available.

**G. Invited Guests**

Green Courtesy Guest Passes (no charge) have been provided to Vice Presidents, Divisional Deans and Directors to be distributed to guests in line with established procedures. Guest Passes (Special Day Passes) for events can be purchased in advance and emailed to attendees.

**H. Carpooling and Ridesharing**

Carpool spots are available near the Village to encourage carpooling. NIC will work to further encourage carpooling and ridesharing.